

VIRGINIA FAIR HOUSING BOARD

EDUCATION COMMITTEE

November 30, 2004

- I. Call to Order - 2:20pm
- II. Approval of Agenda
- III. Education Administrator's Report
 - A. Proprietary School Applications
 1. The Mark Winkler Company, Alexandria, VA; CONTACT: Cynthia Clare
No recommendation made; statement of financial responsibility not included.
- IV. Review of Continuing Education Courses
 - A. Original application, approved school
 - 1.
 - B. Original application, school application pending
 1. 53205 Fair Housing - Understanding and Compliance, 2 hrs, Mark Winkler Company
No recommendation made; complete application received after the meeting adjourned.
- V. Instructor Applications
 - Recommended for approval:**
 1. Patricia Brempell, Alexandria, VA
 2. Cynthia Clare, Alexandria, VA
 3. Nadeen Green, Esquire, Smyrna, GA
 - Recommended for approval contingent upon submission of reference letter(s):**
 1. John B. Raftery, Esquire, Bethesda, MD
- VI. Other Business
 - The committee developed guidelines to assist the Board when reviewing school, course and instructor applications. These guidelines are subject to the review and approval of the Board.**
- VII. Public Comment
- VIII. Adjourn - 4:00pm