

**Minutes of Meeting
REAL ESTATE BOARD
INFORMAL FACT-FINDING CONFERENCES
September 18, 2012**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No Board members were present.

Candace M. Howard, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Leyla Rogoff
File Number: 2013-00118
Start Time 9:19 a.m.
End Time: 9:47 a.m.
NO DECISION MADE

A- Leyla Rogoff

2. Melanie L. Balci
File Number: 2013-00120
Start Time: 9:58 a.m.
End Time: 10:11 a.m.
NO DECISION MADE

A- Melanie L. Balci
W- Jacquelyn Thiel

3. Donna M. Moreno
File Number: 2013-00121
Start Time 10:15 a.m.
End Time: 10:37 a.m.
NO DECISION MADE

A- Donna M. Moreno

4. John R. Leone
File Number: 2013-00122

A- John R. Leone
W- Ben Zurun

Start Time: 10:47 a.m.

End Time: 11:30 a.m.

NO DECISION MADE

5. Alexander Makris

File Number: 2013-00140

Start Time 1:10 p.m.

End Time: 1:21 p.m.

NO DECISION MADE

A- Alexander Makris

6. Donald S. Youmans Jr.

File Number: 2013-00247

Start Time: 1:32 p.m.

End Time: 1:56 p.m.

NO DECISION MADE

A- Donald S. Youmans Jr.

7. David E. Stone

File Number: 2013-00249

Start Time: 2:03 p.m.

End Time: 2:25 p.m.

NO DECISION MADE

A- David E. Stone

The meeting adjourned at 2:25 p.m.

Real Estate Board



Clifford L. Wells, Chairmap



Gordon N. Dixon, Secretary

COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Ann-Marie Brigil
Title: Presiding Officer
3. Agency: Real Estate Board
4. Transaction: Informal Fact-Finding Conferences on September 18, 2012
5. Nature of Personal Interest Affected by Transaction: _____
None

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ann-Marie Brigil 9.18.2012
Signature Date