

**Financial Assistance Review Committee (FARC)
 Quarterly Meeting
 Courtyard by Marriott Richmond North
 Glen Allen, Virginia
 February 14, 2013
 1:00 PM**

Members Present:	Members Absent:	Administration Staff:	Staff/Other Guests:
Billy Altman, Chairman		Amanda Davis	Dennis Molnar
Barbara Brown		Linwood Pulling	
Dan Butler			
Pokey Harris			
Dan Norville			
Robert Trimmer			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Approval of 11/08/2012 Meeting Minutes	Billy Altman, FARC Chair, made a motion to approve the minutes from August 9, 2012.	Minutes approved
II. RSAF: A) Grant Application Instructions <ul style="list-style-type: none"> • Updated B) Requests for CGAP <ul style="list-style-type: none"> • Transportation Committee – Add engine hours & 4x4 (website) 	<p>The RSAF Grant Application Instructions have been updated for the upcoming June 2013 grant cycle and has been posted to the RSAF Grant web page. The Consolidated Grant Application Program (CGAP) is updated each grant cycle and grantees are required to use the updated version when applying for grants.</p> <p>The Transportation Committee, during the last grant review cycle, requested that the CGAP be updated to include engine hours and 4x4 information on the grant application when requesting ambulances. The engine idle time would represent a better picture of engine usage, however due to the timing of the request this can not be implemented on CGAP until the 12/13 grant cycle. The 06/13 grant cycle will serve as a pilot for this request and this information has been placed on the on the RSAF grant website and updated in the grant application instructions. This information will be required for the 12/13 grant cycle and the OEMS Grants Unit will make a concerted effort to collect this information during the 06/13 grant cycle. FARC realizes that some of the older vehicles (before 2006) won't have this information and the request will be reviewed on an individual basis.</p>	<p>No further action is required</p> <p>Amanda Davis, OEMS Grants Manager will work with VDH OIM to place this information in the CGAP for the 12/13 grant cycle.</p>

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<ul style="list-style-type: none"> • Fee for Service on Grant Report – only Non-Governmental • Affirmation Updated 	<p>In CGAP, the “Fee for Service” data was only shown on the grant report for non-governmental agencies and does not show for the governmental agencies. Ms. Davis will work with VDH OIM to resolve this problem on CGAP to ensure accuracy of this data.</p> <p>It was noted during the 12/12 grant cycle that two different versions of the Affirmation Page was posted– one on CGAP and a different version on the website. This has been corrected and now there is now only 1 version of the Affirmation Page which should prevent confusion.</p>	<p>Ms. Davis will work with VDH OIM to correct this problem in CGAP.</p> <p>No further action is required</p>
<p>III. Grants Unit:</p> <p>A) Payments processed November 2012 through January 2013</p> <p>B) Grant Presentations</p> <ul style="list-style-type: none"> • CSEMS – 02/04-2013 • LFEMS – 02-06-2013 • REMS – 02-11-2013 • TEMS – 02-21-2013 	<p>The grants unit processed \$3,??458.00 between November 2012 and January 2013. This is higher than usual due to the Supplemental EMS Training Equipment Special Initiative Grant for Accredited ALS Training Programs.</p> <p>Mrs. Davis did grant workshops for Central Shenandoah EMS Council on February 4, 2013, Lord Fairfax EMS Council on February 6, 2013 and Rappahannock EMS Council on February 11, 2013. She is scheduled to do a workshop for Tidewater EMS Council on the Eastern Shore on February 21, 2013. Mrs. Davis will also be doing 2 workshops for Western VA EMS Council on February 19th and February 25th.</p>	<p>No further action is required</p> <p>No further action is required</p>
<p>IV Grant Manager Report:</p> <p>A) Quarterly Grant Report</p>	<p>This information can be found in the OEMS Quarterly Report to the State EMS Advisory Board dated Friday, February 15, 2013. The OEMS Grants Unit received 130 grant applications requesting a total of \$9,755,799.00 in funding. Grants were awarded on January 1, 2013 in the amount of \$4,111,876.00 to 101 agencies. The following agency categories were awarded finding for this grant cycle; 54 Volunteer Agencies were awarded \$2,023,879.00; 37 Governmental Agencies were awarded \$1,876,308.00 and 10 Non-Profit Agencies were awarded \$211,688.00. The following EMS regional areas were awarded funding in the following amounts: Blue Ridge EMS Council – 3 agencies awarded \$195,613.00; Central Shenandoah EMS Council – 13 agencies awarded \$414,942.00; Lord Fairfax EMS Council – 5 agencies awarded \$580,909.00; Old Dominion EMS Alliance – 16 agencies awarded \$386,954.00; Peninsulas EMS Council – 11 agencies awarded \$534,006.00; Rappahannock EMS Council – 12 agencies awarded \$482,918.00; Southwestern Virginia EMS Council – 14 agencies awarded \$627,114.00; Thomas Jefferson EMS Council – 5 agencies awarded \$197,052.00; Tidewater EMS Council – 7 agencies awarded \$291,976.00 and Western Virginia EMS Council – 13 agencies awarded \$368,886.00. RSAF Grants awarded by the following item categories: Audio Visual and Computers - \$198,912.00; Communications - \$165,161.00; Emergency Operations - \$165,835.00; BLS & ALS Equipment - \$1,117,113.00; Special Projects - \$180,408.00; Training - \$177,534.00 and Vehicles - \$2,106,893.00.</p>	<p>No further action is required</p>

