

**VIRGINIA BOARD OF NURSING  
SPECIAL CONFERENCE COMMITTEE  
June 19, 2012**

**TIME AND PLACE:** The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on June 19, 2012 in Training Room 2, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

**MEMBERS PRESENT:** Jeanne E. Holmes, Citizen Member, Chairperson  
Jane R. Ingalls, R.N., C.N.S., Ph.D.

**STAFF PRESENT:** Jodi P. Power, R.N., J.D., Deputy Executive Director  
Jane Elliott, R.N., Ph.D., Discipline Staff (joined later)  
Linda Kleiner, R.N., Discipline Case Manager (joined later)

**OTHERS PRESENT:** David W. Kazzie, Adjudication Specialist

**CONFERENCES**

**SCHEDULED:** **Chantal C. Cummins, R.M.A. 0031-003041**  
Ms. Cummins appeared accompanied by attorney, Luder Milton.

**CLOSED MEETING:** Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:05 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Cummins. Additionally, Dr. Ingalls moved that Ms. Power and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

**RECONVENTION:** The Committee reconvened in open session at 10:15 A.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

**ACTION:** Dr. Ingalls moved to close the case regarding Chantal Cummins and impose no sanction due to insufficient evidence to warrant disciplinary action by the Board of Nursing.

The motion was seconded and carried unanimously.

CONFERENCES  
SCHEDULED:

**Nakia Thomas, C.N.A. 1401-080353**  
Ms. Thomas appeared.

CLOSED MEETING:

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:42 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Thomas. Additionally, Dr. Ingalls moved that Ms. Power and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:00 A.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION:

Dr. Ingalls moved to issue an order to reprimand Nakia Thomas with a finding of neglect based on a single incident.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Thomas unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Thomas within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES  
SCHEDULED:

**Shauna Mitchell, C.N.A. 1401-118966**  
Ms. Mitchell appeared accompanied by attorney, Patrick S. Levy-Lavelle.

CLOSED MEETING:

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 12:35 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Mitchell. Additionally, Dr. Ingalls moved that Ms. Power and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 1:25 P.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

**ACTION:**

Dr. Ingalls moved to issue an order to reprimand Shauna Mitchell and reinstate Ms. Mitchell's certification to practice as a Certified Nurse Aide contingent upon verification of Ms. Mitchell's entry into the Health Practitioners Monitoring Program and thereafter remaining in compliance with the terms of the Health Practitioners Monitoring Program.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Mitchell unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Mitchell within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES  
SCHEDULED:**

**Katrina Williams, C.N.A., R.M.A. 1401-130293 & 0031-003858**  
Ms. Williams did not appear.

**CLOSED MEETING:**

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:35 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Williams. Additionally, Dr. Ingalls moved that Ms. Power and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

**RECONVENTION:**

The Committee reconvened in open session at 1:45 P.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

**ACTION:**

Dr. Ingalls moved to issue an order to reprimand Katrina Williams with a finding of misappropriation of patient property.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Williams unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Williams within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES  
SCHEDULED:

**Sabrina Jallow, R.M.A. 0031-003852**  
Ms. Jallow did not appear.

CLOSED MEETING:

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:55 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Jallow. Additionally, Dr. Ingalls moved that Ms. Power and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:20 P.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION:

Dr. Ingalls moved to issue an order to reprimand Sabrina Jallow and require she retake a 68 hour approved medication aide training program pursuant to Section 18VAC 90-60-60 (B) of the Regulations Governing Medication Aides prior to renewal or reinstatement of her registration.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Jallow unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Jallow within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES  
SCHEDULED:

**Robin Willis, L.P.N. 0002-064718**  
Ms. Willis did not appear.

CLOSED MEETING: Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:30 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Willis. Additionally, Dr. Ingalls moved that Ms. Power and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 2:45 P.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Dr. Ingalls moved to refer the case of Robin Willis to the Board of Nursing or a panel thereof for a Formal Hearing.

The motion was seconded and carried unanimously.

Dr. Elliott and Ms. Kleiner joined the meeting.

PRESENTED FOR CLOSURE/ADVICE:

CLOSED MEETING: Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:45 P.M. for the purpose of deliberation regarding case disposition. Additionally, Ms. Ingalls moved Dr. Elliott & Ms. Kleiner attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 3:15 P.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

Investigative reports regarding eight registered nurses and four practical nurses were reviewed.

ACTION:

Dr. Ingalls moved to offer five of the above individuals a prehearing consent order in lieu of further administrative proceedings.

The motion was seconded and carried unanimously.

Dr. Ingalls moved that seven of the above individuals should be scheduled for an informal conference.

The motion was seconded and carried unanimously.

ADJOURNMENT:

The Board adjourned at 3:15 P.M.

---

Jodi P. Power, R.N., J.D.  
Deputy Executive Director