

# **APPROVED**

## **BOARD OF PHYSICAL THERAPY MINUTES OF GENERAL BOARD MEETING**

Friday, October 24, 2003  
6603 West Broad Street  
Richmond, Virginia 23230  
Conference Room 2

Department of Health Professions

- CALL TO ORDER:** A meeting of the Virginia Board of Physical Therapy was called to order at 9:06 a.m.
- PRESIDING:** Lisa D. Shoaf, Ph.D., P.T., Chair
- MEMBERS PRESENT:** Joe Gieck, Ed.D., P.T.  
Damien Howell, P.T.  
Maureen Lyons, P.T.  
Lorraine Quinn, P.T.A.
- MEMBERS ABSENT:** Carol Dawson  
Gayle Garnett
- STAFF PRESENT:** Elizabeth Young, Executive Director  
Aesha Hopson, Administrative Assistant  
Pam Horner, Administrative Assistant
- COUNSEL PRESENT:** Roscoe Roberts, Assistant Attorney General
- OTHERS PRESENT:** None Present
- GUESTS:** MB O'Reilly, MCV PT Student  
Kory Shelton, MCV PT Student  
Joe Flannery, MCV PT Student  
Shauna Bailey, MCV PT Student  
Diana Wallace MCV PT Student  
Jennifer Kostik, MCV PT Student  
Lindsay Prorock, MCV PT Student  
Terry Izzo, VPTA  
Richard Grossman, VPTA
- QUORUM:** With five members of the Board present, a quorum was established.
- APPROVAL OF MINUTES:** Mr. Howell made a motion, which was seconded by Mr. Gieck, that the Board approved the Minutes of the Special Conference Committee Meeting on June 30, 2003, which carried unanimously.
- Mr. Howell made a motion, which was seconded by Mr.

**Virginia Board of Physical Therapy<sup>2</sup>**  
**General Board Meeting**  
**October 24, 2003**

Gieck that the Board approved the minutes of the Board Meeting of July 11, 2003, which carried unanimously.

**PUBLIC COMMENT:**

There was no request to speak during the public comment period.

**NEW BUSINESS:**

**VPTA Conference Update**

Lisa Shoaf gave a brief summary of the Virginia Physical Therapy Association Conference in Roanoke, Virginia.

**FSBPT Conference Update**

Lisa Shoaf provided a report on the FSBPT Conference for Board Member, Gayle Garnett. FSBPT Exam security issues and Foreign Trained DPT programs were some of the topics of discussion at the Conference. Ms. Garnett will forward to copies of conference documents for distribution to the Board.

**Board of Health Professions**

BHP Board representative, Joe Gieck, provided a brief summary of the Board of Health Professions meeting of October 22, 2003.

**Letter from licensee –Physical Management**

The Board received a scope of practice question from a PTA licensee. The Board directed the Ms. Young to cite the supervision regulations in her response to the licensee.

**Executive Session**

Maureen Lyons moved that the Board of Physical Therapy convene in a Closed Meeting pursuant to Section 2.2-3711(A) (7) of the Code of Virginia for consultation with and the provision of legal advice by the Assistant Attorney General in the matter of (name specific topic).

Additionally, Board staff, Elizabeth Young, Aesha Hopson, and Pam Horner attended the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Board in its

**Virginia Board of Physical Therapy<sup>3</sup>**  
**General Board Meeting**  
**October 24, 2003**

consideration of this matter.

Ms. Lyons moved to the best of her knowledge that the members of the Board of Physical Therapy heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such, public business matters as were identified in the motion by which the closed meeting was convened said 'Aye'.

**FSBPT**

Lisa Shoaf discussed on an e-mail received from Mark Lane of the FSBPT concerning the development of a jurisprudence exam for the Virginia Board of Physical Therapy. Ms. Young responded to Mr. Lane on behalf of the Board. Ms. Young advised the Board that the creation of a jurisprudence examination may be viewed as an unnecessary and burdensome regulation for licensees. Also, Ms. Young stated that the current disciplinary caseload does not warrant the implementation of said examination.

Ms. Young provided for the Board a copy of FSBPT's strategic plan and a copy of the contract for renewal with the Board of Physical Therapy.

**FCCPT**

Ms. Young provided to the Board a copy of the evaluation Tool for the Foreign Educated Physical Therapist. Lisa Shoaf spoke on the evaluation tool.

**Invasive Procedure**

Dr. Shoaf requested staff to research any nursing laws defining invasive procedures. No definitions were found.

**On-Line Licensing/Emergency Contact Information**

Ms. Young discussed On-Line Licensing and Emergency Contact Information.

**Confidential Consent Agreement -**

**Virginia Board of Physical Therapy<sup>4</sup>**  
**General Board Meeting**  
**October 24, 2003**

**OLD BUSINESS**

Ms. Young presented to the Board a draft guidance document outlining examples of possible disciplinary actions for a Confidential Consent Agreement.

A motion was made by Mr. Howell, and seconded by Maureen Lyons, to accept the guidance document for the Confidential Consent Agreement.

**Continuing Competency Committee**

Ms. Young spoke on the continuing competency procedures for renewal audit. Sammy Johnson, Deputy Director of Enforcement submitted a memo to Ms. Young outlining the procedures for the audit.

A motion was made by Mr. Howell, and seconded by Mr. Gieck, to conduct a 5% audit for Continued Competency renewals and to consider a Confidential Consent Agreement for those who provide appropriate documentation arising from the audit.

**Request for Interpretation**

The Board received a request for a position statement on physical referral of invasive procedures. The Board directed Ms. Young to cite the law and state that the procedures do not appear to be within the scope of practice of physical therapy.

**FSBPT Update**

The Board reviewed FSBPT Board News Briefs from FSBPT for the months of July, August, September, and October.

**Regulatory/Legislative Committee**

The Board reviewed an E-mail indicating the status of the proposed regulations.

**Executive Director's Report:**

**Virginia Board of Physical Therapy<sup>5</sup>**  
**General Board Meeting**  
**October 24, 2003**

Licensee Statistics: PT – 4,471; PTA's- 1,630

Disciplinary Cases: Approximately 25.

The Board calendar and budget were reviewed.

**ADJOURNMENT**

With all business concluded a motion was made by Mr. Howell and seconded by Ms. Lyons to adjourn the meeting at 11:45 a.m.

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Lisa D. Shoaf, P.T., Chair

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Elizabeth Young, Executive Director

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Date

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Date