

**REGULATORY REVIEW COMMITTEE OF THE APELSCIDLA BOARD
MEETING MINUTES**

The Regulatory Review Committee of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on May 7, 2014, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Robert A. Boynton
Lorri Finn
Wiley V. Johnson III
Nancy E. McIntyre
Andrew Scherzer

Board staff present for all or part of the meeting were:

Kathleen R. Nosbisch, Executive Director
Amy Goobic, Administrative Assistant

Agency staff present for all or part of the meeting were:

Jay W. DeBoer, Director
Mark N. Courtney, Senior Director, Regulatory & Public Affairs

There was no representative from the Attorney General's office present.

Mr. Johnson, Chair, called the meeting to order at 11:12 a.m.

Call to Order

Ms. Nosbisch introduced and welcomed new DPOR Director, Jay DeBoer. Ms. Nosbisch also welcomed Ms. Finn and Mr. Boynton as new members of the Committee.

**Welcome & Introduction
of New DPOR Director**

Mr. Johnson reviewed the emergency evacuation procedures.

**Emergency Evacuation
Procedures**

Mr. Boynton moved to approve the agenda. Ms. Finn seconded the motion which was unanimously approved by members: Boynton, Finn, Johnson, McIntyre and Scherzer.

**Approval of
Agenda**

There was no public comment.

Public Comment Period

Committee members were provided a summarized list of the comments received on the proposed regulations during the public comment period of December 30, 2013 to February 28, 2014. Committee members discussed the draft board responses for each comment submitted. Ms. Nosbisch stated that Committee member's recommendations will be presented to the full Board at its June 16 meeting.

**Review of Public
Comments on Proposed
Regulations**

Ms. Nosbisch reported that she reached out to NCEES, NCARB, CLARB and CIDQ, regarding the Board's proposed regulations. Ms. Nosbisch asked that they review the proposed regulations to make sure there were no upcoming changes within the organization's that may impact the regulations.

Other Business

Mr. Courtney suggested the language pertaining to the FE and FS exam and the switch to computer-based testing be submitted as a fast-tracked change to the regulations, as this was a change by NCEES and has already been implemented. This will not have any effect on any other regulations.

Conflict of Interest forms were completed by all members present.

**Conflict of Interest
Forms**

There being no further business, the meeting was adjourned at 3:02 p.m.

Adjourn

Wiley V. Johnson III, Chair

Jay W. DeBoer, Secretary