

**Draft Minutes of Meeting  
Board for Contractors  
INFORMAL FACT-FINDING CONFERENCES  
August 17, 2012**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Michael D. Redifer, Presiding Officer presided. No other Board members were present.

Kristin Marie Clay and Candace M. Howard appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Durham v. Sprucewood & Associates Inc  
File Number: 2012-02153  
Start Time: 9:04 a.m.  
End Time: 9:40 a.m.  
**NO DECISION MADE**

C-Ken Durham  
C- Denise Durham  
R- Chris Smith

2. Waldron v. Porch's Maintenance & Repair LLC  
File Number: 2012-02563  
Start Time: 9:55 a.m.  
End Time: 10:24 a.m.  
**NO DECISION MADE**

C-Shellie Waldron  
W- Daniel Waldron  
Atty – John McNeer

3. Damron v. Richard Byars  
t/a Investment Property Maintenance  
File Number: 2012-02814  
Start Time: 10:44 a.m.  
End Time: 11:21 a.m.  
**NO DECISION MADE**

C - Barbara Damron  
Atty - Johnny Cope  
R - Richard Byars  
W - James Parker  
W- Stewart Booth  
W - Carlton Hollman  
W- Carol Kelpien

4. Stevens v. Unlimited Renovations & Construction Inc.  
t/a Unlimited Renovations Inc.  
File Number: 2012-00987

C- Jeffrey Stevens

Start Time: 11:32 a.m.  
End Time: 11:50 a.m.

**NO DECISION MADE**

The meeting adjourned at 11:50 a.m.

Board for Contractors

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Erby G. "Rudy" Middleton, Chairman

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Gordon N. Dixon, Secretary

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Custodian of Records