

**APPROVED**  
**VIRGINIA BOARD OF MEDICINE**  
**SPECIAL CONFERENCE COMMITTEE MINUTES AUGUST 10, 2022**  
*Department of Health Professions*  
*Perimeter Center*  
*9960 Mayland Drive, Suite 201*  
*Henrico, VA*

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**CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 9:04 a.m.

**MEMBERS PRESENT:** Jacob Miller, D.O., Chair  
Jane Hickey, J.D.

**STAFF PRESENT:** Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Jennie F. Wood, Case Manager, Discipline  
Anne Joseph, Adjudication Specialist

**MATTER:** **Paul John Roberto, M.D. License No.: 0101-057462**  
**Case Nos.: 205475, 207526, 213114**

**PRELIMINARY MATTER:** The Chair noted that the time was 9:05 a.m. and Dr. Roberto was noticed to appear before the Committee at 9:00 a.m. and was not present.

Ms. Joseph advised that the Notice had been sent to Dr. Roberto's address of record with the Board by overnight and First class mail.

**RULING:** Based on the information provided by Ms. Joseph, the Chair determined that proper notice had been provided to Dr. Roberto, therefore, the informal conference would proceed in his absence.

**DISCUSSION:** Dr. Roberto did not appear before the Committee in accordance with the Board's Notice of Informal Conference dated May 10, 2022, nor was he represented at the conference by legal counsel.

The Committee fully considered the evidence before it and received information from Ms. Joseph regarding the allegations in the Notice.

**CLOSED SESSION:** Upon a motion by Ms. Hickey, and duly seconded by Dr. Miller, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Roberto. Additionally, she moved that Ms. Deschenes and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

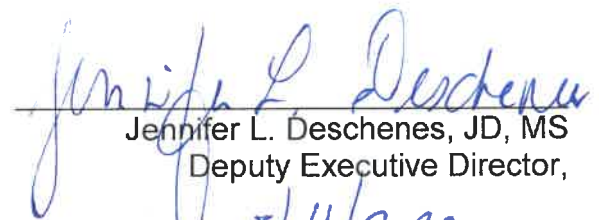
**RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

**DECISION:** Upon a motion by Ms. Hickey, and duly seconded by Dr. Miller, the Committee voted to refer this matter to a formal hearing since the suspension or revocation of Dr. Roberto's license may be justified which is not within the authority of the Committee pursuant to §54.1-2400(10) of the Code of Virginia.

**VOTE:** The vote was unanimous.

**ADJOURNMENT:** The Committee adjourned at 9:21 a.m.

*A formal hearing will be scheduled for a future date for a final determination.*

  
Jennifer L. Deschenes, JD, MS  
Deputy Executive Director,  
8/11/2022  
Date

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- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 11:40 a.m.
- MEMBERS PRESENT:** Dwayne Pitre, O.T., Chair  
Jacob Miller, D.O.  
Jane Hickey, J.D.
- STAFF PRESENT:** Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Jennie F. Wood, Case Manager, Discipline  
Anne Joseph, Adjudication Specialist
- MATTER:** **Meghan Odom Reynolds, O.T. License No.: 0119-006565**  
**Case No.: 207582**
- DISCUSSION:** Ms. Reynolds appeared before the Committee in person in accordance with a Notice of the Board dated April 13, 2022. Ms. Reynolds was not represented by counsel.
- The Committee fully discussed the allegations in the Notice with Ms. Reynolds.
- CLOSED SESSION:** Upon a motion by Ms. Hickey, and duly seconded by Dr. Miller, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Ms. Reynolds. Additionally, she moved that Ms. Deschenes and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

**DECISION:** Upon a motion by Ms. Hickey, and duly seconded by Dr. Miller, the Committee made certain findings of fact and conclusions of law and voted to issue Ms. Reynolds a reprimand and place her license on indefinite probation for at least three years with terms and conditions.

**VOTE:** The vote was unanimous.

**ADJOURNMENT:** The Committee adjourned at 1:23 p.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Ms. Reynolds, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Reynolds, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

  
Jennifer L. Deschenes, JD, MS  
Deputy Executive Director

8/11/2022  
Date

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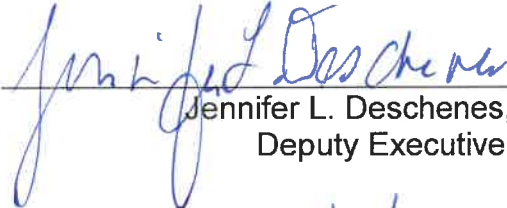
- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 1:36 p.m.
- MEMBERS PRESENT:** Jane Hickey, J.D., Chair  
Jacob Miller, D.O.  
Dwayne Pitre, O.T.
- STAFF PRESENT:** Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Jennie F. Wood, Case Manager, Discipline  
Erin Weaver, Adjudication Specialist
- MATTER:** **Roxie Lilly, O.T.A.** License No.: **0131-000583**  
**Case No.: 200990**
- DISCUSSION:** Ms. Lilly appeared before the Committee in person in accordance with a Notice of the Board dated April 13, 2022. Ms. Lilly was not represented by counsel.
- The Committee fully reviewed Ms. Lilly's petition for reinstatement and discussed the allegations in the Notice with Ms. Lilly.
- CLOSED SESSION:** Upon a motion by Dr. Miller, and duly seconded by Mr. Pitre, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Ms. Lilly. Additionally, he moved that Ms. Deschenes and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

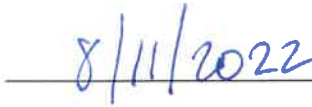
**DECISION:** Upon a motion by Dr. Miller, and duly seconded by Mr. Pitre, the Committee made certain findings of fact and conclusions of law and voted to deny Ms. Lilly's petition for reinstatement.

**VOTE:** The vote was unanimous.

**ADJOURNMENT:** The Committee adjourned at 2:13 p.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Ms. Lilly, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Lilly, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

  
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Jennifer L. Deschenes, JD, MS  
Deputy Executive Director

  
\_\_\_\_\_  
Date