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
B) Audit Report – 06/09, 12/09	OEMS had an outside auditing firm that conducted an audit on the RSAF grants for the June 2009 and December 2009 grant cycles.	No further action is required
C) Lynchburg LifeSaving Request	OEMS received notice that Lynchburg LifeSaving & First Aid Crew is dissolving and requested permission to liquidate all of their assets awarded under the RSAF grant program. Because some items awarded were within the 5-year limit required by EMS Regulations, approval was required by OEMS. This agency no longer will receive calls due to non-response (less than 1 percent of their calls were answered) of calls. OEMS approved this request and all items awarded under RSAF were approved to be sold at an auction for Virginia agencies.	No further action is required
D) Emergency Grants	There were two emergency grants approved through OEMS during this period, Lebanon Life Saving Crew and Scottsville Volunteer Rescue Squad. Lebanon LSC was approved for 1 ALS Ambulance due to financial hardship and the immediate need for a replacement ambulance. Scottsville VRS was approved for communications equipment to replace/add mobile and portable P25 compatible radios. This project couldn't happen without the emergency funding from RSAF.	Ms. Davis will provide written reports of Emergency Grant requests for each quarter to present to FARC and the EMS Advisory Board.
E) Special Initiative Grants	RSAF Special Initiative Grant – EMS Advanced Life Support (ALS) Training Equipment Grant: OEMS announced this special grant initiative on December 18, 2012 to eligible Virginia accredited EMS Training Programs to be used for the purchase of specific, high fidelity EMS training equipment for training ALS providers in Virginia. The programs were for non-profit or governmental training programs accredited to conduct Intermediate and/or Paramedic training in Virginia. The deadline for the grant application was January 25, 2013. OEMS received 22 eligible applications requesting funding in the amount of \$1,316,617.00. All requested funds were awarded on February 5, 2013.	No further action is required.
F) EMS State Plan Update – FARC Mission	FARC edited and revised the EMS State Plan and provided information for the committees: critical mission, commitment and values, vision for the future, critical existing strengths and weaknesses, action strategies and implementation steps. This information will be finalized by Ms. Davis and submitted the OEMS Systems Planner.	Ms. Davis will finalized and submit to the EMS Systems Planner by April 19, 2013.
V. Open Discussion		
VI. Adjournment	Billy Altman, FARC Chair, made a motion to adjourn.	The next quarterly meeting will take place on May 9, 2013 at 1:00 PM.