

Minutes of the

VIRGINIA STATE PARKS FOUNDATION BOARD OF TRUSTEES

Monday, December 16, 2002 – 10:00 a.m.

203 Governor Street, Richmond, Virginia 23219

Virginia State Parks Foundation Members Present

W. Scott Smith, Chairman
Kenneth G. Fannon

Joy Antoinette Cooley
Joseph H. Maroon

Virginia State Parks Foundation Members Not Present

Gerald Connolly
Joe D. Meade

Matthew W. Kelly

Staff Present

Leon E. App
David C. Dowling
Frederick S. Fisher, OAG
Nancy Heltman

Timothy J. Bishton
Joe Elton
Michael R. Fletcher

Call to Order

Mr. Maroon called the meeting to order and asked members and staff to introduce themselves.

Member Orientation

Mr. Maroon asked Mr. App to present a brief introduction to the Foundation.

Mr. App addressed the *Code of Virginia* authorization for the Board and the Governor's appointments. He directed members attention to the By-laws provided and noted that the bylaws were due for a review. Mr. App gave a brief outline of the Department's organization, duties, programs and history.

Parks Update

Mr. Elton gave an overview of the parks season. For the second year in a row the department recorded over 7 million separate visits. Over 120,000 volunteer hours helped with the management of the parks.

The most significant accomplishment was the passage of the General Obligation Bond.

Mr. Smith noted that Mark Schuppin at James River State Park had been particularly helpful in the planning of a scouting event at the park.

DCR Director's Update

Mr. Maroon told members that from the beginning of Fiscal Year 2001 to the conclusion of Fiscal Year 2004, the department will have lost over 50% of general state funds. The Governor's budget announcement was scheduled for December 20, 2002.

He noted that among the recommendations that have been made by a legislative study committee and the Warner Administration is one to eliminate the Virginia State Parks Foundation and merge it with the Board of Conservation and Recreation. He noted that changes if adopted by the 2003 legislature would not be effective until July 1, 2003.

Member Orientation Continued

Mr. Frederick Fisher, Senior Assistant Attorney General of the Office of the Attorney General gave an overview of the Freedom of Information Act and the Conflict of Interest Act.

Mr. Fisher also reviewed the requirements for the Board to meet in Executive Session.

Election of Officers

Mr. Maroon opened the floor for nominations for Chairman and Vice Chairman.

Mr. Fannon nominated Mr. Smith to serve as Chairman. There were no other nominations and Mr. Smith was elected unanimously.

Mr. Fannon nominated Dr. Cooley to serve as Vice Chairman. There were no other nominations and Dr. Cooley was elected unanimously.

Treasurer's Report

Mr. Bishton gave the Treasurer's report. Copy attached.

Status Report on Park Projects

Mr. Fletcher presented the status report on Park Projects. Staff made the following recommendations:

Project #	Park	Project Description	Recommended Action
98-9	SWVA Museum	Painting Restoration	Close. Zero balance.
99-33	New River Trail	Amphitheater	Close. Zero balance.
00-20	Holliday Lake	Digital Camera	Close and return \$500 to VSPF unallocated funds.
00-47	DCR	Governor's Academy	Close. Zero balance.
01-02	Hungry Mother	Music in the Park	Close. Zero balance.
01-03	Caledon	Taxidermy	Close. Zero balance.
02-07	SWVA Museum	2001 Festival of Trees	Close. Zero balance.
02-11	Natural Tunnel	Cove Ridge Foundation	Close. Zero balance.
02-12	Natural Tunnel	Cove Ridge Foundation	Close. Zero balance.
02-15	Caledon	Orienteering equipment	Close. Zero balance.
02-20	SWVA Museum	Virginia Landmark Register	Close. Zero balance.

MOTION: Mr. Maroon moved that the staff recommendations for project action be approved as submitted.

SECOND: Mr. Fannon

DISCUSSION: None.

VOTE: Motion carried unanimously.

State Parks Funding Requests

Mr. Fletcher presented the list of state park funding requests recommended for approval:

Project #	Park	Project Description	VSPF Action
02-13	Sky Meadows	Purchase historical housewares	Approve \$850.00 from park unallocated funds.
02-23	Douthat	Discovery Center	Establish as an ongoing project for park to spend funds as accumulated.
02-24	Douthat	Wilson Creek Footbridge	Allocate \$100 from park unallocated and establish as an open project for park to raise

			additional funding.
02-25	Grayson Highlands	Outdoor Flagpole	Approve \$1,300 from park unallocated funds.
02-26	Grayson Highlands	Gravel for orchard road.	Approve \$1,403.37 from park unallocated funds.

MOTION: Dr. Cooley moved that the list of recommended projects be approved as submitted.

SECOND: Mr. Fannon

DISCUSSION: None.

VOTE: Motion carried unanimously.

Youth Conservation Corps Update

Ms. Heltman presented an overview of the 2002 Youth Conservation Corps program. Sixty youth and 19 adult supervisors participated.

Programs were held at the following parks: Hungry Mother, Westmoreland, Pocahontas, Shenandoah River, False Cape and Claytor Lake.

Projects accomplished include:

- Develop Bird Habitat – 7 acres
- Dock Repair - .75 miles
- Marking Boundaries – 18 miles
- Construction Projects – 11 items
- General Repairs – 8 miles
- Clear Areas – 16 acres
- Trail Maintenance – 23 miles
- Clean River and Shoreline – 2 miles
- Demolition of Boardwalk - .5 miles
- Construction of New Boardwalk - .5 miles
- Test Water quality – 2 miles

Other Business

There was no other business.

Next Meeting

The next meeting will be held in early March.

Adjourn

There being no other business, the meeting was adjourned.

Respectfully submitted,

W. Scott Smith, Chairman

Joseph H. Maroon, Recording Secretary