

## ARCHITECTS SECTION MEETING

### MINUTES

The Architects Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on May 5, 2009, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

John S. Clark, Jr.  
James R. Boyd

Board member J. Everette Fauber, III, was not present at the meeting.

Staff present for all or part of the meeting were:

Jay W. DeBoer, Director  
Mark N. Courtney, Deputy Director of Licensing and Regulation Division  
Kathleen Nosbisch, Executive Director  
Marian H. Brooks, Program Administrator  
Amy Goobic, Administrative Assistant  
Earlyne Perkins, Legal Analyst

No representative was present from the Office of the Attorney General.

Finding a quorum present, Ms. Nosbisch, Executive Director, called the meeting to order at 9:20 a.m. Ms. Nosbisch informed the section that Mr. Fauber, Chair would not be in attendance for the meeting and asked for a motion for acting chair. Mr. Boyd moved that Mr. Clark chair the meeting due to the absence of Mr. Fauber. Mr. Clark seconded the motion which was unanimously approved by members: Boyd and Clark.

#### Call to Order

Mr. Clark requested the section observe a moment of silence for APELSCIDLA Board member Bill Spell, Landscape Architect, who passed away April 17, 2009.

#### Moment of Silence For Bill Spell

Ms. Nosbisch advised the section of the emergency evacuation procedures.

#### Emergency Evacuation Procedures

Mr. Boyd moved to approve the agenda as written. Mr. Clark seconded the motion which was unanimously approved by members: Boyd and Clark.

#### Approval of Agenda

There were no comments made to the section.

#### Public Comment Period

Regarding File Number 2008-03470, Robert R. Hollendonner, the section members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcripts and exhibits, and

#### File Number 2008- 03470, Robert R. Hollendonner

Summary of the Informal Fact-Finding Conference. Mr. Boyd moved to recommend that the Board accept the Summary of the Informal Fact-Finding Conference as to the facts, which cites the following violation of the Board's regulations: 18VAC10-20-790.A.3. Mr. Clark seconded the motion which was unanimously approved by members: Boyd and Clark.

Ms. Perkins informed the section that Robert R. Hollendonner had no prior violations. Mr. Boyd moved to recommend that the Board accept the recommended sanctions as contained in the Summary of the Informal Fact-Finding Conference: \$1,000.00. Mr. Clark seconded the motion which was unanimously approved by members: Boyd and Clark

Ms. Nosbisch informed the section of the 2008 and 2009 grand prize winning architecture programs for the NCARB Prize for Creative Integration of Practice and Education in the Academy. The grand prize winning educational institution architecture departments received \$25,000.

**Discussion of 2008  
& 2009 NCARB  
Prize Winners**

Mr. Clark moved to have Mr. Boyd attend the 2009 NCARB Annual Meeting as the funded delegate. Mr. Boyd seconded the motion which was unanimously approved by members: Boyd and Clark. Ms. Nosbisch informed the section that Mr. Fauber would be attending as an NCARB funded delegate and that she would be attending as a Member Board Executive, funded by Region 2.

**Discussion of  
NCARB 2009  
Annual Meeting**

Ms. Nosbisch provided test center closure information to the section. Discussion was held regarding the number of Prometric Test Centers in Virginia. Ms. Nosbisch will provide section members with a list of testing sites in Virginia

**Discussion of  
Prometric Test  
Center Closures**

Ms. Nosbisch provided information to the section from NCARB on its achievement of LEED-Silver certification from the U.S. Green Building Council, as well as their new IDP requirements which will be rolled out as "IDP 2.0," to be implemented beginning July 1, 2009.

**Other Business**

Mr. Boyd had questions regarding the standard letter sent to complainants from the Compliance and Investigations Division of DPOR. Mr. Courtney explained that the letter had been rewritten recently incorporating language regarding civil penalties for non-compliance.

Discussion was held on the issue of the new regulation notices sent to licensees. Mr. Boyd indicated it might be beneficial to incorporate some type of 'test' for licensees to be knowledgeable of State and Board regulations, which may result in fewer complaints.

Conflict of Interest forms were completed by all members present.

**Conflict of  
Interest Forms**

There being no further business, the meeting was adjourned at 9:45 a.m.

**Adjourn**



---

John S. Clark, Jr., Acting Chair



---

Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: James R. Boyd  
2. Title: Board Member  
3. Agency: Architects Section/APELSCIDLA Board  
4. Meeting/IFF Date: Section Meeting May 5, 2009

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

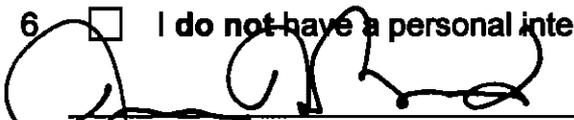
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6  I do not have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

    MAY 5, 2009      
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

- 1. Name: John S. Clark, Jr.
- 2. Title: Board Member
- 3. Agency: Architects Section/APELSCIDLA Board
- 4. Meeting/IFF Date: Section Meeting May 5, 2009

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

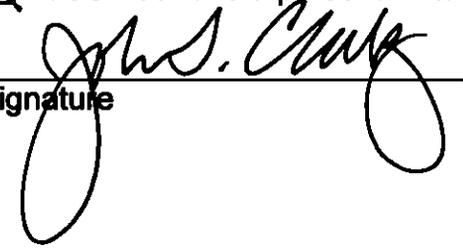
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

5/5/09  
\_\_\_\_\_  
Date