VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
November 7, 2012

TIME AND PLACE:	The meeting of the Education Informal Conference Committee was convened at **9:09** a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Board Room 2, Henrico, Virginia.
MEMBERS PRESENT:	Florence Jones-Clarke, R.N., M.S., Chairperson Jeanne Holmes, Citizen Member
STAFF PRESENT:	Jay P. Douglas, RN, MSM, CSAC, Executive Director Paula B. Saxby, R.N., Ph.D., Deputy Executive Director Tomeka Dowling, R.N., M.S., Nursing Education Consultant Cindy Cochran, Administrative Assistant

CONFERENCES SCHEDULED:

REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS

Repeat Survey Visit Verification
Star College – Practical Nursing Education Program, Falls Church

Roni Lake, RN, Program Director was in attendance.

At **9:42** a.m., Ms. Holmes moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Star College, Practical Nursing Education Program in Falls Church. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Dowling and Ms. Cochran attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at **10:46** a.m.

Ms. Holmes moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

Action: Recommend to continue the program on conditional approval and restrict admissions to no more than 15 students, twice per year, beginning in January 2013. The Board is requesting information regarding the following regulations by December 15, 2012:

1. Provide evidence that the clinical agencies utilized for clinical instruction are in good standing with their licensing, evaluation or accrediting body [18VAC90-20-70.B.] and [18VAC90-20-130.G.];
2. Provide evidence that the nursing faculty supervising clinical practice of students meets licensure requirements of the jurisdiction in which the practice occurs [18VAC90-20-90.A.2.]; and
3. Provide evidence that the skills laboratory meets the objectives of the program and the needs of the students, faculty, administration, and staff [18VAC90-20-130.C.].

   Additionally, the Board is requesting the following:

   a. Provide an updated Clinical Agency Form that reflects current active clinical agencies utilized for instruction;

   b. Provide an updated Faculty Form that reflects current active faculty and license utilized for instruction;

   c. Provide evidence of authorization from DC and Maryland Board for students to participate in clinical experience within their boundaries; and

   d. Provide current information regarding the agency from which they are seeking accreditation.

The Board will consider the program's status pending receipt of the above and the 2012 NCLEX pass rates at the Education Informal Conference Committee meeting in March 2013.

Application to Establish a Nurse Aide Education Program
Jullian's Health Education Academy, Ruckersville

Leslie Boyer, RN, was in attendance.

Action: Recommend approval of the application to establish a nurse aide education program at Julian's Health Education Academy.

Continued Approval Site Visit
Lord Fairfax Community College – Practical Nursing Education Program, Middletown

Beth Pippen, Program Lead for ADN program, Sam Baugher, Program Lead for PN program and Tammy Wagner, Dean, were in attendance.

Action: Recommend to continue the program on full approval. The next scheduled visit will be in 2020.

Application to Establish a Nurse Aide Education Program
Genesis HealthCare Westwood Center, Bluefield

Action: Recommend approval of the application to establish a nurse aide education program at Genesis Healthcare Westwood Center.

Application to Establish a Nurse Aide Education Program
Premiere Medical Career Educators, Richmond

Action: Recommend approval of the application to establish a second location of the nurse aide education program at Premiere Medical Educators in Manakin Sabot.

On-Site Review Report-Nurse Aide Program Requiring Remediation
Augusta Nursing and Rehabilitation Center, Fishersville

Action: Recommend conditional approval with thirty (30) days to meet the following requirement:

Maintain a record of the reports of graduates' performance on the approved competency evaluation program. **{18VAC90-25-40.A.2}**

On-Site Review Report-Nurse Aide Program Requiring Remediation
Dickenson County Career Center, Clinchco

Action: Recommend conditional approval with thirty (30) days to meet the following requirements:

1. Add "record" to the objective for measuring and recording vital signs **{18VAC90-25-40.A.2.b};** and
2. Add "record" to the objective for measuring and recording height and weight. **{18VAC90-25-40.A.2.c}**

On-Site Review-Nurse Aide Program Requiring Remediation
King's Daughters Community Health and Rehabilitation Center, Staunton

Action: Recommend conditional approval with thirty (30) days to meet the following requirement:

Ensure that the program maintains a record of the reports of graduates' performance on the approved competency evaluation program. **{18VAC90-25-40.A.2}**.

On-Site Review Reports-Nurse Aide Programs Meeting All Regulations

Action: Recommend to continue approval of the following nurse aide education programs:

- Bedford Science and Technology Center, Bedford
- Care Plus Nursing Services and Training Center, Woodbridge
- Trinity Mission of Charlottesville, Charlottesville

Meeting adjourned at **11:25** a.m.

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Paula B. Saxby, R.N., Ph.D.
Deputy Executive Director

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Tomeka Dowling, R.N., M.S.
Nursing Education Consultant