

**VIRGINIA BOARD OF NURSING
MINUTES
May 20, 2008**

TIME AND PLACE: The meeting of the Board of Nursing was called to order at 9:05 A.M. on May 20, 2008 in Board Room 4, Department of Health Professions, 9960 Mayland Drive, Suite 201, Richmond, Virginia.

PRESIDING: Lynne M. Cooper, Citizen Member, President

**BOARD MEMBERS
PRESENT:**

Florence Jones-Clarke, R.N., M.S., Vice President
Brenda L. Hale, R.N., Secretary
Linda D. Gross, Citizen Member
Woody B. Hanes, R.N., M.S.N., F.N.P.
John M. Horn, L.P.N.
Patricia C. Lane, R.N.
Evelyn Lindsay, L.P.N.
Lawrence L. Logan, Citizen Member
Judith E. Piersall, R.N., B.S.N.
G. Maxine Ponn, L.P.N.
Patricia M. Selig, R.N., F.N.P., Ph.D.

**BOARD MEMBERS
ABSENT:**

Peregrin C. Francisco, R.N., M.S.A.

STAFF PRESENT:

Jay P. Douglas, R.N., M.S.M., C.S.A.C., Executive Director
Gloria D. Mitchell, R.N., M.S.N., M.B.A., Deputy Executive Director,
Discipline
Brenda Krohn, R.N., M.S., Deputy Executive Director, Medication Aide
Program Manager
Paula B. Saxby, R.N., Ph.D., Deputy Executive Director, Education
Jessica Ressler, R.N. Nursing Education Consultant
Linda Kleiner, R.N., Discipline Case Manager
Ann Tiller, Compliance Manager
Jane Elliott, R.N., Ph.D., Discipline Staff
Amy Davis, Administrative Assistant

STAFF ABSENT:

Jodi P. Power, R.N., J.D., Deputy Executive Director, Nurse Aide Registry
Manager

OTHERS PRESENT:

Howard M. Casway, Senior Assistant Attorney General
Sandra Whitley Ryals, Director, Department of Health Professions
Emily O. Wingfield, Deputy Director, Department of Health Professions
Elaine Yeatts, Policy Analyst, Department of Health Professions
Anne Wendt, Director, NCLEX Examinations, National Council of State
Boards of Nursing
Maryann Alexander, Chief Officer, Nursing Regulation, National Council of
State Boards of Nursing

Michelle Satterlund, Lobbyist for Virginia Council of Nurse Practitioners
Karen Frye, RediClinic

ESTABLISHMENT OF
A QUORUM:

With twelve members of the Board present, a quorum was established.

ANNOUNCEMENTS:

- Welcome to National Council of State Boards of Nursing visitors, Anne Wendt and Maryann Alexander.
- The Nurse Licensure Compact Administrators meeting is scheduled for August 4, 2008 in Nashville, Tennessee.
- The National Council of State Boards of Nursing Annual Meeting and Delegate Assembly is scheduled for August 5 – 8, 2008 in Nashville, Tennessee. Ms. Cooper asked for any Board Members interested in attending to inform her. Mr. Horn expressed interest in attending if approval is obtained.
- The next meeting of the Committee of the Joint Boards of Nursing and Medicine is scheduled for June 18, 2008.

DIALOGUE WITH DIRECTOR:

Ms. Ryals presented information to the Board on the following issues:

- The Department of Health Professions has received a \$275,000 grant through the Workforce Investment Act (WIA) Governor's Discretionary Funds which will be used for operation and start up along with Department of Health Professions funds for a health workforce data center to be housed in the Department of Health Professions. Beverly Beck will serve as the Interim Director.
- Dr. Saxby will serve as a representative to the National Education Summit sponsored by Robert Wood Johnson, U.S. Department of Labor, AARP and Health Resources Services Administration (HRSA) as part of a 10 member Virginia team.
- Old case clearance rates have dramatically increased. Ms. Ryals shared that the Department is working with Neal Kauder, VisualResearch, Inc. in examining disciplinary caseload resolution data.

ORDERING OF AGENDA: The agenda was reviewed and ordered.

CONSENT AGENDA: The Board removed three items from the proposed consent agenda. Ms. Piersall moved to accept the consent agenda which includes:

Minutes:

March 17, 2008 – Panel – Ms. Jones-Clarke
March 18, 2008 – Board Meeting – Ms. Cooper
March 19, 2008 - Quorum – Ms. Cooper
March 19, 2008 – Panel – Ms. Jones-Clarke
March 19, 2008 – Panel – Ms. Cooper
March 20, 2008 – Panel – Ms. Cooper
April 1, 2008 – Quorum – Ms. Hale

April 8, 2008 – Telephone Conference Call – Ms. Jones-Clarke

Board of Nursing Monthly Tracking Log-Licensure & Disciplinary Statistics – Ms. Douglas

Examinations: NCLEX – Dr. Saxby

Health Practitioners Intervention Program Report – Ms. Douglas

Dr. Selig moved to accept the minutes below removed from the consent agenda as corrected:

April 21, 2008 – Periodic Review of Certified Massage Therapist Regulations – Ms. Douglas

REPORTS:

Finance Report:

Ms. Douglas reviewed the report for the month ending March 31, 2008 which had higher expenses than reported in the last report due to moving costs and costs due to reconfiguration of office space.

