

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE A
August 15, 2023**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on August 15, 2023, in Training Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Cynthia M. Swineford, RN, MSN, CNE, *Chairperson*
Helen M. Parke, DNP, FNP-BC

STAFF PRESENT: Charlette Ridout, RN, MS, CNE

OTHERS PRESENT: Rebecca Ribley, Adjudication Specialist
Christina Andreoli, Adjudication Specialist
David Kazzie, Adjudication Consultant
Tammie Jones, Adjudication Consultant

**CONFERENCES
SCHEDULED:** **Linda Satterwhite Toombs, LPN Reinstatement Applicant 0002-035246**
Ms. Toombs appeared.

CLOSED MEETING: Dr. Parke moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:16 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Toombs. Additionally, Dr. Parke moved that Ms. Ridout and Ms. Andreoli attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 10:11 A.M.

Dr. Parke moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. Parke moved to issue an Order of Reprimand to Linda Satterwhite Toombs and require Ms. Toombs within 90 days of entry of order to provide proof of completion 3 hours each of the following Courses in subject areas of: *“Professional Accountability & Legal Liability for Nurses”*, *“Professional Boundaries in Nursing”*, and *“Ethics & Professionalism in Nursing”*. Ms. Toombs is required to read nursing regulations and laws and to submit an attestation of understanding and the intent to comply within 90 days of entry of order and Approve Ms. Toombs’ Application for Reinstatement for a license as a licensed practical nurse and issue an unrestricted license. The basis of this decision will be set forth in an Order which will be mailed to Ms. Toombs at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Toombs unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Toombs within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Kari Ann Yates, CNA Reinstatement Applicant 1401-172252
Ms. Yates did not appear.

CLOSED MEETING:

Dr. Parke moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:18 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Yates. Additionally, Dr. Parke moved that Ms. Ridout and Ms. Ribley attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 10:38 A.M.

Dr. Parke moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. Parke moved to issue an Order to Dismiss the Case & Impose No Sanction due to insufficient evidence to warrant disciplinary action for Case 192827 and Approve Ms. Yates's Application for Reinstatement for a certificate as a certified nurse aide and issue an unrestricted certificate. The basis of this decision will be set forth in an Order which will be mailed to Ms. Yates at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Yates unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Yates within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Heather Lou Palmer, LPN Reinstatement Applicant 0002-067271
Ms. Palmer did not appear.

CLOSED MEETING:

Dr. Parke moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:45 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Palmer. Additionally, Dr. Parke moved that Ms. Ridout and Ms.

Andreoli attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 10:48 A.M.

Dr. Parke moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. Parke moved to issue an Order to Deny Heather Lou Palmer's Application for Reinstatement for a license as a licensed practical nurse. The basis of this decision will be set forth in an Order which will be mailed to Ms. Palmer at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Palmer unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Palmer within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

RECESS: The Committee recessed at 10:50 A.M.

RECOVENTION: The Committee reconvened at 1:00 P.M.

CONFERENCES
SCHEDULED: **Mary Denise Hood, CNA Reinstatement Applicant 1401-123007**
Ms. Hood did not appear.

CLOSED MEETING: Dr. Parke moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:01 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Hood. Additionally, Dr. Parke moved that Ms. Ridout and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 1:09 P.M.

Dr. Parke moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the

motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. Parke moved to issue an Order to Approve Mary Denise Hood's Application for Reinstatement for a certificate as a certified nurse aide and issue an unrestricted certificate. The basis of this decision will be set forth in an Order which will be mailed to Ms. Hood at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Hood unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Hood within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Llana Lynn Newberg Giagnacovo, RN Reinstatement Applicant 0001-221760
Ms. Giagnacovo did not appear.

CLOSED MEETING:

Dr. Parke moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:11 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Giagnacovo. Additionally, Dr. Parke moved that Ms. Ridout and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:13 P.M.

Dr. Parke moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

CONFERENCES

SCHEDULED:

Llana Lynn Newberg Giagnacovo, RN Reinstatement Applicant 0001-221760
Ms. Giagnacovo arrived while Committee was in closed session at 2:13 P.M. Chair agreed for Ms. Giagnacovo to participate, and the Informal Conference continued at 2:39 P.M.

CLOSED MEETING:

Dr. Parke moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 3:43 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Giagnacovo. Additionally, Dr. Parke moved that Ms. Ridout and Ms. Jones attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 4:02 P.M.

Dr. Parke moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. Parke moved to issue an Order to Deny Llana Lynn Newberg Giagnacovo's Application for Reinstatement for a license as a professional nurse. The basis of this decision will be set forth in an Order which will be mailed to Ms. Giagnacovo at her address of record with the Board. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Giagnacovo unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Giagnacovo within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT: The Board adjourned at 4:02 P.M.



Charlette Ridout RN, MS, CNE
RN Probable Cause Reviewer
Education Program Inspector