

Virginia Board of Nursing  
Massage Therapy Advisory Board

Tuesday, October 22, 2013  
10:00 A.M. – Board Room 1  
Department of Health Professions  
9960 Mayland Drive, Suite 201  
Henrico, VA 23233

## Agenda

- I. Call to Order: Kristina Wright, C.M.T., Advisory Board Chair
- II. Establishment of a Quorum
- III. Welcome and Introduction of New Advisory Board Member
  - Michele L. Schutt, C.M.T.
- IV. Old Business
  - Review of minutes from November 8, 2012 meeting.
- V. Public Comment/Open Forum
- VI. New Business
  - Guidance Document Review – Ms. K. Rohm, Deputy Executive Director – Board of Nursing
    - 90-47 Guidance on Massage Therapy Practice
    - 90-58 Bylaws of the Advisory Board on Massage Therapy
  - Advisory Board Member training on the disciplinary process – Ms. K. Rohm
    - Role on a committee for an Informal Conference
    - Role on a panel for a Formal Hearing
    - Overview of Sanction Reference Points (GD 90-7)
    - Impact of Criminal Convictions on Certifications as Massage Therapist (GD 90-59)
    - Practicing on an expired Massage Certification (GD 90-61)
  - Report on FSM TB Annual Meeting – Ms. Austin, Administrative Assistant – Board of Nursing
  - Issue with schools and fraudulent transcripts
- VII. Information Only (No Action Required)
  - Updated Contact Information
  - Update to NCBTMB Exam Specifications as a result of the Job Task Analysis (JTA)
  - NCBTMB Announcement: Appointment of Steve Kirin to Chief Executive Officer
  - COMTA Newsletter
  - FSM TB Announcement: Change to the MBLEx effective July 1, 2014
  - NCBTMB School Compliance Report
- VIII. Discussion of Future Meetings

**Mission Statement:** *Our mission is to ensure safe and competent patient care by licensing health professionals, enforcing standards of practice, and providing information to health care practitioners and the public.*