National Nurse Aide Assessment Program (NNAAP) Technical Report:

Dr. Saxby provided a review of the 2007 Technical Report issue by Pearson VUE. The Virginia Board of Nursing hosted two trainings in collaboration with Pearson VUE and NACES, the testing contractor and subcontractor for the nurse aide exam. Training included an overview of the changes on the skills portion of the exam that will be effective July 1, 2008 and skills demonstration of the four skills that Virginia candidates have difficulty passing. Comments from the participants; nurse aide educators and nurse aide on-site visitors; were positive and most expressed belief that the information received would help increase the pass rate for the candidates on the skills portion of the exam.

RECESS:

The Board recessed at 10: 18 A.M.

RECONVENTION:

The Board reconvened at 10: 35 A.M.

POLICY FORUM:

Anne Wendt, Director, NCLEX Examinations and Maryann Alexander, Chief Officer, Nursing Regulation, from the National Council of State Boards of Nursing were present and provided information regarding the following:

- Mission of the National Council of State Boards of Nursing
- History
- Division of Organization
- Strategic Initiatives
- Regulation Initiatives
- Grant Programs
- Innovation in Nursing Education
- National Council of State Boards of Nursing Resources
- Practice Issues
- Overview of NCLEX Exam Department Groups
- Test Development Process
- Test Process

Ms. Wendt and Ms. Alexander addressed questions from Board members and staff.

OPEN FORUM: No one was present to address the Board.

REPORTS CONTINUED: **Agency Subordinate Tracking Log:**
The Agency Subordinate Tracking Log was accepted as submitted, there was no discussion or comments.

Bylaws Committee:
Ms. Jones-Clarke requested the revision of the Bylaws and final report of the Committee be deferred to the July 2008 Board meeting.

Medication Aide Program Update:
Ms. Krohn reported 1,283 applications for registration as a medication aide have been received. 290 have passed the exam and are registered medication aides. The current pass rate for first time testers is 73%. A request was received from the Virginia Assisted Living Facility Association for a change in the pass rate of chapter tests in the refresher course curriculum from 80% to 70%. After discussion, Ms. Piersall moved to adjust the chapter test pass rate from 80% to 70% to be deemed successfully completing the course and to be eligible to take the exam to be a registered medication aide. Additionally, to allow programs to deem those persons eligible who previously had scores 70% to 80% to be eligible to test. The motion was seconded and carried. Ms. Gross opposed the motion.

National Council of State Boards of Nursing Faculty Qualifications Committee:
Ms. Jessica Ressler, Nursing Education Consultant, attended the Faculty Qualifications Committee sponsored by the National Council of State Boards of Nursing (NCSBN) in Chicago on March 27-28, 2008. This meeting followed the Faculty Shortage Conference previously reported. This committee finished its work in making recommendations to the Board of Directors of NSCBN regarding the future of nursing qualifications as well as the evolving role of faculty.

Ms. Ressler reported there was discussion related to the mission of the Boards of Nursing is to protect the public, and their responsibility to ensure that nursing programs have sufficient numbers of qualified faculty for meeting their educational outcomes.

In some states lawmakers have advocated for a lowering of faculty standards so that more nursing students could be graduated. Studies have shown, however, that health professionals are not adequately prepared to care for the increased level of patient acuity seen in every healthcare facility. Therefore, in this healthcare crisis, where medical errors annually kill more people than AIDS or breast cancer does (Institute of Medicine, 1999), neither the Boards of Nursing, nor educators, thought the answer was to lower standards.

Ms. Ressler provided a written summary of the Committee's work which will be disseminated by National Council of State Boards of Nursing.

The committee developed recommendations that will be presented to the National Council of State Boards of Nursing Board of Directors at their May meeting. Following this meeting, the recommendations will be presented to the Delegate Assembly in August in Nashville, TN. Those recommendations will center around the roles of nursing educators, the faculty educational requirements, clinical preceptor requirements, and recommendations for the committee to look more closely at the role of simulation in nursing education. Any changes necessary to the Model Rules will need to be acted upon by the voting delegates.

RECESS: The Board recessed at 12:05 P.M.

RECONVENTION: The Board reconvened at 1:05 P.M.

Status of "Old Case Blitz":

Ms. Douglas reviewed the case received and case closed information in the monthly tracking log. She stated that delegated authority to others has increased the closure rate. Ms. Douglas thanked staff for their focus, team work and efforts to improve case resolution time.

EDUCATION PROGRAMS:

Education Special Conference Committee:

The Board considered the recommendations of the Education Special Conference Committee from its meeting on May 20, 2008. Ms. Lane moved to adopt the recommendations. The motion was seconded and approved unanimously.

Dr. Saxby and Ms. Ressler highlighted some of the recommendations of the Committee and commented on current nursing education program trends. Additionally, Ms. Ressler reported she had received six applications to open nursing education programs since the last meeting and that the volume of calls related to nursing education issues had increased.

