



Thomas A. Wilkins, **Chairman**  
Kenneth G. Feng, **Vice Chairman**  
A. V. Maddra, **Secretary**  
Jorge G. Lozano  
Richard A. Sparks, Jr.  
Alexander Vogel, Esq.  
John A. Wasowicz, Esq.

# COMMONWEALTH of VIRGINIA

## *Board of Juvenile Justice*

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**Department of Juvenile Justice Board Room  
Richmond, Virginia  
Board of Juvenile Justice Meeting  
July 10, 2002**

**Present:** Kenneth Feng  
Jorge Lozano  
A. V. Maddra  
Richard Sparks  
Tom Wilkins

**Absent:** Alex Vogel

### **I. CALL TO ORDER**

The meeting was called to order at 11:05 a.m. by Chairman Wilkins.

### **II. APPROVAL OF AGENDA**

On MOTION duly made by Mr. Maddra, seconded by Mr. Feng, the Board approved the Agenda for the July 10, 2002, meeting with modifications requested by Mr. Feng to move immediately to the Non-Secure Committee reports and by Mr. Bailey to add consideration of the Blue Ridge and Prince William Detention Homes to the Secure Committee. Motion carried.

### **III. INTRODUCTIONS**

Ms. Gargasz introduced Kara Plender from Cornerstone and Tom Hoeffler from Camp Kenbridge.

Mr. Wilkins introduced the new Director of the Department Mr. Jerrauld C. Jones to the Board. Mr. Jones thanked the Board and said he was glad to be present and looked forward to working with the Board. He also thanked Dave Marsden for helping orient him. Each Board member gave a brief biographical sketch and welcomed the Director.

#### **IV. APPROVAL OF MINUTES**

On MOTION duly made by Mr. Feng, seconded by Mr. Sparks, the Board approved the Minutes for the April 10, 2002, meeting. Motion carried.

#### **V. COMMENTS OF PUBLIC**

No comments were made.

#### **VI. COMMITTEE REPORTS**

##### **A. Non-Secure Services Committee**

On MOTION duly made by Mr. Feng, seconded by Mr. Sparks, to certify District 2-A Court Service Unit for three years with a letter of congratulations for 100% compliance. Motion carried.

On MOTION duly made by Mr. Feng, seconded by Mr. Sparks, to certify the following programs for three years: 12th District Court Service Unit, 30th District Court Service Unit, Orange County Office on Youth, and Richmond Office on Youth. Motion carried.

On MOTION duly made by Mr. Feng, seconded by Mr. Sparks, to certify the Cumberland Office on Youth for one year. Motion carried.

On MOTION duly made by Mr. Feng, seconded by Mr. Sparks, to certify the Crossroads House for three years, change the rated capacity from 12 to 8, and change the name to Single Point of Entry. Motion carried.

On MOTION duly made by Mr. Feng, seconded by Mr. Sparks, to continue the probationary status of Stanhope House to November 2002 with a full audit of the program to be conducted in August 2002. Motion carried.

On MOTION duly made by Mr. Feng, seconded by Mr. Sparks, to grant a variance for Virginia Wilderness Institute to VAC 42-10-260 allowing James Culverhouse to serve as Executive Director based on his 19 years of experience in lieu of the educational requirements stipulated in the standard. This variance will terminate upon Mr. Culverhouse leaving that position. Motion carried.

On MOTION duly made by Mr. Feng, seconded by Mr. Sparks, to certify Fairfax Boys' Probation House for three years with a status report to be delivered in six months to identify deficiencies. Motion carried.

Mr. Feng had to leave due to an engagement. He took the opportunity to wish Mr. Marsden farewell, thanked him for his contributions to the Department and Board, and wished him the best of luck.

Mr. Wilkins informed the Board that elections should be held this month according to the By-Laws. However, Mr. Muse advised that the Code of Virginia does not stipulate when elections must be held.

On MOTION duly made by Mr. Feng, seconded by Mr. Maddra, to have Mr. Wilkins continue as Chair of the Board until the next meeting when elections may be held. Motion carried.

**B. Secure Services Committee**

On MOTION duly made by Mr. Maddra, seconded by Mr. Lozano, to grant a probationary status to Camp Kenbridge until November 2002 with a status report on compliance with the corrective action plan. Ms. Plender said that the Denver office of Cornerstone is taking corrective steps, and she would be glad to answer any questions. Motion carried.

On MOTION duly made by Mr. Maddra, seconded by Mr. Lozano, to certify the Norfolk Detention Home for three years. Motion carried.

On MOTION duly made by Mr. Maddra, seconded by Mr. Lozano, to grant a temporary variance to Richmond Juvenile Detention Home for 22 VAC 42-10-230.B.5 allowing for an 18-month staff performance evaluation period. Motion carried.

