



COMMONWEALTH of VIRGINIA
Department of Professional and Occupational Regulation

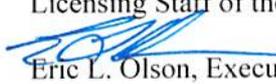
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Director

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Commerce and Trade

MEMORANDUM

TO: Licensing Staff of the Board for Contractors

FROM: 
Eric L. Olson, Executive Director
Board for Contractors

DATE: June 24, 2013

RE: Waiver/exemption of entry requirements, Residential Building Energy Analysts –
Guidance Document

PURPOSE: The purpose of this document is to provide the opportunity for individuals applying for licensure as a Residential Building Energy Analyst to obtain that license in accordance with the provisions of § 54.1-1145 C of the Code of Virginia, which expired on July 1, 2012.

BACKGROUND: On July 1, 2011, Chapter 865 of the 2011 Acts of the General Assembly was enacted requiring that individuals performing residential building energy analyses hold a license issued by the Board for Contractors. § 54.1-1145 C of that legislation provided that individuals who applied for licensure between July 1, 2011 and July 1, 2012, who had submitted satisfactory evidence to the Board that they had been actively and continuously engaged in performing residential building energy analyses for the preceding three years would be licensed by the Board, provided they had not engage in any act that would constitute grounds for disciplinary action.

The emergency regulations, adopted by the Board for Contractors, outlining the eligibility criteria for licensure and allowing the Board to accept applications, will not become effective until July 1, 2013, one year after the conclusion of the “grandfather” period set forth in the original legislation. Since current eligibility criteria require that a new applicant complete a minimum of five residential building energy analyses under the supervision of a licensed analyst, no individual would be able to meet the requirements for licensure as there would be no licensed analysts to supervise applicants.

GUIDANCE: At its meeting of June 4, 2013, the Board for Contractors reviewed the statutes in place for the administration of the licensing of Residential Building Energy Analysts and determined that in order to ensure that individuals be given the opportunity to apply for initial licensure as provided for in the original legislation, the Board would accept applications and issue licenses as follows:

Any individual applying for a license as a residential building energy analyst between July 1, 2013 and July 1, 2014, who has submitted satisfactory evidence to the Board of having

been actively and continuously engaged in residential building energy analysis for the immediately preceding three years shall be license by the Board, unless an applicant is found by the Board to have engaged in any act that would constitute grounds for disciplinary action.

Questions regarding this document should be directed to the appropriate member of the licensing staff at (804) 367-8511.