OTHER MATTERS:

Status of Appeals:

Mr. Casway provided information to the Board regarding a petition of appeal filed in Roanoke City Circuit Court in the matter of Elizabeth Leming. Mr. Casway also provided information regarding a notice of appeal filed in Henrico County Circuit Court in the matter of Suzanne Cunningham. Additional information will be provided at the July Board meeting.

LEGISLATION/REGULATIONS:

Status of Board of Nursing Regulations:

Ms. Yeatts reviewed the chart of current regulatory actions.

Periodic Review of the Regulations Governing Nurse Practitioners:

Ms. Hale moved to approve a fact track action to clarify certain sections of the regulations; allow additional pathways for reinstatement; accept ACCME accredited courses for continuing education; add rules for prescribing for self or family; and change the requirement for chart reviews from monthly to

regular for prescriptive authority. The motion was seconded and carried unanimously.

Petition for Rulemaking – Supervision and Practice Agreement for Nurse Practitioners; Experience Requirement for Licensure:

Ms. Hale moved to reject the petition request due to a lack of statutory authority to change regulation. The motion was seconded and carried unanimously.

Periodic Review of Regulations Governing The Certification of Massage Therapists:

Ms. Hale moved to approve a fast track action to clarify certain sections of the regulations and to reduce the continuing education requirement from 25 hours per biennium to 24 hours and to remove the Category A and Category B language without changing the requirements... The motion was seconded and carried unanimously.

Petition for Rulemaking – Removal of Continuing Education Requirement for Certified Massage Therapists:

Mr. Horn moved to reject the petition request. The motion was seconded and carried unanimously.

Adoption of Exempt Regulation Registration of Out of State Volunteer Practitioners:

Ms. Hale moved to adopt final amendment to section 18VAC90-20-271 as an exempt action for consistency with changes to the Code. The motion was seconded and carried unanimously.

RECESS: The Board recessed at 2:55 P.M.

RECONVENTION: The Board reconvened at 3:10 P.M.

Discipline Committee Proposed Revisions to Guidance Document 90-10:

Ms. Cooper provided information from the meeting held on March 18, 2008 and moved to accept the proposed revisions to Guidance Document 90-10. The motion was seconded and carried unanimously. The guidance document will be posted on the Board of Nursing website.

Nurse Licensure Compact Core Requirements:

Ms. Douglas reviewed the information from the Nurse Licensure Compact Administrators (NLCA) regarding the core licensure requirements and the strategic plan for NLCA which requires that Compact states perform criminal background checks by 2010. Ms. Wingfield reviewed the timeline for legislative initiatives. Dr. Selig moved to support legislative language being developed regarding pre-licensure criminal background checks. The motion was seconded and carried unanimously.

Renewal Statistics:

A report on Department of Health Professions license renewal statistics for the calendar year 2007 was distributed as information only.

Advance for Nurses Article:

An article from *Advance for Nurses* regarding Marymount University receiving three grants to establish a nurse managed health center which will provide health screenings, education and referral services for the uninsured or underinsured in the Arlington area. The center will be housed in the St. Charles Borromeo's Community Center.

National Council of State Boards of Nursing Member Satisfaction and Needs Assessment and COI Report:

Ms. Douglas provided the information from the National Council of State Boards of Nursing as information.

Distance Learning Nursing Education Programs Not Meeting Virginia Board of Nursing Clinical Regulations:

Dr. Saxby provided information regarding distance nursing education programs and how they relate to licensure requirements in Virginia. Mr. Horn moved that any student enrolled in a distance learning education program that does not meet the clinical requirements on or before April 2, 2008, must complete their program by December 21, 2009 in order to be able to take the NCLEX-PN or NCLEX-RN and be licensed in Virginia. After December 21, 2009, graduates of the above programs will not be able to be licensed in Virginia by examination or by endorsement. The motion was seconded and carried unanimously. The Board further requested that this information be made available to the public.

Mr. Casway left the meeting.

Continued Competence Committee Assignment:

Ms. Cooper asked for volunteers that would be interested to be a part of the Committee. The Committee members were identified as Ms. Cooper, Ms. Francisco, Ms. Lindsay and Ms. Ressler.

Discussion of Mandatory Reports – Mental Health:

Ms. Douglas reported that mandatory reports that are received as a result of an admission to a mental health facility are reviewed as all other cases for probable cause determination. Many of these cases do not rise to the level of a violation of law or regulation, however if they do they are scheduled for an informal conference and to assess the respondent's ability to safely practice.

Board Member Development Day:

Ms. Cooper and Ms. Douglas provided information regarding the possibility of an agency wide education event for all Boards. Board of Nursing Board members identified they would rather have Board of Nursing specific training with possible topics that include a PYXIS demonstration and practice issues related to mandatory reporting. Ms. Ryals included the proposed agency wide training would include Freedom of Information issues; role and responsibilities of Board members and disciplinary process. Ms. Jones-Clarke volunteered to work with Ms. Douglas for creating agenda items.

Use of Patient Simulators in Nursing Education:

An article from the March-April 2008 *Journal of Professional Nursing* was distributed as information regarding the use of patient simulators in nursing education programs. The report includes information obtained from a survey sent to all boards of nursing in all states, the District of Columbia and Puerto Rico.

