

DIVISION OF MINES	CHAPTER: IV Inspections
PROCEDURES MANUAL	
	PROCEDURE NO: 1.04.05
	ISSUE DATE: January 1, 1997
SUBJECT: Spot Inspection	LAST REVISED: 10/00

OBJECTIVE AND INTENT

To provide for a spot inspection to address the health and safety concerns identified during other inspections or investigations in order to encourage improved safety performance.

PROCEDURE

1. SCHEDULING AND CONDUCTING SPOT INSPECTIONS

- Spot inspections may be initiated by the Inspector, Supervisor or Chief.
- The inspector may request through his Supervisor, assistance from technical specialists as part of spot inspection activities.
- The spot inspection may focus on specific high risk areas, equipment or practices.
- Job safety observations should be emphasized as part of spot inspections.
- Individual safety contacts and group safety talks should be emphasized as part of spot inspections.

2. RISK ASSESSMENT SPOT INSPECTION

- Spot inspections, like regular inspections, will be scheduled as part of mine risk assessment. (Section 45.1-161.82 A)
- Additional spot inspections may be scheduled in addition to those scheduled based on a mine's risk assessment.
- The Chief will schedule additional inspections at underground and surface coal mines based on the rating assigned to a mine reflecting the assessment of its risk. (Section 45.1-161.82 B)

3. RECORDING SPOT INSPECTIONS

- The inspector will render a certificate of inspection and deliver one copy to the operator, agent, or mine foreman; one copy to the employees' safety committee; and one copy will be posted at a prominent place on the premises where it can be read conveniently by the miners.
- The report will consist of a computer generated inspection form (DM-CM-3S), Notice of Violation/Orders, and Risk Assessment.
- Inspection reports will be uploaded to the DM Enforcement System daily/weekly when the inspection commences and as the inspection progresses, along with the daily/weekly DM itinerary activity entries. The report will be consistent with the Coal Mine Safety Laws of Virginia, Section 45.1-161.89, A, B, and C; rules and regulations; and inspection guidelines.

