ADVISORY BOARD ON TEACHER EDUCATION AND LICENSURE (ABTEL) MEETING

MINUTES

Meeting Date and Location: September 24, 2012
DoubleTree Hotel – Richmond Airport
Richmond, Virginia

ABTEL Members Present:

Debra Abadie
Dr. Cathy Fisher
Dr. Courtney Gaskins
Charlotte B. Hayer
Kathy Heil
Kenneth LaLonde
Dr. Susan G. Magliaro
Patricia McGloine
Nancy Moga
Dr. James T. Roberts
Kate Sydney
Janice Underwood
Ruth Wallace
Vern Williams

ABTEL Members Absent: Rena Berlin
Melanie Lewis
Brian Matney

Board of Education Liaison: Betsy Beamer

Ex-Officio Members: Dr. Monica Osei
State Council of Higher Education for Virginia

Julia Tucker-Lloyd
Virginia Community College System

Patty S. Pitts
Virginia Department of Education

Department of Education Staff: Dr. Mark R. Allan
Dr. JoAnne Y. Carver

Former ABTEL Members: Tracey Dingus
Jaime L. Foster
Angela Turley

Guests: Bekah Saxon, Virginia Education Association
Cathy Owens-Oliver, Educational Testing Service

NEW-MEMBER ORIENTATION

8:00 a.m. — 8:45 a.m.

Dr. JoAnne Y. Carver, director of teacher education, and Dr. Mark R. Allan, director of licensure and school leadership, Division of Teacher Education and Licensure, conducted a new-member orientation.

FULL ADVISORY BOARD CONVENES

9:00 a.m.

- **Opening Remarks and Welcome**

  Dr. Sue Magliaro, chair of the teacher education committee, called the meeting to order at 9 a.m. and welcomed members and guests. (The chair and vice chair resigned from the Advisory Board and the member-at-large was not present at the beginning of the meeting; therefore, the executive board member, Dr. Magliaro, chair of the teacher education committee member, assumed the role of the presiding officer.)

- **Introductions**

  New and returning ABTEL members introduced themselves to the Advisory Board. Ex Officio members and Virginia Department of Education personnel introduced themselves to the Advisory Board.

- **Introduction of Guests**

  Guests attending the meeting were Bekah Saxon, Virginia Education Association, and Cathy Owens-Oliver, Educational Testing Service.

[Charlotte Hayer, member-at-large, arrived, and she assumed the role of the presiding officer.]

- **Approval of Agenda**

  Nancy Moga made a motion to approve the agenda as presented. Debra Abadie seconded the motion. The motion was unanimously approved.

- **Approval of Minutes**

  Courtney Gaskins made a motion to approve the minutes of the April 16, 2012, Advisory Board meeting. Dr. Sue Magliaro seconded the motion, and the motion was approved unanimously.

- **Public Comment**

  No individuals requested to speak during the public comment period.

- **Election of the Chair of the Advisory Board on Teacher Education and Licensure**

  Charlotte Hayer asked for nominations for the chair of the Advisory Board. Kathy Heil made a motion to nominate Charlotte Hayer.

  [Dr. Sue Magliaro, assumed the role of presider of the meeting.]

  Debra Abadie seconded the motion. Dr. Cathy Fisher made a motion to close nominations; Ruth Wallace seconded the motion; and the motion passed unanimously. The main motion was unanimously approved.

  Charlotte Hayer assumed the role of chair of ABTEL and presided over the remainder of the meeting.

- **Election of the Vice Chair of the Advisory Board on Teacher Education and Licensure**

  Janice Underwood made a motion to nominate Courtney Gaskins as vice chair of the Advisory Board; Dr. Sue Magliaro seconded the motion. Dr. Cathy Fisher made a motion to close nominations; Ruth Wallace seconded the motion; and the motion passed unanimously. The main motion passed unanimously.

- **Election of a Member-at-Large to Serve on Executive Committee**

  Dr. Courtney Gaskins made a motion to nominate Janice Underwood as member-at-large. Kathy Heil seconded the motion. Dr. Cathy Fisher made a motion to close the nominations and Ruth Wallace seconded the motion, and it passed unanimously.

- **Appointment of Chairs to the Teacher Education Committee and the Professional Licensure Committee**

  The chairs of the Teacher Education Committee and the Licensure Committee will be appointed by the chair, Charlotte Hayer, later in the meeting.