Conflict of Interest Training:

Information was provided to Board members regarding access to the conflict of interest training that Board members are required to complete every two years. Ms. Douglas asked that Board members complete the training by the September Board meeting. Board members asked for an email reminder regarding this training.

Carnegie Study of Nursing Education Responses:

Ms. Douglas provided information from the National Council of State Boards of Nursing comments to Dr. Patricia Benner, the principle investigator of the nursing education study funded and supported by the Carnegie Foundation.

Request from Johns Hopkins University:

Dr. Saxby reviewed the memo to the Education Special Conference Committee regarding a request from Johns Hopkins University School of Nursing located in Maryland for approval for nursing students be allowed to participate in a precepted clinical experiences for pre-licensure nursing students in Virginia. Ms. Hale moved to delegate staff to review future requests on a case by case basis and to approve this request, ensuring all regulations are adhered to. The motion was seconded and carried unanimously.

Virginia Nurses Association:

Ms. Douglas provided information from Teresa Haller of the Virginia Nurses Association. There will be an education day and gala to celebrate nursing on October 25, 2008.

RECESS: The Board recessed at 4:15 P.M.

RECONVENTION: The Board reconvened at 4:25 P.M.

NCLEX-PN Candidate Results:

Dr. Saxby provided the Board with information related to the release of NCLEX-PN exam results on April 4, 2008 by National Council of State Boards of Nursing. A NCLEX-PN candidate was observed by the exam proctor of what appeared to be reading notes and text books while on a break which is considered cheating. The exam results were released to the Board of Nursing prior to an electronic hold being placed on the candidate's electronic file which resulted in a nursing license being issued before an investigation of the alleged cheating could be completed by the National Council of State Boards of Nursing. National Council of State Boards of Nursing staff present at today's meeting explained the process in place to avoid the premature release of results in the future.

Requests for Accommodation:

CLOSED SESSION: Ms. Hale moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(15) of the *Code of Virginia* at 4:35 P.M. for the purpose of deliberation to reach a decision in the matter of accommodation requests. Additionally, Ms. Hale moved that Ms. Douglas, Ms. Ressler, Ms. Mitchell, Dr. Saxby, Ms. Krohn, Ms. Kleiner, Ms. Tiller, Dr. Elliott and Ms. Davis attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Board in its deliberations. The motion was seconded and approved unanimously.

RECONVENTION: The Board reconvened in open session at 4:46 P.M.

Ms. Hale moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

Bertie Combs, NNAAP Applicant

Ms. Lane moved to grant approval for use of an electronic blood pressure apparatus (digital read) to take the skills portion of the nurse aide (NNAAP) exam. The motion was seconded and approved unanimously.

Sarah Spott, NCLEX-RN Applicant

Ms. Lindsay moved to deny approval for time and one half (9hours) and a private room to take the NCLEX-RN based on the lack of diagnostic testing for a diagnosis of ADD. The motion was seconded and carried unanimously.

Katherine Venditti, NCLEX-RN Applicant

Ms. Jones-Clarke moved to grant approval for time and one half (9 hours) and a separate room to take the NCLEX-RN exam. The motion was seconded and carried unanimously.

Stephanie Buffone, NCLEX-RN Applicant

Ms. Lindsay moved to grant approval for time and one half (9hours) and a separate room to take the NCLEX-RN exam.

The motion was seconded and carried unanimously.

Ms. Ressler and Dr. Saxby left the meeting.

CONSIDERATION OF CONSENT ORDERS AND AGENCY SUBORDINATE RECOMMENDATIONS REGARDING APPLICANTS:

CLOSED SESSION: Ms. Hale moved that the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 4:47 P.M. for the purpose of consideration and discussion of consent orders and agency subordinate recommendations regarding applicants. Additionally, Ms. Hale moved that Ms. Douglas, Ms. Mitchell, Ms. Tiller, Ms. Kleiner, Dr. Elliott, Ms. Krohn and Ms. Davis to attend the closed meeting because their presence

in the closed meeting is deemed necessary and their presence will aid the Board in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Board reconvened in open session at 5:03 P.M.

Ms. Hale moved that the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

CONSENT ORDERS:

Wanda Nichini, R.N. 0001-172256

Ms. Lindsay moved to accept the consent order to indefinitely suspend the professional nursing license of Wanda Nichini. The motion was seconded and carried unanimously.

Frances Hudson, L.P.N. 0002-035993

Ms. Piersall moved to accept the consent order to indefinitely suspend the practical nursing license of Frances Hudson. The motion was seconded and carried unanimously.

Tony Wayne Weaver, R.N. 0001-059169

Ms. Lindsay moved to accept the consent order to indefinitely suspend the professional nursing license of Tony Wayne Weaver. The motion was seconded and carried unanimously.

Jennifer Bryant, R.N. 0001-175195

Ms. Lindsay moved to accept the consent order to indefinitely suspend the professional nursing license of Jennifer Bryant, with the suspension stayed upon proof of entry into the Health Practitioners Intervention Program and compliance with a recovery monitoring contract with the Health Practitioners Intervention Program. The motion was seconded and carried unanimously.

