

**Virginia Board of Psychology  
Quarterly Board Meeting  
Draft Minutes  
August 7, 2012**

**CALL TO ORDER:** Michael Stutts, Ph.D., Acting Chair, called the meeting to order at 10:00 a.m. on August 7, 2012, Board Room Two, at the Department of Health Professions at 9960 Mayland Drive, Richmond, Virginia.

**BOARD MEMBERS PRESENT:** Ali Ahmad  
William Hathaway, Ph.D.  
Edward Peck, Ph.D.  
Thomas Ryan, Ph.D.  
Michael L. Stutts, Ph.D.  
Virginia Van de Water, Ph.D.

**MEMBERS ABSENT:** Jeffrey Clark, Ph.D.  
Krishna Leyva  
Giordana de Altin Popiolek, Psy.D.

**STAFF PRESENT:** Elizabeth Carter, Dept. of Health Professions  
Howard Casway, Sr. Asst. Attorney General  
Catherine Chappell, Executive Director  
Deborah Harris, Administrative Assistant  
Patricia Larimer, Deputy Executive Director, Discipline  
Arne Owens, Chief Deputy Director, Department of Health Professions  
Elaine Yeatts, DHP Senior Policy Analyst

**ORDERING OF THE AGENDA** Dr. Stutts asked the Board if there were any changes to be made to the agenda. Ms. Chappell requested that a report from the Applied Behavioral Analysts (ABA) Work Group be included under Committee Reports

**PUBLIC COMMENT:** **Bruce Keeney, Psy.D., Chairman, VPA/VACP:**  
Dr. Keeney congratulated Ms. Chappell on her new position as well as congratulated and welcomed the new board members.

**APPROVAL OF MINUTES** Dr. Van de Water moved that the Board approve the November 8, 2011 minutes. The motion was seconded and carried.

**CHIEF DEPUTY  
DIRECTOR'S  
REPORT:**

On behalf of Dr. Cane, Mr. Owens welcomed the new board members and invited them to the orientation training on September 28, 2012.

**WORKFORCE DATA  
SURVEY REPORT:  
COMMITTEE  
REPORTS:**

**Board of Health Professions: Dr. Elizabeth Carter**

Dr. Carter reported that the Board's licensee data survey, which had been deployed with online renewal applications in 2011, reflected a 92% response rate. The results provided insight into workforce issues, demographics, and trends. She asked for Board member feedback to be provided by August 15, 2012.

**EXECUTIVE  
DIRECTOR'S  
REPORT:**

Ms. Chappell thanked the board members for their participation, stating that the board had not met since November 2011, due to no essential board business. She added that the board had the opportunity to elect new leadership later in the meeting and that Dr. Stutts had graciously agreed to lead the day's meeting as Acting Chair, having previously served as Vice-Chair

*Board Member Appointments.* Ms. Chappell welcomed Dr. Thomas Ryan, Dr. William Hathaway, and Dr. Giordana de Altin Popiolek to the Board. She expressed appreciation for the service of Dr. Herbert Stewart, Dr. Robert Falk, and Dr. Desideria Hacker, who had rotated off the Board and who had held leadership roles in both regulatory and disciplinary activities of the Board. Information on the two remaining expired seats (Dr. Jeffrey Clark and Krishna Leyva) was not yet available. Expired members who have not been replaced continue to serve until successors are named.

*Committee Assignments.* Ms. Chappell asked the board members to consider serving on one of the board's standing committees – regulatory, credentials, and discipline committees. She asked for members to email her with their interests in serving on the committees because committee assignments would be made at the November meeting.

*Bylaws.* Ms. Chappell distributed the bylaws, dated March 1999, with respect to forthcoming nominations and voting. She noted that the bylaws should be updated to reflect the board's current needs – such as committee structure. Dr. Van de Water moved that staff draft amendments to the bylaws and distribute them, in writing prior to the next board meeting, for consideration. The motion was seconded and carried.

*Licensing Activity.* Ms. Chappell advised that the Board was responsible for 3,467 licensees, and that for the quarter ending June 30, 2012, the Board received 61 new applications, 28 registration requests, and 3 reinstatement requirements. During this time period, 56 new licenses were issued.

*Budget.* A report of the Board's finances, as of June 30, 2012, was distributed. The report documented that sufficient cash flow existed as of that date, attributed to annual renewal income, which allows the Board to sustain itself.

*Applied Behavioral Analysts (ABA) Regulations Update.* Ms. Chappell presented a letter from the Virginia Academy of Clinical Psychologists, who offered their support to the Board of Medicine who regulate the behavior therapy service. Dr. Van de Water would provide a further update on ABA licensure under Committee Reports.

*ASPPB.* Ms. Chappell reminded the Board that former executive director Evelyn Brown had suggested that the Board assume a more active role in the ASPPB, the national organization to support psychology regulatory bodies. She commented, however, that due to state travel restrictions, participation would be limited, but that she would continue to seek funding opportunities for future board member participation.

**DISCIPLINE  
DEPUTY REPORT:**

Ms. Larimer reported that since the first of the year, the Board had received 26 new cases and had closed 32 old cases. She further reported that the Board had conducted three (3) informal conferences and one (1) formal hearing since the last Board meeting. Presently there were 22 open cases. Out of those 22 cases, nine (9) cases are in the investigative state and 12 cases are at board level to be reviewed for probable cause. One case was scheduled for a formal hearing immediately following the board meeting.

**LEGISLATIVE  
UPDATE:**

Ms. Yeatts reported that there was no regulatory action to report for the Board of Psychology. However, she did reference legislative proposals for the Agency which she would follow and would provide updates to the Board when available.

**BOARD COUNSEL  
REPORT:**

Mr. Casway summarized the recent activity in the Wald case, indicating that a Consent Order had been entered, effective August 6, 2012.

**COMMITTEE  
REPORTS:**

**Board of Health Professions – Dr. Stutts/Dr. Van de Water**

Dr. Stutts commented that Dr. Van de Water had filled his seat on the Board of Health Professions. He advised that there had been no significant business matters in the past few months for the BHP.

**Regulatory Committee – Dr. Stutts**

Dr. Stutts stated that new regulations were in effect and response had been positive, although group supervision was not addressed in the current regulations with respect to the pre-doctoral supervised experience.

**Applied Behavioral Analysts Work Group – Dr. Van de Water**

Dr. Van de Water provided an update on her participation on the ABA work group, and Ms. Yeatts discussed the status of regulatory action for the ABA licensure.

**NEW BUSINESS:**

**Election of Officers**

Nominations from the Board were sought for Chair and Vice Chair. Dr. Stutts was nominated as Chair by Dr. Van de Water; Dr. Van de Water was nominated as Vice-Chair by Dr. Peck. There being no further nominations, the motions were seconded and approved.

**Proposed meeting dates for 2013**

The Board agreed to meet for quarterly board meetings in 2013 on February 12, May 7, August 13 and November 5.

**OLD BUSINESS:**

None

**ADJOURN:**

11:30 p.m.

---

Michael Stutts, Ph.D., Chair

---

Catherine Chappell, Executive Director