

**VIRGINIA BOARD OF NURSING  
BUSINESS MEETING MINUTES  
September 12, 2023**

**TIME AND PLACE:** The business meeting of the Board of Nursing was called to order at 9:01 A.M. on September 12, 2023, in Board Room 2, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

**PRESIDING:** Cynthia M. Swineford, RN, MSN, CNE; President

**BOARD MEMBERS PRESENT:** Delia Acuna, FNP-C  
Laurie Buchwald, MSN, WHNP, FNP  
Victoria Cox, DNP, RN  
Yvette L. Dorsey, DNP, RN  
Margaret J. Friedenberg, Citizen Member  
Ann Tucker Gleason, PhD, Citizen Member  
Paul Hogan, Citizen Member – **joined at 1:30 P.M.**  
Shantell Kinchen, LPN  
Helen Parke, DNP, FNP-BC  
Robert Scott, RN

**MEMBERS ABSENT:** Carol Cartte, RN, BSN  
Pamela Davis, LPN  
Meenakshi Shah, BA, RN

**STAFF PRESENT:** Jay P. Douglas, RN, MSM, CSAC, FRE  
Robin L. Hills, DNP, RN, WHNP; Deputy Executive Director  
Claire Morris, RN, LNHA; Deputy Executive Director  
Christina Bargdill, BSN, MHS, RN; Deputy Executive Director  
Jacquelyn Wilmoth; Deputy Executive Director  
Stephanie Willinger, Deputy Executive Director  
Randall Mangrum, DNP, RN; Nursing Education Program Manager  
Christine Smith, RN, MSN; Nurse Aide/RMA Education Program Manager  
Francesca Iyengar, MSN, RN; Discipline Case Manager  
Huong Vu, Operations Manager  
Ann Hardy, MSN, RN, Compliance and Case Adjudication Manager

**OTHERS PRESENT:** Laura Booberg, Senior Assistant Attorney General, Board Counsel  
Arne Owens, DHP Director  
James Jenkins, Jr., RN, DHP Chief Deputy  
Erin Barrett, JD, Director of Legislative and Regulatory Affairs  
Matthew Novak, DHP Policy Analyst

**IN THE AUDIENCE:** Richard Grossman, Virginia Council of Nurse Practitioners (VCNP)  
Brittany Whiting, Virginia Nurses Association (VNA)  
Avi Efreom, Administrative Proceedings Division staff  
Denise Pajda, Board of Nursing staff

**ESTABLISHMENT OF A QUORUM:**

Ms. Swineford welcomed new Board Members and asked Board Members and Staff to introduce themselves. With 10 members present, a quorum was established.

**ANNOUNCEMENTS:** Ms. Swineford acknowledged the following:

**New Board Members:**

- **Victoria Cox, DNP, RN, of Roanoke** was appointed by the Governor on July 21, 2023 to replace James Hermansen-Parker, MSN, RN, PCCN-K to serve from July 1, 2023 to June 30, 2027
- **Pamela Davis, LPN, of Powhatan** was appointed by the Governor on July 21, 2023 to replace Brandon Jones, MSN, RN, CEN, NEA-BC to serve from July 1, 2023 to June 30, 2027
- **Robert Allen Scott, RN, of Hanover** was appointed by the Governor on July 21, 2023 to replace Felisa Smith, PhD, MSA, RN, CNE to serve from July 1, 2023 to June 30, 2027.
- **Shantell L. Kinchen, LPN, of Richmond** was appointed by the Governor on July 28, 2023 to replace Jennifer Phelps, BS, LPN, QMHP-A, CSAC to serve from July 1, 2021 to June 30, 2025.
- **Delia Acuna, FNP-C, of Quinton** was appointed by the Governor on August 18, 2023 to replace Dixie McElfresh, LPN to serve from July 1, 2023 to June 30, 2027.

**Staff Update:**

- **Denise Pajda** has accepted the Discipline Specialist position and started on August 25, 2023.

**UPCOMING MEETINGS:** The upcoming meetings listed on the agenda:

- NCSBN Board of Directors (BOD) is scheduled for September 26-27, 2023 in Chicago, IL. Ms. Douglas will attend as President of the NCSBN BOD.
- National League for Nursing (NLN) Education Summit is scheduled for September 28-30, 2023 in National Harbor, MD. Dr. Mangrum will attend.
- International Regulatory Nurse Collaborative meeting is scheduled for October 2-6, 2023 in Brisbane, Australia. Ms. Douglas will attend as President of the NCSBN BOD.
- Tri-Council Fall Meeting is scheduled for October 19, 2023 in

Washington DC. Ms. Douglas will attend as President of the NCSBN BOD.