Jo Anne Palmore, R.N. 0001-038415

Ms. Piersall moved to accept the consent order to accept the voluntary surrender for indefinite suspension of Jo Anne Palmore's professional nursing license. The motion was seconded and carried unanimously.

Kathleen Sulimenko-Hoffman, L.P.N. 0002-071122

Ms. Lindsay moved to accept the consent order to indefinitely suspend the practical nursing license of Kathleen Sulimenko-Hoffman, with said suspension stayed upon proof of entry into the Health Practitioners Intervention Program. The motion was seconded and carried unanimously.

Anna Martin, R.N.

Ms. Lindsay moved to accept the consent order to indefinitely suspend the professional nursing license of Anna Martin and stay said suspension upon proof of entry into a recovery monitoring contract with the Health Practitioners Intervention Program. The motion was seconded and carried unanimously.

CONSIDERATION OF AGENCY SUBORDINATE RECOMMENDATION REGARDING AN APPLICANT:

Georgina Aryree, L.P.N. Applicant

Ms. Ponn moved to accept the recommended decision of the agency subordinate that the application of Georgina Aryree for licensure by repeat examination as a practical nurse be denied. The motion was seconded and carried. Ms. Cooper, Ms. Jones-Clarke, Ms. Hale, Ms. Gross, Ms. Hanes, Mr. Horn, Mr. Logan, Ms. Piersall, Ms. Ponn and Dr. Selig were in favor of the motion. Ms. Lane and Ms. Lindsay abstained.

ADJOURNMENT: As there was no additional business, the meeting was adjourned at 5:05 P.M.

Lynne Cooper, Citizen Member
President

Note - Copies of reports referenced can be obtained by contacting the Board of Nursing office.

**VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
May 19, 2008**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:07 a.m. in Suite 201, Department of Health Professions, 9960 Mayland Drive, Second Floor, Richmond, Virginia.

MEMBERS PRESENT: Judith E. Piersall, R.N., B.S.N., Chairperson
Florence Jones-Clarke, R.N., M.S.
Patricia C. Lane, R.N., B.S.N., M.B.A.

STAFF PRESENT: Jay Douglas, R.N., M.S.M., C.S.A.C., Executive Director
Paula B. Saxby, R.N., Ph.D., Deputy Executive Director, Education
Jessica C. Ressler, R.N.C., M.S.N., Nursing Education Consultant

CONFERENCES SCHEDULED:

REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS

Provisional Approval to Establish a Nursing Education Program
Germanna Community College/Eastern View High School – Practical Nursing Education Program, Culpeper
Dr. Jane Ingalls, Eric Conti, Roger Mello, and Janice Suter were in attendance.

At 9:18 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Germanna Community College/Eastern View High School – Practical Nursing Education Program, Culpeper. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:29 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public

business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend:

1. Grant provisional approval contingent upon a site visit that meets the requirements of the Board of Nursing regulations;
2. May begin the enrollment process of students;
3. Please review the new April 2, 2008 Regulations Governing the Practice of Nursing on the Board's website in order to update the curriculum; and
4. The first quarterly report is due 90 days after the admission of students.

Request for Additional Information

Virginia School of Nursing and Medical Institute – Practical Nursing Education Program, Springfield

Jennifer Williams, Abdul Malike, Abdul Kamara, and Hawa Kamara were in attendance.

At 9:58 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Virginia School of Nursing and Medical Institute – Practical Nursing Education Program, Springfield. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:12 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend:

1. Accept the documentation as information regarding the PN program;
2. Submit documentation that reflects that these resolutions have been put into place and the program's and faculty's evaluation of the resolutions; and
3. A quarterly report is due August 15, 2008.

Announcement

Martha Barnas, Program Head for Nursing, has retired from Virginia Western Community College, as of March 31, 2008

Approval Survey Visit

Beta Tech Midlothian – Practical Nursing Education Program, Midlothian

Dionne Gibbs, Eunice Scott, Hannah Anderson, Tequila Harron-Smith, and Anniemarie Harrison Gray were in attendance

At 10:33 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Beta Tech Midlothian – Practical Nursing Education Program, Midlothian. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:41 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend:

1. Grant full approval to this practical nursing education program;
2. The next survey visit will be scheduled for 2016; and
3. No further quarterly reports are necessary.

Quarterly Reports

Beta Tech West – Practical Nursing Education Program, Richmond

Action: Recommend:

1. Accept the report as information;
2. Please review the new April 2, 2008 Regulations Governing the Practice of Nursing on the Board's website in order to update the curriculum; and
3. The next quarterly report is due July 30, 2008.

Name Change

Beta Tech – Practical Nursing Education Program, Richmond

Action: Recommend:

Accept the report as information.

Application and Fee Received to Establish a Nursing Education Program

Stratford University – Associate Degree Nursing Education Program, Baccalaureate Degree Nursing Education Program, and Accelerated Baccalaureate Degree Nursing Education Program, Falls Church and Woodbridge

At 10:44 a.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Stratford University – Associate Degree Nursing Education Program, Baccalaureate Degree Nursing Education Program, and Accelerated Baccalaureate Degree Nursing Education Program, Falls Church and Woodbridge. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 11:14 a.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Ms. Patricia C. Lane reported her affiliation with INOVA Health Systems and her ability to consider the application from Stratford University without bias. There was no objection voiced from staff of Stratford University or from the Board committee members.

