

Finance, Legislation and Planning (FL&P) Committee
May 15, 2009
Richmond Marriott West
9:00 AM

Members Present:	Members Absent:	OEMS Staff:	Others:
Randy Abernathy	Art Lipscomb - excused	Scott Winston	Carol Lee Strickler
Michael Player		Gary Brown	Jason Campbell
Kent Weber		Michael Berg	
Rob Logan		Warren Short	
Bruce Edwards			
Byron Andrews			
Ed Rhodes			
Gary Dalton			
Mike Harmon			
Robin Foster, MD			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Opening	Randy Abernathy, Chair opened the meeting. The minutes from the February 13, 2009 meeting were reviewed and approved.	Motion to approve minutes from Feb. 13, 2009 meeting made by Gary Dalton. 2nd by Michael Player. Minutes approved unanimously.
OEMS Update	<p>Scott Winston, Asst. Director, OEMS referred the members of the committee to review the OEMS quarterly report to the EMS Advisory Board (the Green Book).</p> <p>Mr. Winston advised the committee that future budget cuts may be necessary. Recently it was reported that revenue was lagging behind projections by \$225 Million. OEMS was requested by VDH to implement 15% reduced budget plan for FY2010. During the 2009 session of the General Assembly the Senate proposed cutting funding to the EMS system by \$9.5 Million. The Senate elected not to take funds from EMS after a significant response from the EMS community. Cash</p>	

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	<p>balances from the last two closed cycles of RSAF (\$503K) have been taken to help offset the state budget deficit.</p> <p>As a result of the state budget deficit, alternate methods of conducting meetings may be necessary. Teleconferencing using PolyCom communications could be utilized. A question was asked about public access to meetings held by electronic means. OEMS has requested advice from OAG.</p> <p>Mr. Brown reported expenses due to the implementation of the Virginia Information Technology Agency (VITA) have resulted in a 600% in IT costs. The cost of VITA required Project Management processes will exceed the actual cost to purchase a new state level, Web based electronic patient care reporting system from Image Trends, Inc.</p> <p>Members of the committee expressed concerns about budget cuts to EMS. A question was asked what can be done.</p> <p>It was suggested an EMS Needs Assessment should be performed, similar to the annual needs assessment conducted by the Virginia Dept. of Fire Programs. The needs assessment must identify and forecast the impact on programs and services that will not be funded if revenue to EMS is cut. For example, how many fewer EMS training programs will be offered as a result of \$600K diverted to VSP for the MedFlight program.</p> <p>Conducting a survey of EMS agencies that include open ended questions may define needs that have not been previously identified. Needs assessment will determine strengths and weaknesses of EMS system. The last needs assessment was conducted in 1999/2000 by an EMS Funding Task Force to justify an increase in EMS funding.</p> <p>Mr. Edwards suggested using a strategy that parallels (in reverse) the efforts utilized to increase EMS funding from \$2 to \$4 for life.</p> <p>A motion was made by Michael Player to (form task group or ad hoc committee of the state EMS Advisory Board) to: <i>Survey EMS agencies and other organizations by conducting a comprehensive needs assessment to determine the impact of the state budget deficit on the</i></p>	

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	<p><i>delivery of quality patient care.</i></p> <p>Task group or ad hoc committee will be responsible to formulate questions for survey, determine best method to disseminate survey, educate EMS agencies and providers about importance of identifying un-met needs in order prevent further funding cuts to the EMS system due to the state budget deficit.</p> <p>It was recommended to involve the regional EMS Councils to help promote, educate and encourage participation in the needs assessment process.</p> <p>Mr. Abernathy requested Rob Logan, Regional EMS Council representative to speak with his peers regarding adding language to the regional council contracts with the state to address participating in the EMS needs assessment.</p> <p>Mr. Abernathy identified individuals representing the following organizations to serve on the EMS Needs Assessment Task Group:</p> <p>Michael Player representing VAGEMSA and VFCA</p> <p>Byron Andrews representing VSFF</p> <p>Rob Logan representing Regional EMS Councils</p> <p>Representative recommended by current VAVRS President</p>	<p>Motion: Survey EMS agencies and other organizations by conducting a comprehensive needs assessment to determine the impact of the state budget deficit on the delivery of quality patient care. Motion seconded. Unanimously approved by the committee.</p> <p>Mr. Abernathy named Mr. Michael Player, Mr. Byron Andrews, Mr. Rob Logan and a representative from VAVRS to serve on the EMS Needs Assessment Task Group.</p>
<p>State EMS Planning Guidance</p>	<p>Mr. Abernathy reported ten (10) standing committee chairs of the EMS Advisory Board attended a meeting on Thursday, May 14 at the Ashcake Volunteer Rescue Squad in Hanover County. The purpose of the meeting was to provide guidance to committee chairs on the development of the state strategic EMS Plan.</p> <p>A state EMS Planning template was developed on Thursday afternoon, May 14 by OEMS staff and available members of the committee. (see below)</p>	<p>OEMS will post state and federal resources and documents that can be referenced during the state EMS planning process.</p>

