

**COMMON INTEREST COMMUNITY BOARD
TIMESHARE REGULATORY REVIEW COMMITTEE
MINUTES OF MEETING**

The Common Interest Community Board, Timeshare Regulatory Review Committee met on Thursday, March 14, 2024, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2nd Floor, Training Room 1ABC, Richmond, Virginia.

The following Committee members were present:

Trisha Lindsey
Chris Nolen (left at 10:38AM)
Lori Overholt

The following Committee member were not present:

Joseph Mayes
Lucia Anna "Pia" Trigiani

DPOR staff present for all, or part of the meeting included:

Anika Coleman, Executive Director
Joseph Haughwout, Regulatory Affairs Manager
Lee Bryant, CIC/Cemetery Board Administrator
Breanne Lindsey, Regulatory Operations Administrator
Gezelle Glasgow, Administrative Coordinator

A representative from the Office of the Attorney General was not present for the meeting.

Ms. Coleman, called the Common Interest Community Board, Timeshare Regulatory Review Committee meeting to order at 10:01 AM.

Call to Order

Ms. Overholt moved to approve the agenda. Mr. Nolen seconded the motion which was unanimously approved by members: Lindsey, Overholt, and Nolsen.

Approval of Agenda

Mr. Nolsen, a member of American Resort Development Association (ARDA), cited § 2.2-3114.F and informed the Committee that he was able to participate fairly, objectively, and in the public interest.

**§ 2.2-3114.
Disclosure by state
officers and
employees**

The Committee reviewed the Timeshare Regulations to determine if the regulation is necessary to protect the health, welfare, and safety of the public. The regulation was amended or removed if it does not currently meet those requirements. The Committee reviewed the following regulations: 18VAC48-45-30, 18VAC48-45-40,

**Discussion and
Review of
Regulations**

18VAC48-45-50, 18VAC48-45-60, 18VAC48-45-70, 18VAC48-45-80, 18VAC48-45-90, 18VAC48-45-110, 18VAC48-45-120, and 18VAC48-45-130.

The Committee will independently review regulation 18VAC48-45-140. prior to the next Regulatory Review Committee meeting.

There was no other business.

Other Business

There were no public comments.


Public Comment

The next scheduled Timeshare Regulatory Review Committee meeting date will be determined.

**Schedule Next
Regulatory Review
Committee Meeting**

There being no further business, the meeting adjourned at 12:35 PM.

Adjourn



Matt Durham, Board Chair



Kishore S. Thota, Board Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Lori Overholt
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Common Interest Community Board
(Name of Board)
4. Meeting/IFF Date: 03/14/2024

5. Do you have a personal interest in the following transaction?

No; I **do not** have a personal interest in any transactions taken at this meeting.

Yes - If yes, please answer the following questions.

A. _____
(Agenda Item)

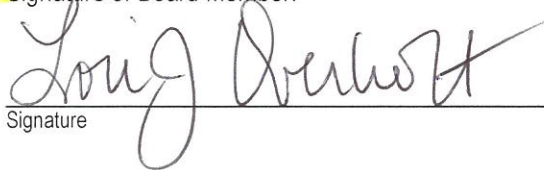
B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

D. I am able to participate in this transaction fairly, objectively, and in the public interest. or

I did not participate in the transaction.

6. Signature of Board Member:


Signature

March 14, 2024
Date