



## Notice of Intended Regulatory Action (NOIRA) Agency Background Document

<b>Agency name</b>	Department of Criminal Justice Services
<b>Virginia Administrative Code (VAC) citation</b>	6VAC20-60
<b>Regulation title</b>	Rules Relating to Compulsory Minimum Training Standards for Dispatchers
<b>Action title</b>	Dispatcher Training Standards
<b>Date this document prepared</b>	4/14/09

This information is required for executive branch review and the Virginia Registrar of Regulations, pursuant to the Virginia Administrative Process Act (APA), Executive Orders 36 (2006) and 58 (1999), and the *Virginia Register Form, Style, and Procedure Manual*.

### Purpose

*Please describe the subject matter and intent of the planned regulatory action. Also include a brief explanation of the need for and the goals of the new or amended regulation.*

There are three areas of proposed change to this regulation. 6VAC20-60-10 changes the numbers of the Dispatcher Curriculum Review Committee from 13 to 9; 6VAC20-60-25 changes approval authority of the performance outcomes from the Criminal Justice Services Board to its standing Committee on Training; and 6VAC20-60-100 is repealed to become consistent with the change in approval authority.

### Legal basis

*Please identify the state and/or federal legal authority to promulgate this proposed regulation, including (1) the most relevant law and/or regulation, including Code of Virginia citation and General Assembly chapter number(s), if applicable, and (2) promulgating entity, i.e., agency, board, or person. Describe the legal authority and the extent to which the authority is mandatory or discretionary.*

The statutory authority to amend regulations relating to entry-level dispatcher training is set forth by Section 9.1-102(10) of the Code of Virginia (1950) as amended.

## Need

*Please detail the specific reasons why the agency has determined that the proposed regulatory action is essential to protect the health, safety, or welfare of citizens. In addition, delineate any potential issues that may need to be addressed as the regulation is developed.*

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The amendments are being proposed in order to enable this standing committee to function more smoothly to achieve the goals and objectives for which it was created. Conducting annual reviews and adopting updates to training standards for dispatchers directly impacts the safety and welfare of citizens who call 9-1-1.

## Substance

*Please detail any changes that will be proposed. For new regulations, include a summary of the proposed regulatory action. Where provisions of an existing regulation are being amended, explain how the existing regulation will be changed.*

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The amended regulation reconstitutes the Dispatcher Curriculum Review Committee from thirteen (13) to nine (9) members due to difficulties in getting a quorum for an annual meeting; transfers approval authority from the Criminal Justice Services Board to the Committee on Training is made due to the desire to have the Committee on Training responsible for changes to all parts of the training standards. Over ten years of experience in working in the current manner strongly suggests all parties would be better served by having the Committee on Training handle all suggested changes to the training standards using the process set up in the rules.; and incorporates the suggestions for change to the on-the-job training requirements proposed by the Dispatcher Curriculum Review Committee.

## Alternatives

*Please describe all viable alternatives to the proposed regulatory action that have been or will be considered to meet the essential purpose of the action. Also, please describe the process by which the agency has considered or will consider other alternatives for achieving the need in the most cost-effective manner.*

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There are no alternative regulatory methods. The Code of Virginia mandates that training standards for dispatchers be set by the Criminal Justice Services Board.

**Public participation**

*Please indicate the agency is seeking comments on the intended regulatory action, to include ideas to assist the agency in the development of the proposal and the costs and benefits of the alternatives stated in this notice or other alternatives. Also, indicate whether a public hearing is to be held to receive comments on this notice.*

The agency is seeking comments on the intended regulatory action, including but not limited to 1) ideas to assist in the development of a proposal, 2) the costs and benefits of the alternatives stated in this background document or other alternatives and 3) potential impacts of the regulation. The agency is also seeking information on impacts on small businesses as defined in § 2.2-4007.1 of the Code of Virginia. Information may include 1) projected reporting, recordkeeping and other administrative costs, 2) probable effect of the regulation on affected small businesses, and 3) description of less intrusive or costly alternative methods of achieving the purpose of the regulation.

Anyone wishing to submit comments may do so via the Regulatory Townhall website, [www.townhall.virginia.gov](http://www.townhall.virginia.gov), or by mail, email or fax to **Judith Kirkendall, Department of Criminal Justice Services, 1100 Bank Street, Richmond, VA. 23219, or [judith.kirkendall@dcjs.virginia.gov](mailto:judith.kirkendall@dcjs.virginia.gov), or fax 804- 225-3853.** Written comments must include the name and address of the commenter. In order to be considered comments must be received by the last day of the public comment period.

A public hearing will be held and notice of the hearing may be found on the Virginia Regulatory Town Hall website ([www.townhall.virginia.gov](http://www.townhall.virginia.gov)) and can be found in the Calendar of Events section of the Virginia Register of Regulations. Both oral and written comments may be submitted at that time.

**Participatory approach**

*Please indicate, to the extent known, if advisers (e.g., ad hoc advisory committees, technical advisory committees) will be involved in the development of the proposed regulation. Indicate that 1) the agency is not using the participatory approach in the development of the proposal because the agency has authorized proceeding without using the participatory approach; 2) the agency is using the participatory approach in the development of the proposal; or 3) the agency is inviting comment on whether to use the participatory approach to assist the agency in the development of a proposal.*

The current standing Dispatcher Curriculum Review Committee has taken part in the development of the suggested changed. An early review was also done by training academy directors to determine if anyone had alternate suggestions. No one disagreed with the suggested changes or had alternates to propose.

**Family impact**

*Assess the potential impact of the proposed regulatory action on the institution of the family and family stability including to what extent the regulatory action will: 1) strengthen or erode the authority and rights of parents in the education, nurturing, and supervision of their children; 2) encourage or discourage economic self-sufficiency, self-pride, and the assumption of responsibility for oneself, one's spouse, and*

*one's children and/or elderly parents; 3) strengthen or erode the marital commitment; and 4) increase or decrease disposable family income.*

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The impact on the family is the sense of safety and welfare that comes from being able to call 9-1-1 and know that aid will be sent.