

**THE VIRGINIA BOARD FOR WASTE MANAGEMENT FACILITY OPERATORS
DRAFT MEETING MINUTES**

The Virginia Board for Waste Management Facility Operators met on Tuesday, October 22, 2013, at the offices of the Department of Professional and Occupational Regulation, Perimeter Center, 9960 Mayland Drive, Richmond, Virginia.

The following members of the Board were present:

Debra Harris
Joseph Levine
Maurice Witcher

The following members of the Board were not present:

Joyce Doughty, Danielle Davis and Peter Cao

The following members of DPOR staff were present during all or part of the meeting:

Mark N. Courtney, Senior Director Regulatory and Public Affairs
Mindy Spruill, Regulatory Board Administrator
Eric Olson, Executive Director
Sheila Watkins, Administrative Assistant
Elizabeth Peay, Legal Counsel - Office of the Attorney General

Mr. Levine, Chair, finding a quorum of the Board present, called the meeting to order at 10:03 a.m.

Call to Order

All Board members, Staff and meeting attendees present at the meeting introduced themselves.

Introduction of Staff

Mrs. Harris moved to approve the agenda after deleting item IV as the Board has no old business to hear. Mr. Witcher seconded the motion which was unanimously approved by members: Levine, Harris, and Witcher.

Approval of Agenda

The Board members reviewed the minutes of the last Board meeting. Mrs. Harris moved to approve the following minutes with corrections: The corrections identified are: correcting the spelling of "NOIRA" on page 2 and correcting the name of Justin "Willis" to Justin "Williams" on page 3.

Approval of Minutes

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Mr. Witcher seconded the motion, which was unanimously approved by members: Harris, Levine and Witcher.

There were comments made to the Board by Mr. Ben Loveday and Mr. Gordon Briggs.

**Public Comment
Period**

Regulatory Reform Regulations: Mindy Spruill, Regulatory Board Administrator shared with the Board that staff had revised Project 3737 – NOIRA as requested by the Board and copies have been provided for Board review and comment. Ms. Spruill also shared with the Board that a comment around the Regulatory Reform on town hall is available for Board review and discussion. The Board acknowledged the comment. Mr. Levine requested the Board members present to share their comments about the proposed Board for Waste Management Facility Operators Regulations. Mrs. Harris shared she feels that Staff has performed a great job of capturing what the Board wants to submit in order to come into compliance with the Governor’s request for Regulations. After discussion Mrs. Harris offered a motion to adopt as proposed Project 3737 - NOIRA with the following revisions; correction of the typo in Part IV Training Requirements C. from “shll’ to “shall”. Mr. Witcher seconded the motion, which was unanimously approved by members: Harris, Levine and Witcher.

New Business

COIA Training: Mindy Spruill asked all Board Members to complete this required training. Mark Courtney stressed that this needs to be done.

Meeting Schedule: Mr. Levine asked the Board to consider the proposed schedule. Ms. Harris offered a motion to adopt the schedule. Mr. Witcher seconded the motion which was unanimously approved by members: Harris, Levine and Witcher.

New Business

The Board agreed that the next meeting date will be Thursday, January 9, 2014. The next adopted scheduled meeting is: Thursday July, 2014.

**Future Meeting
Date**

Mr. Levine requested that the Board members complete their conflict of interest forms and travel vouchers and submit those to Sheila Watkins.

**Conflict of Interest
Forms and Travel
Vouchers**

There being no further business to conduct, the meeting adjourned at 10:54 a.m.

Adjournment

Joseph R. Levine, Chair

Gordon N. Dixon, Secretary