

COMMON INTEREST COMMUNITY BOARD

MINUTES OF MEETING

The Common Interest Community Board met on Monday, April 23, 2012, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, 2nd Floor, Board Room 1, Richmond, Virginia 23233.

The following members were present:

F. James Ahlberg
Pamela Coerse
Elena Ferranti
Kimberly B. Kacani, Vice Chair
Milton W. Matthews
Christiaan Melson
Douglas Rogers
Lucia Anna Trigiani, Chair

Board members Enrico Cecchi, Miyun Sung, and Katherine Waddell were not in attendance.

DPOR staff present for all or part of the meeting included:

Gordon Dixon, Director
Mark N. Courtney, Deputy Director of LRD
Trisha L. Henshaw, Executive Director
Heather Gillespie, Ombudsman
Thomas K. Perry, Property Registration Administrator
Betty C. Jones, Administrative Assistant

Steven Jack from the Office of the Attorney General was present.

Finding a quorum of the Board present, Ms. Trigiani, Chair, called the meeting to order at 9:42 a.m. **Call to Order**

Mr. Rogers moved to approve the agenda. Ms. Coerse seconded the motion which was unanimously approved by: Ahlberg, Coerse, Ferranti, Kacani, Matthews, Melson, Rogers, and Trigiani. **Approval of Agenda**

Mr. Ahlberg moved that the Board approve the minutes of the March 22, 2012, meeting as amended. Mr. Melson seconded the motion which was unanimously approved by: Ahlberg, Coerse, Ferranti, Kacani, Matthews, Melson, Rogers, and Trigiani. **Approval of Minutes**

Ms. Trigiani opened the floor for public comment. No members of the public present requested to speak.

Public Comment Period

Ms. Henshaw provided the Board with a draft of the Condominium Regulations that incorporated the suggested changes from the last Board meeting. The Board members began reviewing Part III of the draft Condominium Regulations and the recommended changes and clarifications to the regulations presented by the Committee and staff. The Board discussed the suggested revisions and made additional changes to the draft text.

Review Draft CIC Condominium Regulations

During review of provisions related to the application for registration, the Board requested that staff develop revisions to address its procedural concerns. This information will be provided at the next Board meeting.

The Board recessed for a break at 11:05 a.m. and reconvened at 11:23 a.m.

Break

The Board continued its review of the draft Condominium Regulations. The Board deferred discussion of 18 VAC 48-30-250.C of the draft regulations in order to allow staff to compile additional information for consideration at the next meeting.

Review Draft CIC Condominium Regulations

The Board recessed for lunch from 12:35 p.m. to 1:07 p.m.

Lunch

The Board continued its review of the draft Condominium Regulations. After review, and upon consultation with staff and counsel, the Board agreed that Part VI Time-Share Condominiums and Part VIII Horizontal Property Regimes are unnecessary. Board staff indicated that those sections would be stricken from the final draft scheduled for review at the next Board meeting.

Review Draft CIC Condominium Regulations

Ms. Kacani departed at 2:52 p.m.

Departure of Board Member

The Board continued its review of the draft Condominium Regulations. Staff will prepare a revised draft of the Condominium Regulations in accordance with the Board's comments for the next Board meeting. The Board will review the Post-Registration Provisions at the June 7, 2012, meeting, as well.

Review Draft CIC Condominium Regulations

Ms. Henshaw provided an update on two bills from the 2012 General Assembly Session related to the Common Interest Community Board that were vetoed by the Governor.

Other Business

The Board members were reminded to complete their conflict of interest forms and travel vouchers.

**Complete Conflict
of Interest Forms
and Travel
Vouchers**

There being no further business, the meeting was adjourned at 3:04 p.m.

Adjourn

Lucia Anna Trigiani, Chair

Gordon N. Dixon, Secretary

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