

**DRAFT**  
**Minutes of Meeting**  
**BOARD FOR CONTRACTORS**  
**INFORMAL FACT-FINDING CONFERENCES**  
**May 15, 2012 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Chancey Walker, Board member, presided. No other Board members were present.

Joseph Haughwout and Caroline Pruett appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. Classic Touch Unlimited Inc.  
File Number 2011-04748 (Disc.)  
(NO DECISION MADE)

Jeffrey Bullion – C  
Regina Bullion – C

2. Premier Contract Solutions  
File Number 2012-00441 (Disc.)  
(NO DECISION MADE)

Jason Vest – R  
Sharon Horner – R Atty  
R. J. Leipertz – C

3. Shenandoah Environmental and Maintenance Co.  
File Number 2012-00376 (Disc.)  
(NO DECISION MADE)

Niles Elliott, Jr. – R  
(by telephone)

The meeting adjourned at 11:53 a.m.

BOARD FOR CONTRACTORS

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Erby G. "Rudy" Middleton, Chairman

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Gordon N. Dixon, Secretary

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Custodian of Records