- NCSBN Board of Directors (BOD) Strategy is scheduled for October 23-24, 2023 in Charleston, SC. Ms. Douglas will attend as President of the NCSBN BOD.
- The Education Informal Conference Committee is scheduled for October 18, 2023 at 9 AM in Board Room 3.
- DHP New Board Member Orientation is scheduled for October 13, 2023 at DHP Office. All Board Members are welcome to attend – detail information will be available soon.
- **REMINDER** of Additional Formal Hearings in August 2023:
  - **Wednesday, 10/11/2023** – Board Members are Ms. Swineford (**Chair**), Ms. Acuna, Ms. Davis, Ms. Friedenber, Dr. Gleason and Ms. Shah
  - **Monday, 10/16/2023** – Board Members are Dr. Gleason (**Chair**), Ms. Acuna, Dr. Cox, Ms. Davis, Dr. Dorsey, and Ms. Kinchen
- **Nursing and Nurse Aide Education Program Training Sessions:**
  - **VIRTUAL** Orientation to Establish a Nurse Aide Education Program is scheduled for Thursday, October 5, 2023
  - Preparation and Regulation Review for Coordinators and Instructors of Nurse Aide Education Programs is scheduled on Thursday, October 12, 2023, at DHP – Conference Center from 9 am to 12 noon.
  - Orientation on Establishment of a PN or RN Pre-Licensure Nursing Program is scheduled on Tuesday, October 17, 2023 at DHP – Conference Center from 9 am to 12 noon.
  - Preparation and Regulation Review for Program Directors and Faculty of PN & RN Pre-Licensure Nursing Programs is scheduled on Tuesday, October 17, 2023, at DHP – Conference Center from 1 pm to 4 pm.
- Recognition Lunch is scheduled on Tuesday, October 14, 2023 for former Board Members.

Ms. Douglas congratulated Ms. Swineford on her role as Board President.

Virginia Board of Nursing  
Business Meeting  
September 12, 2023  
ORDERING OF  
AGENDA:

Ms. Swineford asked staff if there are modifications to the agenda.

Ms. Douglas noted the following additional items:

**Under Other Matters:**

Add the discussion of changes to the education regulations – volunteers needed.

Ms. Douglas noted that there is no case for the consideration of possible summary suspensions scheduled for 12:45 pm today.

CONSENT AGENDA:

The Board did not remove any items from the consent agenda.

Ms. Buchwald moved to accept the items on consent agenda listed below as presented. The motion was seconded by Dr. Dorsey and carried unanimously.

**Consent Agenda**

<b>B1</b> July 17, 2023	Formal Hearings
<b>B2</b> July 18, 2023	Business Meeting
<b>B3</b> July 19, 2023	BON Officer Meeting
<b>B4</b> July 19, 2023	Panel A – Formal Hearings
<b>B5</b> July 19, 2023	Panel B – Formal Hearings
<b>B6</b> July 20, 2023	Formal Hearings
<b>B7</b> August 2, 2023	Formal Hearings
<b>B8</b> August 3, 2023	Formal Hearings
<b>B9</b> August 3, 2023	Possible Summary Suspension Consideration
<b>B10</b> August 30, 2023	Telephone Conference Call

**C1** - Board of Nursing Monthly Tracking Log, July 2022 - July 2023

**C2** - Agency Subordination Recommendation Tracking Log

**C3** – Executive Director Report

**C4** - Federation of Associations of Regulatory Boards (FARB) Innovation in Regulation Conference on July 20-21, 2023 in Alexandria, Virginia report - **Ms. Willinger**

**C5** - The NCSBN 45<sup>th</sup> Anniversary and Annual Meeting on August 16-18, 2023 in Chicago report - **Ms. Wilmoth, Dr. Hills and Ms. Glazier**

DIALOGUE WITH DHP  
DIRECTOR OFFICE:

Mr. Owen congratulated Ms. Swineford on her role as President for the Board and welcomed new Board Members.

Mr. Owen congratulated Ms. Douglas as a recipient of the 2023 Virginia Nurses Association (VNA)/Virginia Nurses Foundation (VNF) Champion of Nursing Award.

Mr. Owens provided the following information:

- Healthcare workforce remains a priority for the Governor and reports from the RAND study are expected by October 2023.
- DHP is preparing for 2024 General Assembly.
- Recruiting for the replacement of Enforcement Executive Director is in process.
- Digital case management transition is in process and will affect the Board of Nursing. Other boards within DHP have already implemented it.

Dr. Dorsey shared that she has the opportunity to be on the Workforce Development Workgroup and noted innovative approaches to enhancing workforce does not necessarily mean technology.

Mr. Owen thanked Dr. Dorsey for her participation on the workgroup.