On MOTION duly made by Mr. Maddra, seconded by Mr. Lozano, to certify the following programs for three years: Crater Detention Home, Newport News Detention Home, and Northern Virginia Detention Home. Mr. Wilkins read the following into the minutes:

"On behalf of the Crater Youth Care Commission, I extend our sincere appreciation to the Board of Juvenile Justice for its patience and support during the period in which the Commission's secure detention facility was on probationary status. We especially want to thank Acting Director David Marsden and the Department's administrative staff for their assistance in helping us improve our facility and the programs for detainees.

**B. Standards for Non-Residential Services Available to Juvenile and Domestic Relations District Courts (6 VAC 35-150)**

On MOTION duly made by Mr. Sparks, seconded by Mr. Maddra, to adopt the Standards for publication as a final regulation. Motion carried.

**C. Standards for Delinquency Prevention and Youth Development Act Grant Programs (Offices on Youth) (6 VAC 35-60)**

On MOTION duly made by Mr. Sparks, seconded by Mr. Maddra, to adopt the Standards for publication as a final regulation. Motion carried.

**D. Regulations Governing the Certification Process (6 VAC 35-20)**

On MOTION duly made by Mr. Sparks, seconded by Mr. Maddra, to publish the Regulations for public comment. A public hearing will be held. Motion carried.

**E. Standards for Juvenile Residential Facilities (6 VAC 35-140)**

On MOTION duly made by Mr. Sparks, seconded by Mr. Maddra, to publish the Standards for public comment. A public hearing will be held. Motion carried.

**F. Regulations Governing Juvenile Record Information and the Virginia Juvenile Justice Information System (6 VAC 35-160)**

On MOTION duly made by Mr. Sparks, seconded by Mr. Maddra, to approve the Department's request for Executive Branch review process and upon completion of the process to publish the Regulations for public comment. Motion carried.

**VIII. DIRECTOR'S COMMENTS**

Mr. Jones thanked Mr. Wilkins for his recognition and comments. He said it is an honor and privilege to assume this position. He will make every effort to support the Board activities and bring the entire staff's services to support the Board. He said he wanted to take the opportunity today to recognize the person whose large shoes he now fills. He said he is keenly aware of the history of the Department. He complimented David Marsden and the stability he brought to the Department in his roles of Chief Deputy and Acting Director. He said that as a legislator, he and his colleagues regarded Mr. Marsden with high respect. On behalf of everyone and himself, he said he appreciated Mr. Marsden's efforts to accomplish a smooth transition. Mr. Jones added, "The children and youth and families of Virginia are in your debt."

**IX. COMMENTS OF BOARD**

Mr. Sparks apologized for missing the June meeting. He also welcomed Mr. Jones and expressed appreciation to Mr. Marsden for all he has done.

Mr. Lozano welcomed Mr. Jones and expressed appreciation to Mr. Marsden.

Mr. Maddra said it is a bittersweet day - bitter that Mr. Marsden is leaving and sweet that Mr. Jones is the new Director. He complimented the staff for its work with the Board and said that it has been a pleasure to work on the Board with the staff.

Mr. Wilkins complimented Mr. Marsden on skills, talents, abilities, and wished him success in his future. He also thanked Mr. Marsden on behalf of the wards.

Mr. Wilkins read a Resolution into the minutes:

*"Whereas, David W. Marsden has served the people of the Commonwealth of Virginia with distinction and dedication as a Chief Deputy and Acting Director of the Department of Juvenile Justice, and*

*Whereas*, David W. Marsden has assisted the members of the Board of Juvenile Justice by providing information and guidance for use in the implementation of their duties,

*Whereas*, David W. Marsden has played a key role in implementing policy to reflect program enhancements and the changes to Virginia's juvenile statues designed to protect the public, holding juveniles accountable for their actions, and affording those juveniles the opportunity for reform; now, therefore, be it

*Resolved* that the State Board of Juvenile Justice hereby recognizes David W. Marsden for his vision, leadership, and effectiveness in participating in Virginia's juvenile justice system as Chief Deputy, and subsequently, Acting Director. Signed by Thomas A. Wilkins, Chairman, The Board of Juvenile Justice, Commonwealth of Virginia."

Mr. Marsden said that it has been an honor and privilege and wonderful to work with the best agency in state government.

**X. EXECUTIVE SESSION**

An Executive Session was not called.

**XI. LUNCH**

The meeting required working through lunch.

**XII. ADJOURN**

On MOTION duly made by Mr. Maddra, seconded by Mr. Sparks, to adjourn the meeting at 12:22 PM. Motion carried.

Respectfully submitted,

/s/ Patricia F. Rollston

Patricia F. Rollston