

**BOARD OF AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY
MEETING MINUTES
MARCH 13, 2014**

TIME AND PLACE: The Board of Audiology and Speech-Language Pathology (Board) meeting was called to order at 10:03 a.m. on Thursday, March 13, 2014, at the Department of Health Professions (DHP), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 3, Henrico, Virginia.

PRESIDING OFFICER: A. Tucker Gleason, Ph.D., CCC-A

MEMBERS PRESENT: Lillian Beasley Beahm, Au.D., CCC-A
George T. Hashisaki, M.D.
Wanda L. Pritekel, MA, CCC-SLP
Harold Sayles, Ph.D.
Ronald Spencer, R.N.
Laura Purcell Verdun, MA, CCC-SLP

MEMBERS NOT PRESENT: All members were present.

QUORUM: With seven members of the Board present, a quorum was established.

STAFF PRESENT: David E. Brown , D.C., Director
Elaine Yeatts, Senior Policy Analyst
Charis Mitchell, Assistant Attorney General, Board Counsel
James Rutkowski, Assistant Attorney General
Leslie L. Knachel, Executive Director
Carol Stamey, Operations Manager
Tamara Farmer, Administrative Assistant

OTHERS PRESENT: Marie Ireland, Virginia Department of Education (VDOE)
Scott Rankins, Speech Hearing Association of Virginia (SHAV)
David Bailey, SHAV
Darlene Robke, SHAV
Ralston King, Virginia Society of Otolaryngology

ORDERING OF AGENDA: The ordering of the agenda was accepted as presented.

PUBLIC COMMENT: Scott Rankins presented comment regarding the status of the proposed Fiberoptic Endoscopic Evaluation of Swallowing (FEES).

David Bailey presented follow-up comment regarding the FEES legislation. Additionally, Mr. Bailey presented comment regarding HB764, licensure of school speech-language pathology assistants.

APPROVAL OF MINUTES: Dr. Beahm moved to approve the July 18, 2013, full board meeting as presented. The motion was seconded and carried.

DIRECTOR'S REPORT: Dr. Brown introduced himself and provided a brief summary of

his background.

**LEGISLATIVE/REGULATORY
REPORTS AND ACTIONS:**

Discussion of Legislation Affecting the Board

Ms. Yeatts provided an update on the status of the regulatory actions in process. Additionally, Ms. Yeatts provided an overview of 2014 legislation affecting the board that included HB373, HB500, and HB764. The Board discussed the actions that need to be taken once the legislation is effective.

DISCUSSION ITEMS:

Equipment Calibration

Dr. Gleason reported that the Board's current regulations do not address equipment calibration; however, the Regulations for the Board for Hearing Aid Specialists require calibration once a year. The Board requested that staff research the issue and report back to the Board before the end of the year.

Bylaw Amendments

Ms. Knachel presented proposed amendments to the Bylaws for the Board's consideration. She included several typographical corrections. Dr. Beahm moved to approve the Bylaws, as a block, with the corrections. The motion was seconded carried.

Disciplinary Process

Ms. Knachel presented an overview of the disciplinary process which included an updated probable cause review form.

Ms. Mitchell provided a brief summary of the formal hearing process.

PRESIDENT'S REPORT:

Dr. Gleason highlighted the Board's past accomplishments, recognized the work done between VDOE and Ms. Knachel and thanked the Board and staff for all its hard work. Dr. Gleason also recognized Ms. Ireland for her contribution in helping to transition the licensure of VDOE endorsed speech-language pathologists over to the Board in response to 2014 legislation.

EXECUTIVE DIRECTOR'S REPORT:

Statistics

Ms. Knachel provided an overview of the licensure and disciplinary case statistics.

Budget

Ms. Knachel reported that budget information specific to the Board had been included in the packet.

Notifications

Ms. Knachel indicated that there was a potential conflict with the next meeting scheduled for June 26, 2014. The Board discussed an alternate meeting date of June 19, 2014, if needed.

Ms. Knachel reported that she and Dr. Gleason discussed the handling of a licensee who requests a CE extension or exemption after the renewal deadline and only after having been notified of selection for a CE audit. Any requests that meet the regulatory

requirements will be sent to a board member for review.

NEW BUSINESS:

No new business was presented.

ADJOURNMENT:

Ms. Verdun moved to adjourn the meeting at 11:48 a.m. The motion was seconded and carried.

A. Tucker Gleason, Ph.D., CCC-A
Chair

Leslie L. Knachel, M.P.H
Executive Director

Date

Date

DRAFT

**VIRGINIA BOARD OF AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY
MINUTES
FORMAL HEARING
MARCH 13, 2014**

- CALL TO ORDER:** A quorum of the Board of Audiology and Speech-Language Pathology (Board) was called to order at 1:04 p.m. at the Department of Health Professions, Board Room 3, Henrico, Virginia.
- PRESIDING OFFICER:** A. Tucker Gleason, Ph.D., CCC-A
- MEMBERS PRESENT:** Lillian Beasley Beahm, Au.D., CCC-A
George T. Hashisaki, M.D.
Wanda L. Pritekel, MA, CCC-SLP
Harold Sayles, Ph.D.
Ronald Spencer, R.N.
Laura Purcell Verdun, MA, CCC-SLP
- STAFF PRESENT:** Leslie Knachel, Executive Director
Charis Mitchell, Esq., Assistant Attorney General
Carol Stamey, Operations Manager
Tamara Farmer, Administrative Assistant
Gayle Miller, Enforcement
- OTHERS PRESENT:** Wanda Strother
Tristan Filkoski
David Carwin
Joshua Carwin
Mary Ann Cronk
- MATTER SCHEDULED:** **Melissa T. Carwin, SLP**
License Number 2202002620
Case Number 153665
- DISCUSSION:** Ms. Carwin appeared before the Board in accordance with a Notice of Formal Hearing and Statement of Particulars dated February 25, 2014. Ms. Carwin was not represented by counsel. Mykl Egan, Adjudication Specialist, represented the Commonwealth. Charis Mitchell was legal counsel for the Board. The proceedings were recorded by a certified court reporter, Andrea Pegram, Court Reporting, LLC.
- CLOSED SESSION:** Ms. Verdun moved that the Board recess Open Session and convene in Closed Session pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the

matter of **Ms. Carwin, SLP**. Additionally, it was moved that Charis Mitchell, Leslie Knachel, Carol Stamey and Tamara Farmer attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations. The motion was seconded and carried.

OPEN SESSION:

Ms. Verdun moved that the Board certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried.

Ms. Verdun moved that the Board adopt the findings of fact and conclusions of law presented by Mr. Egan, amended by the Board and read by Ms. Mitchell. The motion was seconded and carried.

DECISION:

Ms. Verdun moved that the Board reinstate the license of Melissa T. Carwin, SLP. The motion was seconded and carried.

ADJOURNMENT:

The formal hearing adjourned at 2:05 p.m.

A. Tucker Gleason, AUD
Chair

Leslie L. Knachel, MPH
Executive Director