Ms. Swineford congratulated Ms. Douglas on her award and thanked Ms. Douglas for all that she has contributed to Nursing and for the Commonwealth.

DISPOSITION OF  
MINUTES:

None

REPORTS:

**Virginia Nurses Association (VNA) Fall Conference and Virginia Nurses Foundation (VNF) Gala on September 8-9, 2023 in Chantilly, VA**  
**Report:**

Ms. Douglas reported the following:

- Collaboration is important in practice, education and regulation when dealing with current workforce issue.
- Excellent presentations.
- Healthcare systems encouraged to look at their policies which may be more strict than the current laws and regulations governing nursing.
- Ms. Douglas has been approached by Chief Nurse Executives (CNOs) who are interested in convening a workgroup for the discussion of workforce issues and scope of practice.

Ms. Wilmoth reported the following:

- Presentation regarding drama free nursing, one of the takeaways is to “consider your wins daily”
- Result of survey conducted showed that nurses want less documentation and more direct client care and educating each other.
- Centra Health’s diversified workforce initiatives has saved them two million dollars a month
- Phenomenal presentation “Examining Virginia’s Nursing Workforce: Trends, Numbers, and Implication” by Dr. Yetty Shobo, Director, PhD, DHP Healthcare Workforce Data Center (HWDC). At the end

of the presentation, Dr. Shobo provided four questions for all to respond and submit to VNA and one of the questions asked if the LPN role is needed. The response was overwhelmingly “yes”.

Ms. Hardy reported the following:

- Inspired by what Centra has done.
- Interactive session after Dr. Shobo’s presentation was great.
- Thank you for the opportunity to attend.

OTHER MATTERS:

**Board Counsel Update:**

Ms. Booberg stated that she has nothing to report. Ms. Booberg congratulated Ms. Douglas on her award and welcomed new Board Members.

**D1 – National Practitioner Data Bank (NPDB) Reporting Resources:**

Ms. Douglas noted that this is provided for information only and added that came about with discussion regarding Operation Nightingale at a national meeting.

**Election of Interim First Vice-President Officer for the remainder of 2023:**

Ms. Douglas stated that currently the Board has a vacancy position of First Vice-President for the remainder of 2023, according to the Bylaws, the Board needs to elect this position.

Ms. Douglas added that in addition to other responsibilities, the President and the First Vice-President preside over hearings.

Ms. Swineford noted that Dr. Gleason is willing to serve as the First Vice-President for the remainder of 2023.

Ms. Swineford asked for additional nominations from the floor. None were received.

Dr. Dorsey moved to elect Dr. Gleason as First Vice-President for the remainder of 2023. The motion was seconded by Dr. Parke and carried unanimously.

**Discussion regarding Informal Conference (IFC) Schedule for the remaining of 2023:**

Ms. Douglas noted that volunteer was needed for the Special Conference Committee (SCC)-D in December and Dr. Gleason has volunteered to serve on the Committee.

Ms. Douglas stated that new Board Members do not have to participate in IFCs for the remaining of 2023 but can come to observe if they wish to do so.

Ms. Douglas added that Ms. Swineford is working on the SCC compositions for 2024 and Board Members' assignments are forthcoming.

**Discussion regarding changes to education regulations:**

Ms. Douglas stated that volunteers are needed to serve on the Committee to look at changes to education regulations. Ms. Douglas added that the Committee will meet after the November Business Meeting and make recommendations to the Board.

Ms. Douglas noted that Board Members will be appointed by Ms. Swineford.

RECESS: The Board recessed at 9:47 A.M.

RECONVENED: The Board reconvened at 9:58 A.M.

PUBLIC COMMENT: None

EDUCATION: **Education Update:**  
Ms. Wilmoth reported the following:

The Education Record DOMA Scanning Project is complete, more than 350,000 pieces of paper have been scanned. Staff is working to add the scanned files to the electronic file and perform quality control check to ensure records are complete.

**Nurse Aide Education Program Updates**

- Active applications – 12
- New programs in 2023 – 11
- Total Number of programs – 256 with 17 of those are inactive (no student enrolled currently)
- Instructional Personnel Exceptions this year - 1

**Medication Aide Program Updates**

- Board Staff continue to work with PSI on item development for the registration exam. Status: all items have been reviewed and scored (Angoff) with the average Angoff of 73% which is up 4% from the previous Angoff score. There is a total of 333 items. Next steps: evaluate the passing standard for the test. Additionally, new items will be added to the exam for use.
- Board Staff continue to verify active programs. Total number of programs, about 232, continues to fluctuate as staff make contact and receive information from programs.
- Active applications – 8