Munier Jallad, Dr. Jim Flaggert, Dr. Janet Byers, and Dr. Tohani Othmon Yousef were in attendance.

At 12:10 p.m., Ms. Lane moved that the Education Informal Conference Committee convene a closed meeting pursuant to § 2.2-3711 (A) (28) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Stratford University – Associate Degree Nursing Education Program, Baccalaureate Degree Nursing Education Program, and Accelerated Baccalaureate Degree Nursing Education Program, Falls Church and Woodbridge. Additionally, she moved that Ms. Douglas, Ms. Ressler and Dr. Saxby attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 12:25 p.m.

Ms. Lane moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend:

Deny the applications to establish three nursing education programs in two locations for Stratford University based on the school not meeting the requirements for initial application approval per Board of Nursing Regulation 18 VAC 90-20-40.

Application and Fee Received to Establish a Nursing Education Program

Bryant and Stratton College – Professional Nursing Education Program, Richmond
Nina Beaman and Beth Murphy were in attendance.

Action: Recommend:

Accept the documentation as information.

Notification of Program Closing and Changing of Location

J. Sargeant Reynolds Community College – Practical Nursing Education Program and Nurse Aide Program Dual enrollment (Richmond Technical Center), Richmond
Jean Donovan was in attendance.

Action: Recommend:

Accept the report as information.

Complaints Received

National School of Nursing and Allied Health, Inc. – Practical Nursing Education Program, Woodbridge
Musa Bangura and Linus Luki were in attendance.

Action: Recommend:

1. Schedule a site visit for Monday, June 23, 2008; and
2. The authorization to admit students will not be granted until the Board reviews the results of the site visit at the July 15, 2008 meeting.

Letter of Intent, Application and Fee Received to Establish a Nursing Education Program

George Washington University, Department of Nursing Education, Washington, D.C. – Baccalaureate Degree Nursing Education Program (Loudoun County)

Action: Recommend:

1. Accept the letter of intent as information; and
2. Grant approval of the application to establish a pre-licensure Baccalaureate Degree Nursing education program.

Letter of Intent and Fee Received to Establish a Nursing Education Program

REDD Educational Institute – PN Program, Norfolk

Action: Recommend:

Accept the letter of intent as information.

Continued Approval Survey Visit

Piedmont Virginia Community College – Associate Degree Nursing Education Program, Charlottesville

Action: Recommend:

1. Grant continued approval to this ADN program.
2. The next survey visit will be scheduled for 2018.

Letter of Intent to Establish a Nursing Program

Commonwealth Nursing Program, Online – Associate Degree Nursing Education Program, Danville

Action: Recommend:

1. Grant approval to admit 10 LPN to RN students and 10 pre-licensure RN students into the Danville VCCS- CNP online nursing education program.
2. Begin quarterly reports 90 days after the first students are admitted.

Provisional Approval to Establish a Nursing Education Program

Gee's Career Training Institute – Practical Nursing Education Program, Dumfries

Action: Recommend:

1. Grant provisional approval to this practical nursing education program pending a satisfactory site visit by a Board representative; and
2. The program may **not** advertise, and the admission of students is **not** authorized until the site visit is conducted.

Quarterly Reports

Global Health Nurse Training Services – Associate Degree Nursing Education Program, Alexandria

Action: Recommend:

1. Accept the report as information;
2. Please review the new April 2, 2008 Regulations Governing the Practice of Nursing on the Board's website in order to update the curriculum; and
3. The next quarterly report is due July 30, 2008.

Quarterly Reports

Standard Healthcare Services, Inc. – Practical Nursing Education
Program, Falls Church

Action: Recommend:

1. Accept the report as information;
2. Please review the new April 2, 2008 Regulations Governing the Practice of Nursing on the Board's website in order to update the curriculum;
3. Submit enclosed faculty summary to the Board within 14 days of receipt of this letter; and
4. The next quarterly report is due July 30, 2008.

Quarterly Reports

Medical Learning Center – Practical Nursing Education Program,
Arlington

Action: Recommend:

1. Accept the report as information;
2. Please review the new April 2, 2008 Regulations Governing the Practice of Nursing on the Board's website in order to update the curriculum;
3. Review the requirements for the Director of Nursing in **18VAC90-20-70.C.1-4**. It is imperative that the Director be in charge of the program including the admission process for all students. Please address this issue in writing to the Board within 14 days of receipt of this letter; and
4. The next quarterly report is due July 30, 2008.

Quarterly Reports

Eastern Shore Community College – Practical Nursing Education
Program, Melfa

Action: Recommend:

1. Accept the report as information;
2. Please review the new April 2, 2008 Regulations Governing the Practice of Nursing on the Board's website in order to update the curriculum;
3. Revise and submit within 30 days, the organizational structure to indicate the lines of authority and communication of the nursing education program to the cooperating agencies (clinical sites) **18VAC90-20-70.D**; and
4. The next quarterly report is due July 30, 2008.

