VIRGINIA BOARD OF PHARMACY
SPECIAL CONFERENCE COMMITTEE MINUTES

Monday, November 23, 2015
Commonwealth Conference Center
Second Floor
Board Room 1

Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233

CALL TO ORDER:	A meeting of a Special Conference Committee of the Board of Pharmacy ("Board") was called to order at 9:30 a.m.
PRESIDING:	Jody Allen, Committee Chair
MEMBERS PRESENT:	Melvin Boone, Sr., Committee Member
STAFF PRESENT:	Cathy M. Reiniers-Day, Deputy Executive Director Mykl D. Egan, DHP Adjudication Specialist Loni Dickerson, Disciplinary Program Specialist
SAMANTHA WARREN Registration No. 0230-015146	Samantha Warren did not appear to discuss allegations that she may have violated certain laws and regulations governing the practice of pharmacy technicians as stated in the September 18, 2015 Notice. The Chair of the Committee chose to proceed with the informal conference as the Notice had been sent to Ms. Warren's legal address of record.
Closed Meeting:	Upon a motion by Mr. Boone, and duly seconded by Ms. Allen, the Committee unanimously voted to convene a closed meeting pursuant to § 2.2-3711(A)(28) of the Code of Virginia ("Code"), for the purpose of deliberation to reach a decision in the matter of Samantha Warren. Additionally, he moved that Cathy Reiniers-Day, Mykl Egan, and Loni Dickerson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
Reconvene:	Having certified that the matters discussed in the preceding closed meeting met the requirements of § 2.2-3712 of the Code, the Committee re-convened in open meeting and announced the decision.
Decision:	Upon a motion by Mr. Boone, and duly seconded by Ms. Allen, the Committee made certain Findings of Fact and Conclusions of Law and unanimously voted to offer an Order for the suspension of Ms. Warren's pharmacy technician registration.

KWATU TUFFOUR Registration No: 0230-017150	Kwatu Tuffour did not appear to discuss allegations that he may have violated certain laws and regulations governing the practice of pharmacy technicians as stated in the October 19, 2015 Notice. The Chair of the Committee chose to proceed with the informal conference as the Notice had been sent to Mr. Tuffour's legal address of record.
Closed Meeting:	Upon a motion by Mr. Boone, and duly seconded by Ms. Allen, the Committee unanimously voted to convene a closed meeting pursuant to § 2.2-3711(A)(28) of the Code of Virginia ("Code"), for the purpose of deliberation to reach a decision in the matter of Kwatu Tuffour. Additionally, he moved that Cathy Reiniers-Day, Mykl Egan, and Loni Dickerson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
Reconvene:	Having certified that the matters discussed in the preceding closed meeting met the requirements of § 2.2-3712 of the Code, the Committee re-convened in open meeting and announced the decision.
Decision:	Upon a motion by Mr. Boone, and duly seconded by Ms. Allen, the Committee made certain Findings of Fact and Conclusions of Law and unanimously voted to offer an Order for the suspension of Mr. Tuffour's pharmacy technician registration.
Adjourn:	With all business concluded, the meeting adjourned at 1:25 p.m.

Jody H. Allen, Chair

Cathy M. Reiniers-Day
Deputy Executive Director

Date