- New programs in 2023 - 8

### **Nursing Education Programs Updates**

- Regulation requires all nursing education programs complete an annual report. The report will be sent to programs mid-October. Once results are received they are analyzed by the Healthcare Workforce Data Center (HWDC).
- Next Generation NCLEX (NGN) launched April 1, 2023, for RN and PN. NGN pass rates – first full quarter of testing ended June 30, 2023. Nursing programs with first-time test taker pass rate is below 80% per quarter of 2023 for RN (13) and PN (11) programs.
- Active application – there are 3 PN applications and 1 BSN application under review.
- New programs in 2023 – 1 PN program
- Total number of programs – 143 of which 59 PN programs and 84 RN programs (39 BSN, 43 ADN and 2 Masters)
- Faculty exceptions continues to be requested, mostly for clinical faculty positions. Year to date, there have been 48 initial faculty exceptions approved – 5 for ADN programs and 43 for BSN programs.
  - 2021 – there were 53 initial faculty exceptions approved
  - 2022 - there were 51 initial faculty exceptions approved

### LEGISLATION/ REGULATION:

Ms. Barrett reported the following:

#### **F1 Chart of Regulatory Actions**

Ms. Barrett provided an overview of the regulatory actions found in the chart noting that the two regulations at the Governor’s Office are set to be published on October 29, 2023, for public comments for 30 days.

#### **F2 - Consideration of Fast-Track Regulatory Changes to 18VAC90-30-240 to allow Agency Subordinate to hear credential cases concerning Advanced Practice Registered Nurses (APRN)**

Dr. Parke moved to amend 18VAC90-30-240 as presented by fast-track action. The motion was seconded by Ms. Buchwald and carried unanimously.

Mr. Jenkins left the meeting at 10:20 A.M.

#### **F3 – Adoption of Final Regulations for Licensed Certified Midwives**

Ms. Barrett noted that 47 comments were received with 45 were in support of the regulations and two comments opposed the regulations regarding Professional Licensed Midwives which are regulated by the Board of Medicine.



Dr. Dorsey moved to adopt the final regulations regarding licensure of Licensed Certified Midwives as presented. The motion was seconded by Ms. Friedenbergl and carried unanimously.

**F4 - Initiation of Periodic Review for 18VAC90-11, Public Participation Guidelines**

Ms. Friedenbergl moved to initiate periodic review of 18VAC90-11. The motion was seconded by Dr. Parke and carried unanimously.

Mr. Owen left the meeting at 11:05 A.M.

**Review of the Agency Subordinate Recommendations Process**

Ms. Douglas reviewed the process of how the Board comes to consider the agency subordinate recommendations to help new Board Members understanding.

Ms. Barrett and Mr. Novak left the meeting at 11:25 A.M.

**CONSIDERATION OF CONSENT ORDERS:**

**G1 – Jill Grace Jefferson, LMT**

**0019-017420**

Dr. Gleason moved that the Board of Nursing accept the consent order to indefinitely suspend the license of **Jill Grace Jefferson** to practice massage therapy in the Commonwealth of Virginia with suspension stayed upon Ms. Jefferson providing documentation satisfactory to the Board of successful completion of her continuing education requirements mandated by 18VAC90-50-75 of the Regulations Governing the Licensure of Massage Therapists for the renewal cycle ending on October 1, 2022. The motion was seconded by Dr. Parke and carried unanimously.

RECESS: The Board recessed at 12:00 P.M.

RECONVENTION: The Board reconvened at 1:30 P.M.

Mr. Hogan joined the meeting at 1:30 P.M.

**CONSIDERATION OF August 22, 2023, EDUCATION INFORMAL CONFERENCE  
COMMITTEE RECOMMENDATIONS:**

**E1a – James Madison University Baccalaureate Nursing Education Program, US28508100**

Ms. Buchwald moved that the Board of Nursing accept the recommendations of the Education Informal Conference Committee to approve the continuing faculty exception request for two faculty members. The motion was seconded by Dr. Parke and carried unanimously.

**E1c – George Washington University Baccalaureate Nursing Education Program, US28501500**

Ms. Buchwald moved that the Board of Nursing accept the recommendation of the Education Informal Conference Committee to approve the request for clinical exception to conduct greater than 20% of clinical experiences outside of Virginia and the program shall submit reports, on a template provided by the Board, prior to the start of each semester providing an update on progress towards compliance with 18VAC90-27-30(4)(e). The motion was seconded by Dr. Parke and carried unanimously.

**E1d - Fast Track Healthcare, Salem, Medication Aide Training Program, 0030000005**

Ms. Buchwald moved that the Board of Nursing accept the recommendation of the Education Informal Conference Committee to place the approval of Fast Track Healthcare Education, Salem, to operate a medication aide training program on CONDITIONAL APPROVAL, with terms. The motion was seconded by Dr. Parke and carried unanimously.

