

**Minutes of Meeting
REAL ESTATE BOARD
INFORMAL FACT-FINDING CONFERENCES
July 18, 2012**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No Board members were present.

Candace M. Howard, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Stephanie A. Duke
File Number: 2012-03571
Start Time 11:49 a.m.
End Time: 12:11 p.m.
NO DECISION MADE

A- Stephanie A. Duke
W- Maria Fitzgerald

2. Emily Urban
File Number: 2012-03626
Start Time: 2:16 p.m.
End Time: 2:29 p.m.
NO DECISION MADE

A- Emily Urban

The meeting adjourned at 2:29 p.m.

Real Estate Board

Clifford L. Wells, Chairman

Gordon N. Dixon, Secretary

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