

LAND SURVEYORS EXAM COMMITTEE

MINUTES

The Land Surveyors Exam Committee of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects met on November 14, 2017, at the Department of Professional and Occupational Regulation, 9960 Mayland Dr., Richmond, Virginia, to discuss exam issues, with the following members present:

Board members present for the meeting were:

Doyle Allen (LS)

Mike Zmuda (LS)

Agency staff present for the meeting was:

Bill Murray, Training Manager

Mr. Allen called the meeting to order at 1:17 p.m.

Call to Order

Public Comment Period – No comments were made to the Section members.

Public Comment Period

At 1:30 p.m., Mr. Allen moved that the meeting be recessed and that the Committee immediately reconvene in closed meeting for the purpose of consultation pertaining to examination issues within the jurisdiction of the Board as permitted by §2.2-3711.A.11 of the *Code of Virginia*. This motion was made with respect to the matters identified as exam review. Mr. Zmuda seconded the motion which was unanimously approved by members: Allen and Zmuda.

Closed Meeting

At 2:45 p.m., Mr. Zmuda moved to adjourn the closed meeting and to immediately reconvene in open meeting. Mr. Allen seconded the motion which was unanimously approved by members: Allen and Zmuda.

Open Meeting

CERTIFICATION OF CLOSED MEETING

Certification of Closed Meeting

WHEREAS, the Land Surveyors Exam Committee of the APELSCIDLA Board has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by the Land Surveyors Exam Committee of the APELSCIDLA Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Land Surveyors exam Committee of the APELSCIDLA Board hereby certifies that, to the best of

each member's knowledge, (I) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in the closed meeting to which the certification applies, and (II) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Land Surveyors Exam Committee of the APELSCIDLA Board.

VOTE: 2-0
AYES: Allen and Zmuda

NAYS: 0
ABSENT FROM MEETING: 0

Conflict of Interest forms were completed by all members present.

**Conflict of
Interest Forms**

There being no further business, the meeting was adjourned at 2:47 p.m.

Adjourn

Doyle B. Allen

Doyle Allen, Section Chair

Jay W. DeBoer, Secretary