**E1e - Fortis College, Richmond, Associate Degree Program, US28408900**

Amanda Hyde, PhD, MSN, BSN, RN, Dean of Nursing, and Barry Brooks, PhD, Campus President were present but did not address the Board.

Ms. Buchwald moved that the Board of Nursing accept the recommendation of the Education Informal Conference Committee to withdraw the approval of Fortis College, Richmond Associate Degree Nursing Education Program to operate an associate degree nursing education program. The program shall be closed no later than October 31, 2024. The program shall halt admission of new students immediately. The program shall follow additional terms stated in the Order. The motion was seconded by Dr. Parke and carried unanimously.

**E1b – Marymount University Baccalaureate Nursing Education Program, US28505500 and US28501600**

There was no program's representative present, but written response was submitted.

Dr. Dorsey, Dr. Gleason, Dr. Hills, Ms. Bargdill, Ms. Iyengar, Ms. Morris and Ms. Willinger left the meeting at 1:34 P.M.

**CLOSED MEETING:**

Ms. Buchwald moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:34 P.M. for the purpose of considering the Education Informal Conference Committee recommendation regarding **Marymount University Baccalaureate Nursing Education Program, US28505500 and US28501600 (E1b)**. Additionally, Ms. Buchwald moved that Ms. Douglas, Ms. Wilmoth, Ms. Smith, Dr. Mangrum, Ms. Vu, and Ms. Booberg, Board Counsel, attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was properly seconded by Ms. Friedenbergl and carried unanimously.

**RECONVENTION:**

The Board reconvened in open session at 1:56 P.M.

Dr. Dorsey, Dr. Gleason, Dr. Hills, Ms. Bargdill, Ms. Iyengar, Ms. Morris and Ms. Willinger re-joined the meeting at 1:56 P.M

Ms. Buchwald moved that the Board of Nursing certify that it heard, discussed and considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was properly seconded by Ms. Kinchen and carried unanimously.

Ms. Buchwald moved that the Board of Nursing accept the recommendation of the Education Informal Conference Committee to deny the request to decrease the regulatory requirement as stated in 18VAC90-27-30(4)(e) from 80% of clinical conducted in Virginia to 50% for the Program and to deny the request for clinical exception for some students to complete 100% clinical experience in Washington D.C. or Maryland. The motion was seconded by Dr. Parked and carried with eight (8) votes in favor of the motion. Mr. Hogan opposed the motion.

**E1 – August 22, 2023 Education Informal Conference Committee  
DRAFT Minutes**

Ms. Buchwald moved to accept the August 22, 2023 Education Informal Conference Committee DRAFT minutes as presented. The motion was seconded by Dr. Parke and carried unanimously.

**CONSIDERATION OF AGENCY SUBORDINATE RECOMMENDATIONS:**

**#3 – Shiek Ansumana Jah, CNA**

**1401-122509**

Mr. Jah appeared and addressed the Board.

CLOSED MEETING:

Dr. Gleason moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:05 P.M. for the purpose of considering the agency subordinate recommendation regarding **Shiek Ansumana Jah**. Additionally, Dr. Gleason moved that Ms. Douglas, Dr. Hills, Ms. Morris, Ms. Bargdill, Ms. Vu, and Ms. Booberg, Board Counsel, attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was properly seconded by Dr. Dorsey and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 2:10 P.M.

Dr. Gleason moved that the Board of Nursing certify that it heard, discussed and considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was properly seconded by Ms. Buchwald and carried unanimously.

Dr. Dorsey moved that the Board of Nursing accept the recommendation of the agency subordinate to revoke the certificate of **Shiek Ansumana Jah** to practice as a nurse aide in the Commonwealth of Virginia and enter a Finding of Abuse against him in the Virginia Nurse Aide Registry. The motion was seconded by Ms. Buchwald and carried unanimously.

**#17 – Jacob Bohnhoff, LPN**

**0002-096774**

Mr. Bohnhoff appeared and addressed the Board.

CLOSED MEETING:

Dr. Gleason moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:14 P.M. for the purpose of considering the agency subordinate recommendation regarding **Jacob Bohnhoff**. Additionally, Dr. Gleason moved that Ms. Douglas, Ms. Bargdill, Dr. Hills, Ms. Vu and Ms. Booberg, Board Counsel, attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was properly seconded by Dr. Parke and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 2:24 P.M.

Dr. Gleason moved that the Board of Nursing certify that it heard, discussed and considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which

the closed meeting was convened. The motion was properly seconded by Dr. Parke and carried unanimously.

