

**VIRGINIA BOARD OF NURSING  
EDUCATION INFORMAL CONFERENCE COMMITTEE  
MINUTES  
September 10, 2014**

TIME AND  
PLACE:

The meeting of the Education Informal Conference Committee was convened at 9:11 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Board Room 3, Henrico, Virginia.

MEMBERS  
PRESENT:

Jane Ingalls, RN, Ph.D., Chairperson  
Jeanne Holmes, Citizen Member

STAFF  
PRESENT:

Paula B. Saxby, R.N., Ph.D., Deputy Executive Director  
Charlette Ridout, RN, MS, Senior Nursing Education Consultant  
Beth Yates, Administrative Assistant  
Nichole Clements, Administrative Assistant

CONFERENCES SCHEDULED:

**REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS**

**Request for Continued Approval Survey Visit**

**University of Virginia, BSN Traditional and Second Degree Clinical Nurse Leader MSN Programs, Charlottesville**

Dr. Randy Jones, Director was in attendance.

At 9:18 a.m. Ms. Holmes moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of University of Virginia BSN and Second Degree CNL, MSN Programs, Charlottesville. Additionally, she moved that Dr. Saxby, Ms. Ridout, Ms. Yates, and Ms. Clements attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:30 a.m.

Ms. Holmes moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend to continue full approval for pre-licensure baccalaureate and the clinical nurse leadership masters programs.

### **Response to NCLEX Site Visit Report**

#### **South University, BSN Program, Glen Allen**

Dr. Ann McNallen , Program Director was in attendance.

At 9:38 a.m. Ms. Holmes moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of South University, BSN Program, Glen Allen. Additionally, she moved that Dr. Saxby, Ms. Ridout, Ms. Yates, and Ms. Clements attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:48 a.m.

Ms. Holmes moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend to continue on conditional approval until the Board receives the NCLEX results for 2014. If the pass rate is above 80%, the Board will grant full approval.

### **Request for Full Approval Survey Visit**

#### **Saint Michael College of Allied Health, ADN Program, Alexandria**

Dr. Michael Adedokum, Program Director was in attendance

At 9:56 a.m. Ms. Holmes moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Saint Michael College of Allied Health ADN Program, Alexandria. Additionally, she moved that Dr. Saxby, Ms. Ridout, Ms. Yates, and Ms. Clements attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:04 a.m.

Ms. Holmes moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend to grant full approval based on the NCLEX score above 80% for the most recent graduating class of 2014.

**Request for Continued Approval Survey Visit**

**ECPI University, ADN Program, Newport News**

**Action:** Recommend to continue full approval.

**Request for Continued Approval Survey Visit**

**ECPI University – ADN Program – Virginia Beach**

**Action:** Recommend to continue full approval.

The committee recessed at 10:05.

The committee reconvened at 1:30.

**Informal Conference – 1:30 p.m.**

Ms. Amanda Blount, Administrative Proceedings Division, was present.

**Centura College – PN Program, Norfolk**

Dawne Ling, Program Director was in attendance.

At 1:51 p.m. Ms. Holmes moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Centura College, PN Program, Norfolk. Additionally, she moved that Dr. Saxby, Ms. Ridout, Ms. Yates, and Ms. Clements attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 2:09 p.m.

Ms. Holmes moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend to take no action and continue on conditional approval.

Ms. Blount left the meeting at 2:11 p.m.

**Response to NCLEX Site Visit Report**

**Centura College, PN Program, Norfolk**

Dawne Ling, Program Director was in attendance.

At 2:27 p.m. Ms. Holmes moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Centura College, PN Program, Norfolk. Additionally, she moved that Dr. Saxby, Ms. Ridout, Ms. Yates, and Ms. Clements attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 2:39 p.m.

Ms. Holmes moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend to continue on conditional approval until such time the Board reviews and acts on the 2014 NCLEX scores.

Meeting adjourned at 2:40 p.m.

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Paula B. Saxby, R.N., Ph.D.  
Deputy Executive Director

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Charlette Ridout, R.N., M.S.  
Senior Nursing Education Consultant