

**Financial Assistance Review Committee (FARC)  
Quarterly Meeting  
Norfolk Waterside Marriott  
Norfolk, Virginia  
November 7, 2013  
10:00 AM**

Members Present:	Members Absent:	Administration Staff:	Staff/Other Guests:
Billy Altman, Chairman		Amanda Davis	
Barbara Brown			
Pokey Harris			
Dan Norville			
Robert Trimmer			
Karen Wagner			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Approval of 08/08/2013 Meeting Minutes	Billy Altman, FARC Chair, made a motion to approve the minutes from August 8, 2013.	Minutes approved
II. RSAF:		
A) 12-Lead Spreadsheet <ul style="list-style-type: none"> <li>• 12/13 Grant cycle – Funding Amount (per appropriation)</li> </ul>	Budget Amendment Item <u>290</u> #1c “Out of this appropriation, up to \$400,000.00 the second year from the Virginia Rescue Squad Assistance Fund shall be used for grants to emergency medical services organizations to purchase 12-lead electrocardiograph monitors”. The budget amendment requires that RSAF must reserve \$400,000.00 per year for 12-lead funding. There were 84 12-lead devices requested this cycle with an average price per unit of \$26,877.00 for a total request of \$2.1 million.	The average price for a 12-lead for this cycle is \$26,877.00. We will use this pricing for the upcoming grant awards.
B) Agency OMD Signatures on Affirmation <ul style="list-style-type: none"> <li>• Verification of signature from OEMS Reps</li> </ul>	Michael Berg, OEMS Regulation and Compliance Manger, requested last grant cycle that the OEMS program representatives will verify the OMD signatures for validity. After reviewing the grades and comments from the Regional Councils, Program Reps and Technical graders for the December 2013 grant cycle, FARC still hasn’t received anything from the Regulation & Compliance unit about any of the OMD signatures being verified for validity. Amanda had sent Michael Berg and the Program Reps an email reminding them of the validation requirement while reviewing grants, however FARC has not seen any validation of signatures.	FARC will grade the grants as usual. The agencies (grantees) are ultimately responsible for making sure the application is correct and the signatures are accurate.
C) FARC Orientation Manual	The grants unit is still in the process of updating the FARC Orientation Manual which includes an introduction page, a copy of the Rules and Regs, FARC Committee, Annual	The grants unit will send a copy of the Orientation Manual to the FARC



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<p>C) Symposium Presentations</p> <ul style="list-style-type: none"> <li>• Now it's Your Turn to Write a Grant</li>   <li>• Free Money</li> </ul>	<p>Mrs. Davis with the assistance of several FARC members presented, "Now its Your turn to Write a Grant" yesterday. The class was broken out into groups and the groups were asked to write a grant for 12-leads. This workshop allowed the participants to understand the basics of writing, reviewing, commenting and making recommendations on grant applications. Actual grant applications were reviewed and the participants provided suggestions based on the class guidance.</p> <p>The "Free Money" class will be held on Thursday, November 7, 2013 from 1:30 – 3:30 PM. This presentation will provide guidance of the Rescue Squad Assistance Fund (RSAF) Grant Program provided by OEMS. This class will not only provide an overview of the RSAF grant program, but will also give participants information on other state, federal, non-profit and private funding that may be available for EMS providers. This workshop is highly recommended to those providing EMS for the public and are in need of EMS equipment, vehicle and system wide programs.</p>	<p>No further action is required</p> <p>No further action is required</p>
<p>D) VPHIB Special Initiative Grant</p>	<p>OEMS has announced the VPHIB Special Initiative Grant. This is a 100% FUNDING GRANT OPPORTUNITY for Virginia Pre-Hospital Information Bridge (VPHIB) Hardware to be placed on licensed EMS Vehicles. This funding opportunity is available to procure hardware to be placed on licensed EMS vehicles. No match (100%) funding from the Virginia Office of Emergency Medical Services (OEMS). Funding is AVAILABLE for all non-profit, volunteer and governmental EMS and Fire agencies licensed in Virginia.</p> <ul style="list-style-type: none"> <li>• <u>Application, VPHIB Questionnaire and Quote(s)</u> for items requested must be submitted to the OEMS from non-profit, volunteer and governmental EMS and Fire agencies licensed in Virginia.</li> <li>• Funding will be awarded to EMS agencies for the procurement of hardware (computers and mounting hardware) to be used to collect and submit the mandatory EMS minimum dataset in the prescribed technical format and quality level as required by the <i>Code of Virginia</i> §32.1-116.1.</li> <li>• The following criteria will be used to determine eligibility hardware equipment: <ul style="list-style-type: none"> <li>○ Type of hardware identified by applicant to be used to collect and submit EMS data as required by §32.1-116.1.</li> <li>○ The Number of Patient Transport and Non-Transport Vehicles licensed to the applicant.</li> <li>○ Need of equipment identified by applicant, based on the grant application.</li> <li>○ The ability to submit EMS data to the VPHIB system in real-time or near real-time.</li> </ul> </li> </ul> <p>Applications for funding are available on the OEMS website at <a href="http://www.vdh.virginia.gov/oems/grants">www.vdh.virginia.gov/oems/grants</a> . Applications may be faxed, emailed or mailed to OEMS by the application deadline, January 10, 2014.</p>	<p>Applications may be faxed, emailed or mailed to OEMS by the application deadline, January 10, 2014.</p>

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<ul style="list-style-type: none"><li>• <b>RSAF Requests v/s Special Initiative Requests</b></li></ul>	<b>OEMS management will meet and decide how to proceed with the RSAF grants that were submitted in this current cycle that were asking for computer hardware. The question is whether they should leave the grant as is or withdraw their application and apply for the 100% Initiative.</b>	<b>Grants unit will contact applications once the decision has been made to the agencies applying for computer hardware.</b>
<b>V. Open Discussion</b>	<b>The spring grant cycle opens on February 1, 2014 and the deadline for submitting is March 17, 2014 (March 15<sup>th</sup> deadline falls on a weekend).</b>	<b>No further action is required</b>
<b>VI. Adjournment</b>	<b>Billy Altman, FARC Chair, made a motion to adjourn.</b>	<b>The next quarterly meeting will take place in February - 2014.</b>