Dr. Dorsey moved that the Board of Nursing modify the recommended decision of the agency subordinate to indefinitely suspend the license of **Jacob Bohnhoff** to practice practical nursing in the Commonwealth of Virginia with suspension stayed contingent upon Mr. Bohnhoff's entry into a Contract with the Virginia Health Practitioners' Monitoring Program (HPMP) and remain in compliance with all terms and conditions of the HPMP for the time specified by the HPMP. The motion was seconded by Ms. Buchwald and carried unanimously.

**#5 – Christina Carrie Noss, RN**

**0001-238890**

Ms. Noss did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of **Christina Carrie Noss** to practice professional nursing in the Commonwealth of Virginia for a period of not less than one year from the date of entry of the Order. The motion was seconded by Dr. Parke and carried unanimously.

**#6 – Brianna Cofield, CNA**

**1401-161854**

Ms. Cofield did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Brianna Cofield** and to require her, within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of a minimum of three contact hours in each of the subjects of (i) ethics and professionalism; and (ii) patient rights. The motion was seconded by Dr. Parke and carried unanimously.

**#7 – Jordan L. Banks, CNA**

**1401-199443**

Ms. Banks did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Jordan L. Banks** and to indefinitely suspend his certificate to practice as a nurse aide in the Commonwealth of Virginia. The motion was seconded by Dr. Parke and carried unanimously.

**#8 – Stephanie Ann Smith, LPN**

**0002-081812**

Ms. Smith did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Stephanie Ann Smith** and to indefinitely suspend her license to practice practical nursing in the Commonwealth of Virginia with suspension stayed upon proof of Ms. Smith's entry into a contract with the Virginia Health Practitioners' Monitoring Program (HPMP) within 60 days of the date of entry of the Order and remain in compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded by Dr. Parke and carried unanimously.

**#9 – Meeka Joel Thomas-Paramore, LPN** **0002-074301**  
Ms. Thomas-Paramore did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of **Meeka Joel Thomas-Paramore** to practice practical nursing in the Commonwealth of Virginia. The motion was seconded by Dr. Parke and carried unanimously.

**#10 – Bernard Schipper, LPN** **0002-070521**  
Mr. Schipper did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Bernard Schipper** and to indefinitely suspend his license to practice practical nursing in the Commonwealth of Virginia. The motion was seconded by Dr. Parke and carried unanimously.

**#11 – Rebecca Gross, CNA** **1401-211331**  
Ms. Gross did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the certificate of **Rebecca Gross** to practice as a nurse aide in the Commonwealth of Virginia. The motion was seconded by Dr. Parke and carried unanimously.

**#13 – Victor Photos, RN** **Florida License # RN9347809**  
**With Multistate Privileges**  
Mr. Photos did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to impose no sanction against **Victor Photos**. The motion was seconded by Dr. Parke and carried unanimously.

**#14 – Jessica Ann Van Dunk, LPN** **0002-091821**  
Ms. Van Dunk did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of **Jessica Ann Van Dunk** to practice practical nursing in the Commonwealth of Virginia with suspension stayed upon proof of Ms. Van Dunk's entry into a contract with the Virginia Health Practitioners' Monitoring Program (HPMP) and remain in compliance with all terms and conditions of the HPMP for the period specified by the HPMP. The motion was seconded by Dr. Parke and carried unanimously.

**#15 – Mary Allyson Justus, RN**

**0001-208378**

Ms. Justus did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Mary Allyson Justus** and to require Ms. Justus, within 90 days from the date of entry of the Order, to provide written proof of successful completion of Board-approved courses of at least three contact hours in each of the subjects of (i) professional accountability and legal liability for nurses, (ii) ethics and professionalism in nursing and (iii) sharpening critical thinking skills. The motion was seconded by Dr. Parke and carried unanimously.

**#16 – Carly Bokanyi, RMA**

**0003-013394**

Ms. Bokanyi did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Carly Bokanyi** and to require Ms. Bokanyi, within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved courses of at least three contact hours in each of the subjects of (i) professional accountability & legal liability for nurses, (ii) proper handling & documentation of medication, and (iii) sharpening critical thinking skills. The motion was seconded by Dr. Parke and carried unanimously.

**#18 – Judy Rickmond McClary, RN**

**0001-111488**

Ms. McClary did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of **Judy Rickmond McClary** to practice professional nursing in the Commonwealth of Virginia. The motion was seconded by Dr. Parke and carried unanimously.

**#19 – Kourtney Michelle Cheatum, CNA**

**1401-211716**

Ms. Cheatum did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of **Kourtney Michelle Cheatum** to practice as a nurse aide in the Commonwealth of Virginia. The motion was seconded by Dr. Parke and carried unanimously.

