UNAPPROVED - DRAFT

BOARD OF DENTISTRY
MINUTES OF EXECUTIVE COMMITTEE

Thursday, December 6, 2012

Department of Health Professions
9960 Mayland Drive, 2nd Floor
Henrico, Virginia 23233
Board Room 3

CALL TO ORDER: The meeting was called to order at 10:55 a.m.

PRESIDING: Herbert R. Boyd, III, D.D.S., President

MEMBERS PRESENT: Jeffrey Levin, D.D.S.
Martha C. Cutright, D.D.S.

STAFF PRESENT: Sandra K. Reen, Executive Director

QUORUM: All members of the Committee were present.

APPROVAL OF MINUTES: Dr. Boyd requested a motion for approval of the minutes of the March 8, 2012 meeting of the Committee. Dr. Levin moved the approval of the minutes. The motion was seconded and passed.

REVIEW OF BYLAWS: Ms. Reen led the discussion of the proposed revisions. It decided by consensus to propose amendments to:

- Include a provision for the appointment of a nominating committee before the Fall meeting
- Expand provisions for addressing vacancies in offices to include a provision for an acting president if succession is not possible
- Change the parliamentary reference to the Standard Code of Parliamentary Procedure
- Permit the president to vote in committees when serving as a substitute for an absent member, and
- Add clarifying language in various sections.

Dr. Boyd asked Ms. Reen to draft a proposed revision of the bylaws as discussed and then circulate the draft for review and comment by the committee members so it might be presented to the Board at its March meeting.

ADJOURNMENT: With all business concluded, the Committee adjourned at 12:08 p.m.

Herbert R. Boyd, III, D.D.S., President	Sandra K. Reen, Executive Director
Date	Date