

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	group is charged with making recommendations in regards to practice, protocols, and trauma triage. The group also identified potential educational needs that may arise as a result of the discussion and recommendations of this group as well as allocation of resources for the recommended education.	
Establish Work Group Responsibilities and Tasks	The workgroup size was established as nine voting members including the two co-chairs. The group identified the need for ad-hoc representation from HEMS, EMS for Children, Pediatric Trauma, and each of the eleven EMS councils. Dallas has reached out to the Directors for each council and will follow up with the group.	Dallas to follow up with the group about EMS council representation.
Prioritize Tasks	<p>The group discussed each recommendation at length and it was determined that these recommendations are a large under taking and will require a lot of work and input from multiple resources. The group determined that the recommendation surrounding the language in 12VAC5-31-860 (48) related to transport of children in the back of ambulances should be the simplest of all the recommendations. The group also discussed the trauma triage criteria, and statewide treatment protocols for adult, pediatric, and geriatric patients. Dr. Novosel discussed a need for information and fact finding for this group before the group could really proceed. A need for the aforementioned Virginia Code, current treatment protocols for each EMS region, and the current trauma triage plans for each region as well as the state plan are needed by the group for review prior to the next meeting in order to begin prioritizing the tasks and recommendations. David will pull the Virginia Code as well as the NHTSA Best Practice Recommendations for Safe Transportation of Children in Emergency Ground Ambulances. Sherry and Dr. McLeod will work together to pull all of the current protocols per region together and provide a single document with all the similarities to the group at the next meeting. Sherry will pull all of the trauma triage plans and provide links to each one for the group. The group also asked to review pre-hospital plans from other states such as West Virginia, Tennessee, North Carolina, Maryland, Kentucky, Pennsylvania, Maryland, and Ohio. Sherry will provide the links for these plans as well.</p> <p>Blue Ridge EMS Council Trauma Triage Plan http://blueridge.vaems.org/index.php?option=com_docman&task=doc_download&gid=304&Itemid=</p> <p>Central Shenandoah EMS Council Trauma Triage Plan http://www.csems.org/download/corporate/regional_planning/Trauma%20Triage%20-%20FY2015.pdf</p> <p>Lord Fairfax EMS Council Trauma Triage Plan http://lfems.vaems.org/index.php?option=com_content&view=article&id=71:regional-trauma-triage-plan&catid=5:policies-a-plans&Itemid=15</p> <p>Northern Virginia EMS Council Trauma Triage Plan http://www.northern.vaems.org/index.php?option=com_docman&task=doc_download&gid=332&Itemid=</p> <p>Old Dominion EMS Alliance Trauma Triage Plan http://odemsa.vaems.org/index.php?option=com_docman&task=doc_download&gid=906&Itemid=101</p>	David to pull the Virginia Code and the NHTSA documents Sherry and Dr. McLeod to work together on the regional protocols and compile a single document for the group to review. Sherry will provide links to the group for trauma triage plans for the EMS regions as well as the state plans.

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	<p>Peninsulas EMS Council Trauma Triage Plan http://peninsulas.vaems.org/regional-resources/2015-12-20-14-55-55/trauma-triage-plan/file</p> <p>Rappahannock EMS Council Trauma Triage Plan https://remscouncil.org/wp-content/uploads/2014/05/012016-Trauma-Triage-Plan-FINAL-021716.pdf</p> <p>Southwest Virginia EMS Council Trauma Triage Plan http://southwest.vaems.org/index.php?option=com_docman&task=doc_download&gid=450&Itemid=58</p> <p>Thomas Jefferson EMS Council Trauma Triage Plan http://www.tjems.org/s/TJEMS-Trauma-Triage-Plan-2014-2015-m6o7.pdf</p> <p>Tidewater EMS Council Trauma Triage Plan http://tidewaterems.org/performance-improve-mainmenu-112/tems-triage-plans/tems-trauma-triage-plan-2012/file</p> <p>Western Virginia EMS Council Trauma Triage Plan http://www.wvems.org/staff-admin/docman-submission/miscellaneous/1028-trauma-triage-plan-wvems-2015-adopted-rev-1</p> <p>Virginia Trauma Triage Plan https://www.vdh.virginia.gov/OEMS/Files_page/trauma/StatewideTraumaTriagePlan.pdf</p>	
Division of Responsibilities/Timeline (establish a meeting schedule)	<p>The meeting schedule was set for each month on the second Thursday of the month from 1000 – 1700. Except March, June, September, and December when the meetings will coincide with the TSO & MC meetings. Location to be determined. Dallas will reach out to the OEMS for meeting space and communicate with the group.</p>	
Public Comment	<p>Dr. McLeod reported that the concerns she has heard from ground EMS staff are related to the development of the statewide protocols. EMS members are concerned that they will be told to scale back on their protocols and function at the minimum level. As the group discussed above, input from the EMS councils will be valuable in the development of these protocols. Dallas voiced concern about the destination criteria in the CDC Trauma Triage Algorithm. While this is a national standard, the group discussed looking at the document and making recommendations. It is recognized by the group that Virginia is a geographically diverse state with many considerations before documents are produced.</p>	
Adjourn	<p>The next meeting will be April 14, 2016 at 1000. Location to be determined. The goals of the next meeting will be a review of the information compiled and prioritization of tasks and establishment of a working timeline. The meeting was adjourned at 1100.</p>	