**#20 – Kisha S. Anderson, CNA**

**1401-118880**

Ms. Anderson did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Kisha S. Anderson** and to require her, within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board successful completion of Board - approved courses of at least three contact hours in each of the subjects of ethics & professionalism in patient care and professionalism. The motion was seconded by Dr. Parke and carried unanimously.

**#21 – Wendie Lynn Peirce, LPN**

**0002-079455**

Ms. Peirce did not appear.

Ms. Peirce moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the license of **Wendie Lynn Peirce** to practice practical nursing in the Commonwealth of Virginia with suspension stayed contingent upon Ms. Bloomer's continues compliance with all terms and conditions of the Virginia Health Practitioners' Monitoring Program (HPMP) for the period specified by the HPMP. The motion was seconded by Dr. Parke and carried unanimously.

**#23 – Sarah Ashleigh Goad, RMA**

**0031-012229**

Ms. Goad did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Sarah Ashleigh Goad**. The motion was seconded by Dr. Parke and carried unanimously.

**#24 – Consuela Denise Holloway, RMA**

**0031-011756**

Ms. Holloway did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Consuela Denise Holloway** and to require her, within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board successful completion of Board -approved courses of at least three contact hours in each of the subjects of disciplinary actions for RMA's, RMA scope of practice, and critical thinking skills in RMA practice. The motion was seconded by Dr. Parke and carried unanimously.



**#25 – Consuela Denise Holloway, CNA**

**1401-106157**

Ms. Holloway did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Consuela Denise Holloway** and to require her, within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of a Board-approved courses of at least three contact hours in each of the subjects of ethics and professional accountability in CNA practice, CNA scope of practice, and critical aspects of documentation in CNA practice. The motion was seconded by Dr. Parke and carried unanimously.

**#26 – Morgan LeighAnne Moore, CNA**

**1401-210998**

Ms. Moore did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Morgan LeighAnne Moore** and to require her, within 60 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved courses of at least three contact hours in each of the subjects of professional accountability and legal liability for nurses aides and patient rights related to nurse CNA practice. The motion was seconded by Dr. Parke and carried unanimously.

**#27 – La’Sean Harrison, CNA**

**1401-212964**

Ms. Harrison did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of **La’Sean Harrison** to practice as a nurse aide in the Commonwealth of Virginia and enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded by Dr. Parke and carried unanimously.

**#28 – Dercia Powell Green, CNA**

**1401-177119**

Ms. Green did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Dercia Powell Green** and to require her, within 60 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved courses of at least three contact hours each in the subject of ethics & professional accountability for CNA practice. The motion was seconded by Dr. Parke and carried unanimously.

**#29 – Tiffany Dawn Self, CNA**

**1401-109414**

Ms. Self did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the certificate of **Tiffany Dawn Self** to practice as a nurse aide in the Commonwealth of Virginia. The motion was seconded by Dr. Parke and carried unanimously.

**#30 – Tiffany Dawn Self, RMA**

**0031-003895**

Mr. Self did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Tiffany Dawn Self** and indefinitely suspend her registration to practice as a medication aide in the Commonwealth of Virginia for a period of not less than one year from the date of entry of the Order. The motion was seconded by Dr. Parke and carried unanimously.

**#31 – Reneita Larichiuta, CNA**

**1401-210630**

Ms. Larichiuta did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to revoke the certificate of **Renieta Larichiuta** to practice as a nurse aide in the Commonwealth of Virginia and to enter a Finding of Abuse against her in the Virginia Nurse Aide Registry. The motion was seconded by Dr. Parke and carried unanimously.

**#32 – Meredith Jean Moran Doss, RN**

**0001-214091**

Ms. Doss did not appear but submitted a written response.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate and to require that **Meredith Jean Moran Doss**, within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved courses of at least three contact hours in each of the subjects of professional accountability and legal liability for nurses and ethics and professionalism in nursing. The motion was seconded by Dr. Parke and carried unanimously.

**#33 – Haley Danielle Seagle, RN**

**0001-259222**

Ms. Seagle did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to require that **Haley Danielle Seagle**, within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved courses of at least three contact hours in each of the subjects of (i) professional accountability and legal liability for nurses and (ii) ethics and professionalism in nursing. The motion was seconded by Dr. Parke and carried unanimously.

**#34 – Nicole Lafave, RN**

**North Carolina License # 198691**

**With Multistate Privileges**

Ms. Lafave did not appear.

