

**Minutes of Meeting  
INFORMAL FACT-FINDING CONFERENCES  
July 20, 2006 (9:00 a.m.)**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conference pursuant to the Administrative Process Act.

Amy Chappell, Presiding Officer, presided. No other Board members were present.

Ilna LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conference was recorded by Inge Snead & Associates, LTD. and the Summary or Consent Order is attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

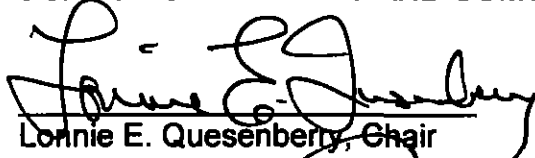
**Participants**

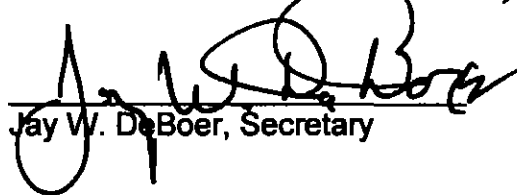
1. Kevin Douglas Keen  
File Number 2006-02657 (Tattooer)  
**(NO DECISION MADE)**

Kevin Keen – A  
Rita Keen - W

The meeting adjourned at 2:30 p.m.

**BOARD FOR BARBERS AND COMSOMETOLOGY**

  
Lonnie E. Quesenberry, Chair

  
Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Amy Chappell  
Title: Presiding Officer
3. Agency: Board for Barbers and Cosmetology
4. Transaction: Informal Fact-Finding Conferences on July 20, 2006
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
none

6. I declare that:
- (a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:  
\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Achappell  
Signature

July 20, 2006  
Date