

**REGULATORY REVIEW COMMITTEE OF THE APELSCIDLA BOARD  
MEETING MINUTES**

The Regulatory Review Committee of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on June 17, 2010, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

James R. Boyd  
Wiley V. Johnson III  
Nancy E. McIntyre  
Andrew M. Scherzer  
Cameron C. Stiles

Staff present for all or part of the meeting were:

Mark N. Courtney, Deputy Director for Licensing and Regulation Division  
Kathleen R. Nosbisch, Executive Director  
Marian Brooks, Board Administrator  
Amy Goobic, Administrative Assistant

Steven P. Jack, Assistant Attorney General, was present at the meeting.  
Gordon N. Dixon, Director, was not present at the meeting.

Mr. Johnson, Chair, called the meeting to order at 12:40 p.m.

Call to Order

Mr. Johnson advised the Board of the board room emergency evacuation procedures.

Emergency Evacuation  
Procedures

Ms. Stiles moved to approve the agenda. Mr. Scherzer seconded the motion which was unanimously approved by members: Boyd, Johnson, McIntyre, Scherzer and Stiles.

Approval of  
Agenda

There was no public comment.

Public Comment  
Period

The Committee members reviewed the draft regulations as revised during the last Committee meeting and also by Sections of the Board. Discussion continued on recommended changes and clarifications to the regulations.

Review Regulations

Discussion included TOEFL requirements for foreign degrees from non-English speaking countries; changing 'certificate of authority' to 'registration' in Sections VIII and IX, and including a definition for

“registration”; and deleting the words ‘certified true’ in the requirement for ‘certified true copies’ in business registrations.

The discussion on the term “gratis services” was tabled as the Professional Engineers have not yet discussed the term. “Use of Seal” discussion will go back to each Section for further review.

The Committee members agreed by consensus to meet August 16, 2010, at 9:30 a.m., to continue review of the draft changes to the regulations.

Set Meeting Date

There was no other business.

Other Business

There was no public comment.


Public Comment  
Period


Conflict of Interest forms were completed by all members present.

Conflict of Interest  
Forms

There being no further business, the meeting was adjourned at 2:45 p.m.

Adjourn

  
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Wiley V. Johnson III, Chair

  
\_\_\_\_\_  
Gordon N. Dixon, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: James R. Boyd
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Regulatory Review Committee June 17, 2010
5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

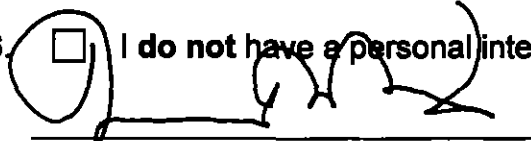
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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.



Signature

6-17-10

Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Nancy E. McIntyre
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: Regulatory Review Committee June 17, 2010

5. I have a personal interest in the following transaction:

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

LAND SURVEYORS & PROF ENGR

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Nancy E McIntyre  
Signature

6/17/10  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Cameron C. Stiles
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: Regulatory Review Committee June 17, 2010

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

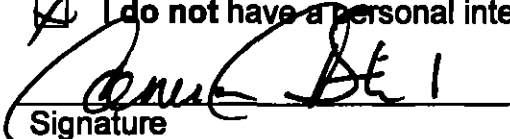
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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Andrew M. Scherzer
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Regulatory Review Committee June 17, 2010

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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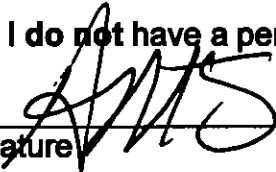
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

