

**VIRGINIA BOARD OF VETERINARY MEDICINE  
MINUTES  
INSPECTION COMMITTEE  
DEPARTMENT OF HEALTH PROFESSIONS  
HEARING ROOM 5  
JULY 30, 2014**

- TIME AND PLACE:** The Inspection Committee (Committee) meeting was called to order at 8:44 a.m. at the Department of Health Professions (DHP), 9960 Mayland Drive, 2<sup>nd</sup> Floor, Hearing Room 5, Henrico, Virginia.
- COMMITTEE MEMBERS PRESENT:** Taryn Singleton, LVT- Chair  
Kelly Gottschalk, DVM  
Marta Ishmael, LVT  
Leslie Knachel, Executive Director  
Terri Behr, Operations Manager
- OTHERS PRESENT:** Paul Dalby, Department of Health Professions  
Brandy Gasparotto, Administrative Assistant
- ORDERING OF AGENDA:** There were no changes in the agenda.
- PUBLIC COMMENT:** No public comment was received.
- APPROVAL OF MINUTES:** On properly seconded motion by Dr. Gottschalk, the Committee voted unanimously to approve the minutes of the meeting of June 11, 2014, as presented.
- DISCUSSION ITEMS:** **REVIEW OF VETERINARY ESTABLISHMENT CATEGORIES**  
Ms. Knachel led a discussion on the potential categories of veterinary establishments. The Committee went over each category and suggested some changes, and also talked about some changes to the category titles. The Committee will need to meet several more times to discuss these categories. Ms. Knachel will prepare a listing with some suggested changes for discussion at the next meeting.
- NEW BUSINESS:** Ms. Knachel informed the Committee about a discussion she had with Dr. Julia Murphy at the Dept. of Health regarding rabies vaccination clinics and health clinics. Ms.

Knachel stated that it might be necessary to draft a guidance document on this subject.

Ms. Knachel stated that it might be necessary for this committee to meet more often to prepare the establishment categories listing. She also stated that Ms. Ishmael could meet by video conferencing so that she would not have to drive to Richmond for every meeting.

**MEETING ADJOURNED:**

The meeting adjourned at 11:50 a.m.

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Taryn Singleton, LVT – Chair

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Leslie L. Knachel, MPH, - Executive Director