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	<p>Committee Chairs were instructed by Mr. Abernathy at a special called meeting of EMS Advisory Board Chairperson's held on Thursday evening, May 14 at the Ashcake Volunteer Rescue Squad to identify a vision for the committee. In addition, committee chairs were requested to identify the mission of the committee and why the committee exists.</p> <p>Chairpersons were requested to identify up to four (4) core initiatives (a main thrust or action that will move the system towards accomplishing the vision and mission) in order to achieve the optimum EMS system in VA.</p> <p>Committee Chairs will be encouraged to form a workgroup. OEMS staff members assigned to each standing committee of the state EMS Advisory Board will assist.</p> <p>OEMS will post on their Web site state and federal resources and documents that can be referenced during the state planning process.</p> <p>Committee Chairs will be expected to participate to ensure stakeholder involvement from the organizations represented on each committee.</p> <p>The initial assignment will be due no later than July 31, 2009. The FL&P committee will assemble each committee's core initiatives and identify common items prior to the next phase of the state planning process.</p>	<p>Committee vision, mission and up to four (4) core initiatives are due no later than July 31, 2009.</p>

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	<p style="text-align: center;"><u>State EMS Advisory Board</u> <u>Standing Committee Planning Template</u></p> <ol style="list-style-type: none"> 1. Develop a critical mission (why the committee exists, and how it serves the EMS system) for the committee: <ol style="list-style-type: none"> a. “The <u>insert name of committee</u> Committee provides <u>insert service provided here</u> to the state EMS Advisory Board, regarding <u>insert specific EMS area of interest here</u> to promote a high quality EMS system in Virginia.” 2. Commitment and values of the Committee members and stakeholders (elements of high quality EMS system): <ol style="list-style-type: none"> a. Example – High Quality Patient Care b. Example – Safe Operations c. Example – Comprehensive approach d. Example – Efficiency in operations e. Example – Fair Representation f. Example – Review of Pertinent Literature 3. Vision for the Future: <ol style="list-style-type: none"> a. In order to achieve the optimum EMS system in Virginia the <u>insert name of committee</u> Committee has identified these desired core initiatives (a main thrust or action that will move the system towards accomplishing the vision and mission.): <ol style="list-style-type: none"> i. Core Initiative #1 ii. Core Initiative #2 iii. Core Initiative #3 iv. Core Initiative #4 	

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	<p>4. Critical Existing Strengths and Weaknesses:</p> <table border="1" data-bbox="495 394 1562 548"> <thead> <tr> <th data-bbox="495 394 974 435">Strengths</th> <th data-bbox="974 394 1562 435">Weaknesses</th> </tr> </thead> <tbody> <tr> <td data-bbox="495 435 974 472"></td> <td data-bbox="974 435 1562 472"></td> </tr> <tr> <td data-bbox="495 472 974 509"></td> <td data-bbox="974 472 1562 509"></td> </tr> <tr> <td data-bbox="495 509 974 548"></td> <td data-bbox="974 509 1562 548"></td> </tr> </tbody> </table> <p>5. Action Strategies (based on desired characteristics of committee vision:</p> <table border="1" data-bbox="495 695 1562 812"> <thead> <tr> <th data-bbox="495 695 783 735">Action item #1</th> <th data-bbox="783 695 1022 735">Action Item #2</th> <th data-bbox="1022 695 1268 735">Action Item #3</th> <th data-bbox="1268 695 1562 735">Action Item #4</th> </tr> </thead> <tbody> <tr> <td data-bbox="495 735 783 773"></td> <td data-bbox="783 735 1022 773"></td> <td data-bbox="1022 735 1268 773"></td> <td data-bbox="1268 735 1562 773"></td> </tr> <tr> <td data-bbox="495 773 783 812"></td> <td data-bbox="783 773 1022 812"></td> <td data-bbox="1022 773 1268 812"></td> <td data-bbox="1268 773 1562 812"></td> </tr> </tbody> </table> <p>6. Implementation Steps and Involved Parties (12-18 months): Example:</p> <table border="1" data-bbox="495 956 1562 1071"> <thead> <tr> <th colspan="2" data-bbox="495 956 1562 997">Action Item #1</th> </tr> <tr> <th data-bbox="495 997 974 1037">What</th> <th data-bbox="974 997 1562 1037">Who</th> </tr> </thead> <tbody> <tr> <td data-bbox="495 1037 974 1071"></td> <td data-bbox="974 1037 1562 1071"></td> </tr> </tbody> </table>	Strengths	Weaknesses							Action item #1	Action Item #2	Action Item #3	Action Item #4									Action Item #1		What	Who			
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	<p style="text-align: center;">Emergency Medical Service Integrated Planning Process</p> <pre> graph LR A["Strategic Thinking & Plan ➤ Vision ➤ Mission ➤ Core Strategies ➤ Strategic Initiatives"] --> B["Operational Plan ➤ Objectives ➤ Action Steps ➤ Accountability ➤ Budget"] B --> C["Performance Management ➤ Monitoring ➤ Feedback ➤ Corrective Action ➤ Recognition"] C --> A </pre>	
Old Business	There was no old business.	
New Business	Byron Andrews stated he would like to see EMS personnel included in the heart-lung bill as a legislative initiative for the 2010 session of the General Assembly.	

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2009 Meeting Dates	The next FL&P Committee will be held on Friday, August 7 at the Richmond Marriott West.	
Adjournment	The Committee adjourned at 11:00 AM.	Motion to adjourn by Bruce Edwards. Second by Ed Rhodes.

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