Quarterly Reports

Rappahannock Community College – Associate Degree Nursing
Education Program, Warsaw

Action: Recommend:

1. Accept the report as information;

2. Please review the new April 2, 2008 Regulations Governing the Practice of Nursing on the Board's website in order to update the curriculum; and
3. The next quarterly report is due July 30, 2008.

Quarterly Reports

Southside Regional Medical Center – Diploma Degree Nursing Education Program, Petersburg

Action: Recommend:

1. Accept the report as information;
2. Please review the new April 2, 2008 Regulations Governing the Practice of Nursing on the Board's website in order to update the curriculum; and
3. The next quarterly report is due July 30, 2008.

Quarterly Reports

Jefferson College of Health Sciences – Baccalaureate Degree Nursing Education Program, Roanoke

Action: Recommend:

1. Accept the report as information;
2. Please review the new April 2, 2008 Regulations Governing the Practice of Nursing on the Board's website in order to update the curriculum; and
3. The next quarterly report is due July 30, 2008.

Curriculum Change

University of Virginia – Baccalaureate Degree Nursing Education Program, Charlottesville

Action: Recommend:

Accept the documentation as information and accept the curriculum change.

Course Name Change

University of Virginia – Clinical Nurse Leader (CNL) entry level Masters Degree Nursing Education Program, Charlottesville

Action: Recommend:

Accept the documentation as information and approve the course name change.

Curriculum Change

Riverside School of Professional Nursing – Diploma Degree Nursing Education Program, Newport News

Action: Recommend:

Accept the documentation as information and accept the curriculum change.

Request for Additional Information

Medical Careers Institute – Associate Degree Nursing Education Program, Richmond

Action: Recommend:

1. Accept the State Corporation Commission certificate to operate a business;
2. Submit to the Board within 30 days, a revised organizational plan that shows the lines of authority and communication of the nursing education to the cooperating agencies (clinical sites) §18VAC90-20-70.D; and
3. That all clinical contracts say professional nursing and/or practical nursing or that written memos be submitted by the clinical agencies verifying that they know that there are 2 types of programs using their facility.

Request for Additional Information

ITT Technical Institute – Associate Degree Nursing Education Program, Norfolk

Action: Recommend:

1. Accept the documentation as information;
2. Grant approval of the application to establish a pre-licensure ADN program; and
3. The admission of students is **not** authorized and the school cannot advertise for the enrollment of students.

Notification of Change of Type of Program Offered

Sentara School of Health Professions – Diploma Degree Nursing Education Program, Chesapeake

Action: Recommend:

Accept the letter of intent as information.

NCLEX Review Plan for Programs with Pass Rates Below 80%

New Horizons Regional Education Center – Practical Nursing Education Program, Hampton

Action: Recommend:

Accept the report as information.

Complaints Received

Southside Virginia Community College – Associate Degree Nursing Education program, Keysville

Action: Recommend:

Accept the report as information.

Continued Faculty Exception

Southside Regional Medical Center – Diploma Degree Nursing Education Program, Petersburg

Action: Recommend:

Granting a continued exception for Ms. Debra Townsend, RN to teach in the nursing skills lab.

Application to Establish a Nurse Aide Education Program

Alete Nurse Aide Program, Lynchburg

Action: Recommend approval of the nurse aide education program at Alete Nurse Aide Program in Lynchburg pending receipt of the following:

1. Clarification of the classroom, clinical, and total program hours; the schedule reflects total program hours as 140 hours, with 76 hours of classroom and 64 hours of clinical; page 1 of the application indicates total program hours to be 120;
2. A record that documents the dispositions of complaints including a complaint form and log and a description of the procedure used for reviewing complaints [18 VAC 90-25-50.A.3];
3. Written Program Objectives;
4. Financial support and resources sufficient to meet Board of Nursing requirements as evidence by a copy of the current annual budget or a signed statement from the administration specifically detailing its financial support and resources [18 VAC 90-25-20.B.1.g];
5. Add detailed content and objectives for “promoting client independence” in addition to rehabilitation and restorative care [18 VAC 90-25-40.A.1.d]; you may consider adding this information to Chapter 5 “Understanding the Person” or to Chapter 7 “Caring for the Older Person”;
6. Add an objective to Chapter 17 for “demonstrating measuring and recording fluid and food intake and output” [18 VAC 90-25-40.A.2.e];
7. Add content and objectives to Chapter 23 for “Using methods to reduce the effects of cognitive impairment” [18 VAC 90-25-40.A.5.d];

8. Add content and objective for “communicating with sensory impaired residents” [18 VAC 90-25-40.5.b];
9. Add content and objective for “responding appropriately to the behavior of sensory impaired residents” [18 VAC 90-25-40.5.c];
10. Add content for “orthotic devices” to Chapter 21 [18 VAC 90-25-40.A.6.e]; and

11. Use “Nurse Aide Registry” language in Chapter 2, instead of “nursing assistant registry”.

**On-site Review Report – Nurse Aide Education Program
Programs Meeting All Regulations**

Germanna Community College, Locust Grove

Action: Recommend continued approval of the nurse aide education program at Germanna Community College.

