

**Draft Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
July 10, 2012**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer presided. No Board members were present.

Candace M. Howard, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
PB=Principal Broker  
SA-Sales Agent  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Anton Williams  
File Number: 2012-03572  
Start Time: 10:40 a.m.  
End Time: 11:15 a.m.

A- Anton Williams  
W- Robert Barnett

**NO DECISION MADE**

2. Jack Hutto t/a Jag Construction  
File Number: 2012-03573  
Start Time: 11:24 a.m.  
End Time: 11:45 a.m.

A- Jack Hutto  
W- Sandra Windsand

**NO DECISION MADE**

3. Szramski Floors  
File Number: 2012-03618  
Start Time: 2:39 p.m.  
End Time: 3:15 p.m.

A- Renne Szramski

**NO DECISION MADE**

The meeting adjourned at 3:15 p.m.

Board for Contractors

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Troy Smith, Chairman

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Gordon N. Dixon, Secretary

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Custodian of Records