

**BOARD FOR CONTRACTORS COMMITTEE  
MEETING DRAFT MINUTES**

The Board for Contractors Committee ("the Committee") met on Monday, December 10<sup>th</sup>, 2012, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Herbert J. Dyer, Jr. Chairman  
Michael Gelardi  
E. G. Middleton, III  
Doug Murrow  
Chancey Walker  
D. Todd Vander Pol

Mr. Dowdy was absent.

The following DPOR staff attended the meeting:

Eric L. Olson, Executive Director  
Adrienne Mayo, Regulatory Boards Administrator  
Karen Bullock, Administrative Assistant  
Chris Kunkel, Licensing and Education Specialist  
Mindy Sprull, Regulatory Boards Administrator

Chairman Dyer called the meeting to order at 2:05 P.M.

**Call To Order**

The Meeting Agenda was approved unanimously. Motion made by **Mr. Walker**, seconded by **Mr. Gelardi**.

**Approval of Agenda**

The Minutes from the October 22<sup>nd</sup>, 2012 Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Gelardi**, seconded by **Mr. Murrow**.

**Minutes Adopted**

**Kevin Stewart**, on behalf of Chimney Inspector Apprenticeship shared with the Committee his concerns a professional license requirement for chimney inspector. He stated that chimney inspector should have a state license. Board staff informed him that the Board for Contractors has no regulatory authority to require licensure for chimney inspector.

**Public Comment**

Items requiring Board action are marked with an asterisk (\*):

**Education Provider Applicants:**

**Education Provider Applications\***

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

After discussion, and a motion by **Mr. Murrow**, seconded by **Mr. Gelardi**, the Committee unanimously recommended the Board approve Contracting Classes LLC Continuing Electrical (ELE) in the classroom courses (2).

**Contracting Classes LLC**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Middleton**, the Committee unanimously recommended the Board approve Lewellyn Technology LLC Continuing and Vocational Electrical (ELE) in the classroom courses (2).

**Lewellyn Technology LLC**

There was no old business.

**Old Business**

Executive Director, Eric Olson introduced Mindy Spruill as the new Regulatory Boards Administrator and Marcy Hyman as the new Licensing and Educational Specialist. Mr. Olson shared with the Committee that the former Licensing and Educational Specialist, Chris Kunkel has accepted a new position within the Agency.

**Introduction of new board staff**

**Regulatory Review Updates\***

In conformity with the Regulatory Reform Initiative of Executive Order 14 the Staff shared with the Committee sections of the regulations for review and amendment consideration. After review of the both the Board for Contractors Regulations and the Individual License and Certification Regulations, the Committee discussed amendments to present to the Board for review during its January 2013 meeting. A significant change among the Committee recommendations includes eliminating the continuing education requirement for plumbing, heating, ventilation and air conditioning and gas fitters. After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Middleton**, the Committee unanimously recommended the Board adopt the review of all their regulations for intended regulatory action.

At 3:20 p.m. the Committee took a ten minutes break.

**Examination Wavier Agreement – Maryland HVAC Board \***

After consideration and discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Middleton**, the Committee unanimously task staff to contact the Maryland State Board for Heating Ventilation, Air Conditioning and Refrigeration to renegotiate the Examination Wavier Agreement. The existing agreement is to be honored during the renegotiations process.

The Committee's next scheduled meeting is Monday, January, 28<sup>th</sup>, 2013 at 2:00 p.m.

Chairman Dyer entertained a motion to adjourn from **Mr. Gelardi**, seconded by **Mr. Walker** and approved unanimously by the Committee. The meeting adjourned at 4:15 p.m.

**New Business**

**Break**

**Next Meeting**

**Adjourn**

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Herbert J. Dyer, Jr., Chairman

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Date