**On-site Review Report – Nurse Aide Education Program
Programs Meeting All Regulations**

New Horizons Regional Education Centers, Hampton

Action: Recommend continued approval of the nurse aide education programs at New Horizons Regional Education Centers.

**Program Evaluation Report – Programs Meeting All
Regulations**

Action: Recommend continued **approval** of the following nurse aide education programs:

Abbott Education Center, Inc., Virginia Beach
Adult Career Development Center, Richmond
Amherst County Nurse Aide Education Program, Amherst
American Red Cross – Greater Richmond Chapter, Richmond
Appomattox County Public Schools (Adult & High School Programs),
Appomattox
Asher Comprehensive Training Center, Inc., Richmond
Bedford Science & Technology (Adult & High School Programs),
Bedford
Blue Ridge Nursing Center, Stuart
Botetourt Technical Education Center, Fincastle
Brian Center Alleghany, Low Moor
Brunswick High School, Lawrenceville
Buckingham Vocational Center, Buckingham
Care Plus Nursing Services & Training Center, LLC, Woodbridge
Career Training Solutions, Fredericksburg
Charlottesville-Albemarle Technical Education Center, Charlottesville
Christiansburg High School, Christiansburg
Classic Nurses Academy, Alexandria
Danville Community College, Danville
Dowell J. Howard Center, Winchester
Eastern Shore Community College, Melfa
Franklin Health & Rehabilitation Center, Rocky Mount
Franklin High School, Franklin

Friendship Health and Rehab Center, Roanoke
Giles County Technology Center, Pearisburg
Halifax County Public Schools, South Boston

Hampton Roads School of Health Education, Hampton
Henrico County Public Schools, Adult Education Center, Highland Springs
Henrico County Public Schools, Hermitage Technical Center, Richmond
Henrico County Public Schools, Highland Springs Technical Center, Highland Springs
Henrico County Public Schools, Virginia Randolph Community High School, Glen Allen
King's Daughters Community Health & Rehabilitation Center, Staunton
Lucy Corr Village, Chesterfield
Massanutten Technical Center, Harrisonburg
Montvue Nursing Home, Luray
New Era Nursing Services, Alexandria
Northern Neck Technical Center, Warsaw
Old Dominion Job Corps Center, Monroe
Orange County High School, Orange
Orange County Nursing Home and Home for Adults, Orange
Patrick County High School, Stuart
Patriots Colony at Williamsburg, Williamsburg
Piedmont Virginia Community College, Charlottesville
Piedmont Virginia Community College (Fluvanna High School), Charlottesville
Portsmouth Public Schools, Portsmouth
Prince Edward County Career & Technical Education Center, Farmville
Pruden Center for Industry & Technology (Adult & High School Programs), Suffolk
Raleigh Court Health & Rehabilitation Center, Roanoke
Rappahannock Community College (Glenns Campus), Warsaw
Rappahannock Community College, Warsaw
Rappahannock Community College (Middlesex High School), Warsaw
Richfield Recovery and Care Center, Salem
Riverside Regional Convalescent Center, Newport News, Mathews, Saluda, Smithfield, and West Point
Riverside School of Health Careers, Newport News
River View on the Appomattox, Hopewell
South Central Area Health Education Center, Altavista
Southside Virginia Community College, Alberta
Southside Virginia Community College, Chase City
Southside Virginia Community College, Emporia
Southside Virginia Community College (Amelia-Nottoway High School), Jetersville
Spotsylvania Career & Technical Center, Spotsylvania
Standard Health Care Nurse Aide Program, Falls Church
Tidewater Community College, Virginia Beach
Trinity Mission of Rocky Mount, LP, Rocky Mount
Ultimate Health School, Falls Church
Valley Vocational Technical Center, Fishersville
Wythe County Technology Center, Wytheville
Wytheville Community College, Wytheville

Program Evaluation Report – Curriculum Change Request
Bridgewater Home, Bridgewater

Action: Recommend approval of the change in the classroom and clinical hours and continued approval of the nurse aide education program at Bridgewater Home.

Program Evaluation Report – Curriculum Change Request
Chesterfield County Public Schools, Chesterfield

Action: Recommend approval of the change in the classroom and clinical hours and continued approval of the nurse aide education program at Chesterfield County Public Schools.

Program Evaluation Report – Curriculum Change Request
Cumberland High School, Cumberland

Action: Recommend approval of the change in the clinical hours and continued approval of the nurse aide education program at Cumberland High School.

Recommended/Required Actions Requested by the Board
American International Institute of Health – Practical Nursing Education Program, Arlington

Action: Recommend deny (withdraw) the provisional approval of the practical nursing education program at AIH pursuant to regulation 18VAC90-20-50.B.2. The school shall comply with the following procedures as set forth in regulation:

1. The program shall be closed on or before December 31, 2008 [18VAC90-20-170.B.1.];
2. The program shall provide to the Board a list of names of students who have transferred to approved programs and the date on which the last student was transferred [18VAC90-20-170.B.2.]; and
3. The program shall make provisions for the custody of the records [18VAC 90-20-170.C.].

Meeting adjourned at 1:20 p.m.

Paula B. Saxby, R.N., Ph.D.
Deputy Executive Director, Education

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Nursing Education Consultant