- **Recognition of Former ABTEL Members no Longer Serving on ABTEL**

  Patty Pitts, assistant superintendent for teacher education and licensure and Betsy Beamer, vice president of the Virginia Board of Education, presented Tracey Dingus, Jaime Foster, and Angela Turley with certificates of recognition from the Virginia Board of Education for their service to ABTEL.

- **Statutory Requirements of the Advisory Board On Teacher Education Licensure and Operational Procedures**

  Mrs. Patty Pitts provided an overview of the responsibilities of the Advisory Board pursuant to Section § 22.1-305.2 of the *Code of Virginia*.

- **Committee Assignments for 2012-2013**

  Ms. Charlotte Hayer appointed Dr. Sue Magliaro as chair of the Teacher Education Committee and Kathy Heil as the chair of the Licensure Committee. Members were asked to let Department of Education staff know if they have a preference for serving on either the Teacher Education Committee or the Licensure Committee.

- **Review of the Accountability Measurement of Partnership and Collaborations for *Approved Teacher Education Programs***

  Dr. JoAnne Y. Carver reviewed Section 8VAC20-542-40. Standards for biennial approval of education programs of the *Regulations Governing the Review and Approval of Education Programs in Virginia* (8VAC20-542-10, et seq.), effective September 21, 2007, and amended January 19, 2011. Institutes of higher education with approved programs for the preparation of instructional personnel and the institutions with approved programs for the preparation of administrative and supervisory PreK-12 personnel must have partnerships and collaborations based on PreK-12 school needs. These partnerships and collaborations must be reviewed and approved by the Virginia Board of Education by December 2012.

  Dr. Carver presented the partnerships and collaborations submitted by the 37 institutes of higher education offering approved programs in the following categories:

  1. **Field Experience**: The partnerships and collaborations address experiences, such as internships, practica, clinical experience, student teaching, field placements, mentors for teachers, and tutoring preK-12 students.

  2. **Professional Development**: The partnerships and collaborations include staff development, research grants, workshops, training, conferences, best practices, strategy and method development, curriculum development, course offerings, and career development.

  3. **Community Outreach Activities**: The partnerships and collaborations include after-school and summer programs and camps, field trips, mentors for preK-12 students, educational fairs, enrichment and screening, and other extracurricular activities.

  Ruth Wallace made the motion that the Advisory Board on Teacher Education and Licensure make a recommendation to the Virginia Board of Education to approve the accountability measurement of partnerships and collaborations based on PreK-12 school needs required by the *Regulations Governing the Review and Approval of Education Programs in Virginia* (8VAC20-542-10, et seq.) for all programs except for George Mason University, University of Richmond, and Virginia Tech. Vern Williams seconded the motion. The motion passed with a 14-0 vote.

  Ruth Wallace made the motion that the Advisory Board on Teacher Education and Licensure make a recommendation to the Virginia Board of Education to approve the accountability measurement of partnerships and collaborations based on PreK-12 school needs required by the *Regulations Governing the Review and Approval of Education Programs in Virginia* (8VAC20-542-10, et seq.) for George Mason University.

Vern Williams seconded the motion. Dr. Courtney Gaskins recused herself. The motion passed 13-0.

Ruth Wallace made the motion that the Advisory Board on Teacher Education and Licensure make a recommendation to the Virginia Board of Education to approve the accountability measurement of partnerships and collaborations based on PreK-12 school needs required by the *Regulations Governing the Review and Approval of Education Programs in Virginia* (8VAC20-542-10, et seq.) for Virginia Tech. Vern Williams seconded the motions. Nancy Moga, Dr. Jim Roberts, and Dr. Sue Magliaro recused themselves from voting. The motion passed 11-0.

Ruth Wallace made the motion that the Advisory Board on Teacher Education and Licensure make a recommendation to the Virginia Board of Education to approve the accountability measurement of partnerships and collaborations based on PreK-12 school needs required by the *Regulations Governing the Review and Approval of Education Programs in Virginia* (8VAC20-542-10, et seq.) for the University of Richmond. Vern Williams seconded the motion. Dr. Cathy Fisher recused herself. The motion passed 13-0.

- **Report on the Standard-Setting Study Committee for the New Praxis II Elementary Education: Multiple Subjects (5031) Test Developed by the Educational Testing Service**

Dr. Mark Allan, director of teacher licensure and school leadership, gave a report on the Standard-Setting Study Committee for the New Praxis II Elementary Education: Multiple Subjects (5031) Test Developed by the Educational Testing Service.

