

**VIRGINIA BOARD OF DENTISTRY  
BUSINESS MEETING MINUTES  
March 8, 2024**

- TIME AND PLACE:** The meeting of the Virginia Board of Dentistry was called to order at 9:00 a.m., on March 8, 2024, at the Perimeter Center, 9960 Mayland Drive, in Board Room 2, Henrico, Virginia 23233.
- PRESIDING:** Margaret F. Lemaster, RDH, President
- MEMBERS PRESENT:** Alf Hendricksen, D.D.S., Vice-President  
J. Michael Martinez de Andino, J.D., Secretary-Treasurer  
William C. Bigelow, D.D.S.  
Nathaniel C. Bryant, D.D.S.  
Sidra Butt, D.D.S.  
Sultan E. Chaudhry, D.D.S.  
Jamiah Dawson, D.D.S.  
Emelia H. McLennan, R.D.H.  
Jennifer Szakaly, D.D.S.
- STAFF PRESENT:** Jamie C. Sacksteder, Executive Director  
Erin Weaver, Deputy Executive Director  
Sarah Moore, Executive Assistant  
Arne Owens, Agency Director, Department of Health Professions  
James Jenkins, Deputy Director, Department of Health Professions
- COUNSEL PRESENT:** James E. Rutkowski, Assistant Attorney General
- ESTABLISHMENT OF A QUORUM:** With ten members of the Board present, a quorum was established.  
Ms. Sacksteder read the emergency evacuation procedures.
- PUBLIC COMMENT:** Ms. Lemaster explained the parameters for public comment and opened the public comment period.  
  
Ms. Lemaster advised that no one registered for public comments prior to the meeting and closed the public comment period.
- APPROVAL OF MINUTES:** Ms. Lemaster asked if there were any edits or corrections to the December 8, 2023, Board Meeting Minutes. Hearing none, Dr. Hendricksen moved to approve the minutes as presented. The motion was seconded and passed unanimously.

**DHP DIRECTOR'S  
REPORT:**

Arne Owens, Agency Director, provided an update on the ongoing 2024 Virginia General Assembly, scheduled to conclude on March 9, 2024. The Department of Health Professions was tasked with reviewing 105 bills and providing recommendations.

Mr. Owens advised they are awaiting the General Assembly's Final Budget; however, he reminded attendees that DHP is a non-general funded agency relying on funding from its fees.

Mr. Owens also noted the current and upcoming recruitment for the replacement of several retiring senior executives within the agency.

Mr. Owens then discussed the upcoming Business Process Re-engineering with Impact Makers for all Boards. They are reviewing current license practices starting with the Board of Nursing and Board of Behavioral Science to give a picture of the process, from initial application to issue of license, to identify more efficient methods for real-time improvements.

**BOARD COUNSEL  
REPORT:**

Mr. Rutkowski had no report for the Board as there are currently no pending appeals.

**LIAISON & COMMITTEE  
REPORTS:**

**CDCA-WREB-CITA Conference** – Ms. Sacksteder and Dr. Bryant reported on the virtual meeting held January 10 - 12, 2024. They remarked on the informative sessions and the wealth of information regarding examinations.

**Southern Dental Deans, Administrators, and Dental Examiners Annual Conference** – Ms. Sacksteder reported on the conference held January 19-21, 2024, which included examiners, dental colleges, and other state board officials. She advised that they discussed various topics and the meeting resulted in good networking opportunities. Dr. Bryant also recommended to other Board members to attend these conferences in the future.

**Upcoming AADB Conference:** Ms. Sacksteder reported she will attend the April 12 - 13, 2024, meeting in Chicago, IL.

**PRESENTATION:**

**2023 Virginia Dental Workforce** – Dr. Yetty Shobo, Healthcare Workforce Data Center Director, presented the comparison survey of dentist and dental hygienist's results from 2023.

Ms. Lemaster asked for a motion to approve the 2023 Virginia Dental Workforce results. Mr. Martinez moved to approve the results as presented. The motion was seconded and passed unanimously.

**LEGISLATION,  
REGULATION, AND  
GUIDANCE:**

**Status Report on Regulatory Actions Chart** – Mr. Owens reviewed the updated Regulatory Actions chart, detailing the progress of the eight ongoing regulatory actions as of February 9, 2024.

Mr. Ownes then provided an overview of the Legislative Report of March 5, 2024, distributed before the meeting, including the status of the nine bills as detailed below.

- HB 42 – passed in the Senate on February 26, 2024
- HB 225 – passed in the Senate on February 23, 2024
- HB 605 – passed in the Senate on February 26, 2024
- HB 699 – passed in the Senate on February 26, 2024
- HB120 – passed in the Senate on February 19, 2024
- HB 257 – passed in the Senate on March 4, 2024
- HB 722 – stricken from docket by General Laws on January 30, 2024
- HB 1428 – stricken from docket by General Laws on February 8, 2024
- SB 682 – continued to 2025 in Rules on February 9, 2024

**BOARD DISCUSSION  
TOPICS:**

**Consideration of Public Comment** – Ms. Lemaster advised there were no public comments.

**DEPUTY EXECUTIVE  
DIRECTOR’S REPORT:**

**Disciplinary Report** - Ms. Weaver updated the Board on the Disciplinary Report for November 14, 2023 – February 15, 2024, of the number of cases received and cases closed. She advised there were no summary suspensions during this period. She thanked the Board for their case reviews contributing to a more efficient workflow.

**EXECUTIVE DIRECTOR’S  
REPORT:**

**FY2023 Budget Report** – Ms. Sacksteder reviewed the Current Number of Licenses, Registrations, and Permits as of February 15, 2024.

**Dental Assisting National Board (DANB)** – Ms. Sacksteder advised that she was nominated for a DANB nationwide committee to create a model for a congruent workforce throughout the entire United States for Dental Assistants.

**ADJOURNMENT:**

With all business concluded, the Board adjourned at 10:02 a.m.

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Margaret Lemaster, RDH, President

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Jamie C. Sacksteder, Executive Director

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Date

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Date