Dr. Gleason moved that the Board of Nursing accept the recommended decision of the agency subordinate to indefinitely suspend the privilege of **Nicole Lafave** to practice professional nursing in the Commonwealth of Virginia with the suspension stayed contingent upon Ms. Lafave's continued compliance with all the terms and conditions of the Virginia Health Practitioners' Monitoring Program (HPMP), an alternative to discipline for healthcare practitioners with substance use disorders, mental health disorders, or physical conditions that may be impairing their ability to effectively practice, for the period specified by the HPMP. The motion was seconded by Dr. Parke and carried unanimously.

**CLOSED MEETING:**

Dr. Gleason moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:30 P.M. for the purpose of considering the remainder agency subordinate recommendations regarding **#1, 2, 4, 12, 22 and 35**. Additionally, Dr. Gleason moved that Ms. Douglas, Ms. Bargdill, Dr. Hills, Ms. Vu and Ms. Booberg, Board Counsel, attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was properly seconded by Dr. Parke and carried unanimously.

**RECONVENTION:**

The Board reconvened in open session at 3:38 P.M.

Dr. Gleason moved that the Board of Nursing certify that it heard, discussed and considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was properly seconded by Ms. Buchwald and carried unanimously.

**#1 – Susan Lamb Marcussen, RN**

**0001-136938**

Ms. Marcussen did not appear but submitted a written response.

Ms. Buchwald moved that the Board of Nursing modify the recommended decision of the agency subordinate to reprimand **Susan Lamb Marcussen** and to place her license to practice professional nursing in the Commonwealth of Virginia on probation for a period of not less than one year with terms. The motion was seconded by Dr. Parke and carried unanimously.

**#2 – Angela Emerson, CNA**

**1401-197076**

Ms. Emerson did not appear.

Ms. Buchwald moved that the Board of Nursing modify the recommended decision of the agency subordinate to reprimand **Angela Emerson** and to require her that, within 90 days from the date of entry of the Order, to provide written proof satisfactory to the Board of successful completion of Board-approved course on reporting abuse and neglect. The motion was seconded by Dr. Cox and carried unanimously.

**#4 – Kendra Nicole Buckner, RMA**

**0031-012809**

Ms. Buckner did not appear.

Ms. Acuna moved that the Board of Nursing accept the recommended decision of the agency subordinate to reprimand **Kendra Nicole Buckner**. The motion was seconded by Dr. Gleason and carried with nine votes in favor of the motion. Dr. Dorsey and Ms. Kinchen opposed the motion.

**#12 – Agnes Bertheline Simb, LPN**

**0002-091149**

Ms. Simb did not appear.

Dr. Gleason moved that the Board of Nursing modify the recommended decision of the agency subordinate to reprimand **Agnes Bertheline Simb**, and to assess a monetary penalty of \$300.00 to be paid to the Board within 60 days from the date of entry of the Order. The motion was seconded by Ms. Buchwald and carried with ten votes in favor of the motion. Mr. Hogan opposed the motion.

**#22 – Cynthia Burch, CNA**

**1401-197636**

Ms. Burch did not appear.

Ms. Buchwald moved that the Board of Nursing take no action on the recommendation at this time. The motion was seconded by Dr. Dorsey and carried unanimously.

**#35 – Karen Sue Riggins Abner, LPN**

**0002-073609**

Ms. Abner did not appear.

Mr. Scott moved that the Board of Nursing modify the recommended decision of the agency subordinate to indefinitely suspend the license of **Karen Sue Riggins Abner** to practice practical nursing in the Commonwealth of Virginia with suspension stayed if the Board receive, within 60 days of entry of the Order, evidence that Ms. Abner has successfully completed 30 credited hours of continuing education, the Board will terminate the suspension imposed on Ms. Abner's license and reinstate the license by issuing an unrestricted license. The motion was seconded by Dr. Gleason and carried unanimously.

RECESS:

The Board recessed at 3:39 P.M.

Virginia Board of Nursing  
Business Meeting  
September 12, 2023  
RECONVENTION:

The Board reconvened at 3:54 P.M.

Ms. Douglas announced that the Board Member Development regarding Administrative Proceedings Presentation will be deferred to November Business meeting.

The Nominating Committee still meets after the business meeting today.

**Inquiry from the Media:**

Ms. Douglas reminded Board Members to forward all inquiries from Media to Board staff for further assistance and to not respond.

MEETING DEBRIEF:

**Board Members listed the following positive aspects of the meeting:**

- Refreshing to have new board member perspective
- Great environment of participation for new board members
- Appreciative of shared information by new board members
- Great verbal reports from staff

**Board Members made the following suggestions for improvement:**

- Dividing the agency subordinate recommendations into two panels for consideration with the understanding there was not enough Board Members present at this meeting to divide into two panels.

ADJOURNMENT:

The Board adjourned at 4:14 P.M.

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Cynthia M. Swineford, RN, MSN, CNE  
President