

**Draft Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
November 6, 2012 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

E.C. "Chick" Pace, III, Presiding Board member, presided. No other Board members were present.

Joseph Haughwout and Rachel Mathews appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Maciej Szpak
t/a Rimax Construction
File Number 2012-02700 (Disc.)
(NO DECISION MADE)

Jean Schartup – C

2. Robin L. Parker,
t/a Parker Brothers Construction
File Number 2012-01738 (Disc.)
(NO DECISION MADE)

Robin L. Parker - R
Patrick Zimmerman – C
Kea Zimmerman – C

3. Darrell K. Campbell Construction, LLC
File Number 2012-02765 (Disc.)
(NO DECISION MADE)

Darrell K. Campbell – R

4. Potomac Signs, Inc.
File Number 2012-02847 (Disc.)
(NO DECISION MADE)

Rand Gaber – C

5. United States Roofing, Inc.
File Number 2012-02223 (Disc.)
(NO DECISION MADE)

The meeting adjourned at 1:22 p.m.

Board for Contractors

Erby G. "Rudy" Middleton, Chairman

Gordon N. Dixon, Secretary

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Custodian of Records