

**Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
November 9, 2011**

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects convened in Richmond, Virginia, for the purpose of holding an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Nancy McIntyre, Board Member, presided. No other Board Members were present.

Ann-Marie Brigil appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

C=Complainant/Claimant
A=Applicant
R=Respondent/Regulant
Invest=Investigator
W=Witness

1:00p.m Docket

Joseph M. May (1:00 p.m.)
File Number 2012-00714 (LS)

Participants

A=May (via telephone)

The meeting adjourned at 1:53 pm

Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects



Andrew M. Scherzer, Chairman



Gordon Dixon, Secretary

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**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Nancy McIntyre
Title: Presiding Board Member
3. Agency: Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects
4. Transaction: Informal Fact-Finding Conferences on November 9, 2011
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

LAND SURVEYORS

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Nancy E McIntyre
Signature

11/9/11
Date