Section 22.1-298.1. **Regulations governing licensure** of the *Code of Virginia* requires that the Board of Education's regulations "shall include requirements that a person seeking initial licensure: 1. Complete professional assessments as prescribed by the Board of Education;…"

Currently, the Virginia Board of Education requires the following licensure assessments:

- Virginia Communication and Literacy Assessment (VCLA)
- Praxis II: Specialty Area Tests
- Reading for Virginia Educators (RVE)
- School Leaders Licensure Assessment (SLLA)

The Praxis II assessment currently required for individuals seeking an initial license with an endorsement in Early/Primary Education PreK-3 or Elementary Education PreK-6 is the Elementary Education: Content Knowledge assessment. The Standard Setting and Validation Study for the assessment was conducted in May 2000, and the test has been required in Virginia since July 1, 2002.

The Educational Testing Service (ETS) that administers the Praxis II assessments has developed a new Elementary Education: Multiple Subjects (5031) assessment. The purpose of the test is to assess whether the entry-level elementary teacher has the content knowledge

that is important, necessary, and needed at time of entry into the profession in order to teach English, mathematics, social studies, and science at the elementary level.

The Elementary Education: Multiple Subjects (5031) assessment has four separately timed subtests. The format of the tests is multiple choice. The subtests will report scores for each of the areas of reading and language arts, mathematics, social studies, and science.

At the March 19, 2012, meeting of ABTEL a motion was passed to recommend that the Virginia Department of Education conduct a validation and standard-setting study for the Praxis II Elementary Education: Multiple Subjects (5031) assessment. A two-day Standard-Setting Study Committee meeting for the Praxis II Elementary Education: Multiple Subjects (5031) assessment will be held on October 16-17, 2012, in Richmond, Virginia. Dr. Allan provided further details regarding the work of the Standard-Setting Study Committee.

- **Report on the Standard-Setting Study Committee for the Virginia Communication and Literacy Assessment (VCLA)**

Dr. Mark Allan presented a report on the Standard-Setting Study Committee for the Virginia Communication and Literacy Assessment (VCLA). The Virginia Communication and Literacy Assessment (VCLA) has been required for initial licensure since 2006. On March 22, 2006, the Board of Education approved cut scores for the Virginia Communication and Literacy Assessment (VCLA). The cut scores for the VCLA are as follows:

Writing Sub Test: 235
Reading Sub Test: 235
Composite Score: 470

National Evaluation Group of Pearson developed and administers the Virginia Communication and Literacy Assessment. The VCLA is composed of two area subtests--a reading subtest and a writing subtest.

At the March 19, 2012, meeting of ABTEL a motion was passed to recommend that the Virginia Department of Education conduct a validation and standard-setting study for the VCLA assessment. A one-day Standard-Setting Study Committee meeting for the VCLA assessment will take place on October 18, 2012, in Richmond, Virginia. Dr. Allan provided further details regarding the work of the Standard-Setting Study Committee including the purpose of the committee, the role of committee members, and the next steps once the work of the committee is done.

- **Report on Teacher and Principal Evaluation and the Process to Revise the *Guidelines for Uniform Performance Standards and Evaluation Criteria for Superintendents***

Dr. Allan provided a report on teacher and principal evaluation and the process to revise the 2000 *Guidelines for Uniform Performance Standards and Evaluation Criteria for Superintendents*. The *Code of Virginia* requires the Virginia Board of Education to establish performance standards and evaluation criteria for teachers, principals, and superintendents to serve as guidelines for school divisions to use in implementing educator evaluation systems.

On April 28, 2011, the Board of Education approved the revised guidance documents, *Guidelines for Uniform Performance Standards and Evaluation Criteria for Teachers* and the *Virginia Standards for the Professional Practice of Teachers* that became effective on July 1, 2012. On February 23, 2012, the Board of Education approved the revised guidance document, *Guidelines for Uniform Performance Standards and Evaluation Criteria for Principals* to become effective on July 1, 2013. On July 26, 2012, the Board of Education accepted for first review the revised document, *Guidelines for Uniform Performance Standards and Evaluation Criteria for Superintendents.* The Department is working to provide technical assistance and professional development to assist school divisions in implementing the Board approved model teacher and principal evaluation systems.

Dr. Allan provided an update on the 2012 Summer Teacher Evaluation Institutes that were held in nine different locations across the Commonwealth this past summer. His update included the specific topics that were covered during the Institutes and feedback provided by Institute participants. In addition, Dr. Allan announced the creation of a series of video vignettes based on teacher evaluation topics covered during the Institutes. The video vignettes will be posted on the Virginia Department of Education's Web site in the near future. Dr. Allan announced to ABTEL members information regarding three Fall Teacher Evaluation Institutes being provided by the Virginia Department of Education for teachers during October and November 2012. These Institutes are targeted for teachers and will focus on providing technical assistance on Standard 7 – Student Academic Progress.

