

SB 693 COMMITTEE
OF THE
COMMON INTEREST COMMUNITY BOARD

MINUTES OF MEETING

The SB 693 Committee of the Common Interest Community Board (Board) met on September 22, 2022 at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, 2nd Floor, Board Room 3, Richmond, Virginia 23233.

The following members were present:

Lori Overholt, Chair
Matt Durham
Heather Gillespie (Non-voting)
Drew Mulhare (Ex-officio)
Sue Tarley
Jerry Wright

Committee Member Paul Orlando was not present at the meeting.

DPOR staff present for all or part of the meeting included:

Trisha L. Lindsey, Executive Director
Joseph C. Haughwout, Jr., Board and Regulatory Administrator
Stephen Kirschner, Licensing and Regulatory Programs Division Deputy Director
Raven Custer, Administrative Coordinator

Ms. Overholt, Chair, called the meeting to order at 9:01 a.m.

Call to Order

Mr. Haughwout advised the Committee of the emergency evacuation procedures.

**Emergency
Evacuation
Procedures**

Mr. Durham moved to approve the agenda as presented. Mr. Wright seconded the motion which was unanimously approved by: Durham, Mulhare, Overholt, Tarley, and Wright. Ms. Gillespie did not vote as she is a non-voting member of the committee.

Approval of Agenda

There were no members of the public present who wished to address the Committee.

**Public Comment
Period**

Mr. Haughwout provided an overview of the resources available to the Committee Members.

**Resources and
Information**

The Committee was provided with (i) applicable common interest community laws and regulations, including those related to the association complaint process and (ii) Senate Bill 693.

Mr. Haughwout provided the committee with comments on the committee report from Mr. Orlando.

Discussion

After discussion, the committee agreed to make revisions to the committee report to the Board.

Mr. Wright moved to adopt the report as revised and recommend to the Board for consideration. Mr. Durham seconded the motion which was unanimously approved by: Durham, Mulhare, Overholt, Tarley, and Wright. Ms. Gillespie did not vote as she is a non-voting member of the committee.

Other Business

Ms. Overholt reminded the Committee members to complete their conflict of interest forms and travel vouchers.

**Complete Conflict
of Interest Forms
and Travel
Vouchers**

There being no further business, the meeting adjourned at 9:32 a.m.

Adjourn



Matt Durham, Chair



Demetrios J. Melis, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Drew R. Mulhare
2. Title: Board Member
3. Agency: Common Interest Community Board
4. Meeting/IFF Date: Committee Meeting September 22, 2022

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

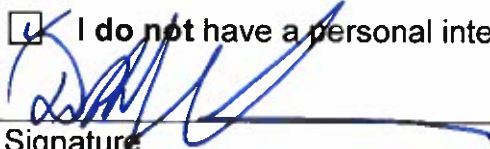
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

9/22/22

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Matt Durham
2. Title: Board Member
3. Agency: Common Interest Community Board
4. Meeting/IFF Date: Committee Meeting September 22, 2022

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

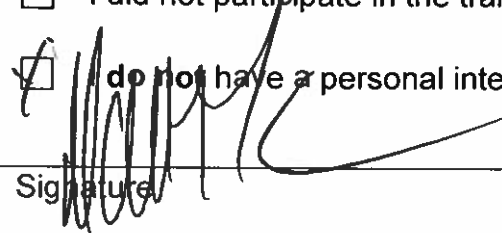
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

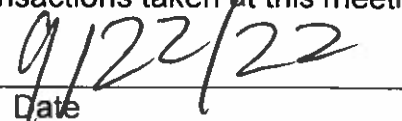
I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature



Date



**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Lori Overholt
2. Title: Board Member
3. Agency: Common Interest Community Board
4. Meeting/IFF Date: Committee Meeting September 22, 2022

5. I have a personal interest in the following transaction:

None

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Lori Overholt
Signature

9/22/2022
Date

