



STATE BOARD OF CORRECTIONS  
**POLICY NUMBER: 10-8**  
SUBJECT: Volunteer Program  
DATE: July 16, 2003

10-8.1 **POLICY.** The Board supports the involvement of citizen volunteers as unpaid personnel to assist in the achievement of established goals and objectives, and to enhance and extend services to offenders.

The Department shall, whenever practical, use the services of volunteers in all aspects of its service delivery system, in both direct and indirect services and at all levels of the organizational structure.

The Department shall develop general procedures that address volunteers' recruitment, training, recognition, financial support and role within correctional facilities.

10-8.2 **AUTHORITY.** Code of Virginia, Sections

53.1-5, Powers and duties of Board  
2.2-3600, Virginia State Government Volunteers Act

10-8.3 **REFERENCES.** None.

10-8.4 **IMPLEMENTING PROCEDURE.**

Department Operating Procedure 5-34, Volunteer Program

10-8.5 **EFFECTIVE DATE.** July 16, 2003.

10-8.6 **SUPERSESSSION.** This policy supersedes Board Policy 10-14, dated September 17, 1998.

10-8.7 **REVIEW DATE.** This policy must be reviewed and updated as necessary.

*Adopted by the Board of Corrections on May 21, 2003.*

***Signature Copy on File***

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Sterling C. Proffitt  
Acting Chairman  
Board of Corrections