

MEMORANDUM # 9-98

Permit Streamline Procedures - Forms (issued 12/17/98, updated 10/1/01)

As of March 1, 1999, the Division will require permitting action be submitted on the following forms. (If you are just revising permittee or operator information, you need only submit the completed DMLR-PT-034o or DMLR-PT-034p, as applicable.) The certification form (DMLR-PT-034D) needs to be submitted with each application package.

DMLR-PT-034e	<u>Application for Coal Surface Mining and Reclamation Operations. General and Technical Information</u>
DMLR-PT-034eg	<u>Application Guide.</u> (The guide will identify the other permitting forms which may be used.)
DMLR-PT-034p	<u>Application for Coal Surface Mining and Reclamation Operations Permittee Information</u>
DMLR-PT-034pg	<u>Application for Guide – Permittee Information</u>
DMLR-PT-034o	Application for Coal Surface Mining and Reclamation Operations - Operator Information
DMLR-PT-034og	<u>Application for Guide – Operator Information</u>
DMLR-PT-034D	<u>Certification of Application</u>

The DMLR permitting forms are available through the Internet (<http://www.mme.state.va.us/Dmlr/default.htm>) in Acrobat, WordPerfect, and Microsoft Word versions.

RENEWAL APPLICATIONS (4 VAC 25-130-774.15)

When renewing a permit, the following material needs to be submitted to the DMLR:

- If the permittee wishes to **renew an existing permit under its current boundaries and conditions** –
 1. Application for permit renewal
 - (a) **DMLR-PT-034e** – (type of application code = **TJ**). If there are no changes to the existing plans, only the applicable portions of Sections 1 through 3.
 - (b) **DMLR-PT-034D** – certification.
 - (c) **DMLR-PT-034p/DMLR-PT-034o** – only if there are changes to the information currently on file with the Division.
 2. NPDES application (**DMLR-PT-128**).
 3. Sample public notice.
 4. Proof of publication (must be filed with the Division and made a part of the complete application not later than 4 weeks after the date of publication).
 5. Proof of liability insurance coverage (copy of the current policy on file).
 6. Renewal map with legend (**DMLR-PT-017**).
 7. Map showing the extent of underground mining (if applicable).

8. Operator's seeding report (**DMLR-PT-011**) – only if seeding has occurred since progress report from the previous year.
 9. Evidence that the performance bond is in full force.
- If the permittee wishes to **revise the current plans or extend the mining and reclamation operation beyond the boundaries authorized in the existing permit**, *two separate application packages are to be submitted* as follows, so the DMLR can clearly distinguish between the renewal and revision applications:
 1. **Revision application - DMLR-PT-034e**: Include Sections 1, 2, 21 and those sections proposed to be revised and all applicable sections of the application for the areas to be amended to the existing permit; and
 2. **Renewal application** - (see above).

Midterm Evaluations

The Division will conduct the detailed comprehensive review of the existing permit at the middle of the permit's term (as per 4 VAC 25-130-774.11(a) of the regulations). As part of the Division's mid term permit evaluation, it may request a reassessment of the Probable Hydrologic Consequences (PHC) determination.

Upon completion of the Division's mid term evaluation (field and technical review), the permittee will be notified of the DMLR findings. The notification letter will inform the permittee that the permit's plans are:

- adequate and no permit revision is required;
- adequate; however, an updated PHC assessment report is required; or
- inadequate; the letter will list the sections (under **DMLR-PT-034e**) that need to be revised.