An update on the process to revise the 2000 *Guidelines for Uniform Performance Standards and Evaluation Criteria for Superintendents* was also provided by Dr. Allan. He shared the proposed performance standards and evaluation criteria for superintendents.

- **Report on Status of Civics/Government Requirements**

Dr. Allan provided a report on the Virginia State and Local Civic Education Module that was created to respond to Senate Bill 715 passed by the 2010 General Assembly. This Bill required civics education training specific to Virginia for certain teacher education preparation programs. The legislation passed by the 2010 General Assembly states:

§ 1. That the Board of Education shall amend its regulations to require that all teacher education preparation programs in early/primary preK-3, elementary education preK-6, middle education 6-8, and history and social sciences include local government and civics instruction specific to Virginia.

Originally, Senate Bill 715 required teachers seeking renewal of their licenses with an endorsement in early/primary preK-3, elementary education preK-6, middle education 6-8, history and social sciences, history, or political science to complete a study of the structures, function, and powers of state and local government of Virginia and the importance of citizen participation in the political process in state and local government of Virginia. **However, Bills HB 1295 and SB 679 passed by the 2012 General Assembly eliminated this renewal requirement.**

- **Discussion of Initiatives for the 2012-2013 Year**

Patty Pitts reviewed the following initiatives for the Advisory Board this year.

Biennial Accountability Measurement of Partnerships/Collaborations

The Advisory Board's recommendation on the Biennial Accountability Measurement of Partnership and Collaborations for Approved Teacher Education Programs required in the *Regulations Governing the Review and Approval of Education Programs* will be presented to the Board of Education.

Standard Setting Studies

Standard-setting studies will be conducted for the following assessments:

Praxis II Elementary Education: Multiple Subjects Assessment;
Virginia Communication and Literacy Assessment (VCLA); and
Praxis I (prescribed admission requirement for admission into teacher education).

Revisions to the *Licensure Regulations for School Personnel*

The Virginia Board of Education will review requests in accordance with the Administrative Process Act for the following regulatory actions on September 27, 2012:

Establish a license and eligibility requirements for teachers who teach only online courses as required by the 2012 Virginia General Assembly.

Eliminate the language in the *Licensure Regulations for School Personnel* (to comply with action by the 2012 Virginia General Assembly) that requires teachers seeking renewal of their licenses with an endorsement in early/primary preK-3, elementary education preK-6, middle education 6-8, history and social sciences, history, or political science to complete a study of the structures, function, and powers of state and local government of Virginia and the importance of citizen participation in the political process in state and local government of Virginia.

Comprehensive Review of Regulations

The Virginia Board of Education is scheduled to receive for first review on September 27, 2012, Notices of Intended Regulatory Action to comprehensively review the following regulations. Final review by the Board of the NOIRA is anticipated in October 2012.

Licensure Regulations for School Personnel

Regulations Governing the Review and Approval of Education Programs

Revisions of the regulations will be subject to the requirements of the Administrative Process Act.

LIAISON REPORTS

The Virginia Community College System (VCCS)

Julia Tucker-Lloyd provided an update on two ongoing Community College initiatives related to teacher education. She shared information regarding observations of Level II Career Switcher teachers that were conducted during the 2011-2012 school year. One-hundred and three teachers were observed teaching in seven different superintendent regions. A team of eight instructional coaches calibrated our observation notes against an assessment tool developed based on the *Guidelines for Uniform Performance Standards and Evaluation Criteria for Teachers*. Observations will be continued this school year with an additional 100 secondary teachers who teach in the fields of mathematics, English, science, foreign languages, and English as a Second Language (ESOL). Ms. Tucker-Lloyd also shared information on another initiative geared towards increasing the number of teachers who have the ESOL endorsement in order to meet the growing needs for these teachers.

The Council of Higher Education for Virginia (SCHEV)

Dr. Monica Osei shared information on SCHEV's involvement with the new Longitudinal Data System being implemented in Virginia.

Virginia Department of Education

The Regional Teachers of the Year have been announced. The Teacher of the Year event will be held on Friday, October 12, 2012.

Announcements

Dr. Sue Magliaro provided members with a summary document from the *2nd Annual Faculty Grantees' Conference* held on April 20, 2012.

ADJOURNMENT

The Advisory Board on Teacher Education and Licensure meeting adjourned.