

**(Draft)**  
**Minutes of Meeting**  
**BOARD FOR CONTRACTORS**  
**INFORMAL FACT-FINDING CONFERENCES**  
**April 14, 2009 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Michael Redifer, Board member, presided. No other Board members were present.

Joseph Haughwout, Jr. and Jennifer Winters appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. Old Wood, Ltd.  
File Number 2009-00354 (Disc)  
(NO DECISION MADE)
  
2. Enterprise Equity LLC  
t/a 5 Star Contractors  
File Number 2009-01941 (Disc)  
(NO DECISION MADE)
  
3. Atlas Construction Group, LLC  
File Number 2008-04508 (Disc.)  
(NO DECISION MADE)
  
4. Alfred M. Jordan, Jr.  
t/a AZ Construction  
File Number 2007-01300 (Disc.)  
(NO DECISION MADE)

Thomas Critz – R  
Derrick Rosser – R Atty  
Jakob Helmboldt – C  
Emily Helmboldt – C  
John McNeer – C Atty  
Richard Moore – W

None

Thearith Ung – C  
Carl Duncan – W

None

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|--|-------------------|
| 5. Fairfax Windows and Siding Company<br>File Number 2009-00318 (Disc.)<br>(NO DECISION MADE)                  | None              |
| 6. Fairfax Windows and Siding Company<br>File Number 2009-02635 (Disc.)<br>(NO DECISION MADE)                  | None              |
| 7. Warren Nathaniel Penick<br>t/a S W & J Construction<br>File Number 2009-00608 (Disc.)<br>(NO DECISION MADE) | Warren Penick – R |

The meeting adjourned at 1:21 p.m.

#### BOARD FOR CONTRACTORS

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Robert M. Kirby, Chairman

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Jay DeBoer, Secretary

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Custodian of Records