

**EMS Emergency Management Committee Meeting  
Virginia Office of EMS  
Norfolk Waterside Marriott  
235 E. Main Street, Norfolk, VA 23510  
November 11, 2015  
9:30 a.m.**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>OEMS Staff:</b>	<b>Guests:</b>
<b>Chief David Hoback</b> , Chair	Jack King	Connie Green	Gary Critzer
<b>Easton Peterson</b> , Health & Medical Emergency Response Teams (HMERT)	Bob Mauskapf	Winnie Pennington	Chris Parker
<b>Mike Player</b> , VFCA/PEMS	Steve Ennis	Wanda Street	
<b>Bubby Bish</b> , VAVRS	Morris Reece	Gary Brown	
<b>Sam Dahl</b> , NOVA Regional Council Director	Damien Coy, ODEMSA		
<b>Adam Galton</b> , Virginia State Police	Michelle Oblinsky, VEMA		
<b>Judy Shuck</b> , HRMMRS/TEMS			

<b>Topic/Subject</b>	<b>Discussion</b>	<b>Recommendations, Action/Follow-up; Responsible Person</b>
<b>Call to order:</b>	The meeting was called to order at 9:31 a.m.	
<b>Review &amp; Approval of the August 6, 2015 minutes:</b>	A motion was made to review and approve the August minutes. The motion was moved by Judy Shuck and seconded by Adam Galton. The minutes were approved as submitted.	<b>The minutes were approved as submitted.</b>
<b>Introduction of Guests and New Committee Members:</b>	Everyone around the room introduced themselves.	
<b>Committee Chair Report – Chief David Hoback:</b>	<p>Chief Hoback reported that the Mutual AidNet project is still being completed. He was hoping that a representative from the Virginia Department of Emergency Management (VDEM) would be in attendance; however, Jack King could not attend. VDEM has undergone some restructuring and a video has been posted on their website. Please feel free to view it. Chief Hoback stated that resources are still being added to the Mutual AidNet program. For those in attendance who may not know what Mutual AidNet is, Chief Hoback explained that it is a resource allocation software tool that was developed through a FEMA grant and the International Fire Chiefs Association. A new version of it will be released in January. A meeting will be held after the new version is released. Michael Player suggested developing a fact sheet once the Mutual AidNet is up and running, so that everyone can become aware of it. Chief Hoback stated that plans have been made to make the Regional Council Directors and local directors aware of it upon completion.</p> <p>Chief Hoback will work on having a demo of the Mutual AidNet program for the next meeting.</p>	Chief Hoback will work on having a demo of the Mutual AidNet program for the next meeting.
<b>Committee Member Reports:</b>	<p><i>(All committee member reports must be submitted to the committee in writing before or at the scheduled meeting).</i></p> <p><b>Winnie has received no reports.</b></p>	

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<p><b>Presentation (s) (as scheduled):</b></p>	<p>Sam Dahl shared some things that are going on in the Northern Virginia area that are in the concept phase. They are reviewing their Mass Casualty Incident Plan. They have an Electronic Patient Tracking System in place and would like to make the following changes: 1) Make modifications to the Virginia EMS Regulations in regard to the electronic version of the triage tag. It uses a bar code as a patient identifier. Would this suffice in lieu of a paper triage tag in the regulations? 2) They would like to put language into the regulations that an incident commander could announce or declare a mass casualty event and therefore use the electronic triage tag in lieu of the patient care report. This language will set a firm criterion of what an MCI is and it changes the threshold so that it would still change the standard of documentation back through the triage tag.</p> <p>The electronic patient tracking system uses an iPad. It is an optical based scanning system. It uses all of the data points and more that are on the triage tag. There is an interface built between the software and VPHIB. It will actually create an ePCR once the information has been loaded. Pictures and narratives can be added as well. This electronic patient tracking system has been in use just under two years. It has been used on large and small incidents. Is this something that Virginia needs to move toward?</p> <p>Michael Player had two comments. He feels that this is an excellent suggestion to change the language where an incident commander can announce or declare a mass casualty event. He also wanted clarification about the paper form. They do not want to do away with the paper form altogether. The committee had a question and answer session concerning the General Assembly and other issues such as funding and software.</p> <p><b>A motion was made by Michael Player that the committee adopt this as a project and form a small group to vet the language for the triage tag and the incident commander declaration/announcement. The motion was seconded by Judy Shuck. All committee members were in favor of the motion. No one opposed.</b></p> <p>Sam will draft a letter to the committee to lay out the language. The letter will be submitted before the next meeting. Chief Hoback will appoint a small workgroup to vet the language.</p> <p>Sam was asked by Chief Hoback to do a demo of the patient tracking system being used in Northern Virginia. Chief Hoback would like the Medical Direction group to get involved as well as the Regional Council Directors.</p>	<p>Sam will draft a letter to the committee before the next meeting to lay out the language.</p> <p>Chief Hoback will appoint a small workgroup to vet the language.</p> <p>Sam was asked to do a demo of the patient tracking system.</p>
<p><b>Unfinished Business:</b></p>	<p><b>Update on Model Uniform Core Criteria (MUCC) – Connie Green</b></p> <p>Connie distributed a draft of the Virginia Mass Casualty Incident Management Module I to include the MUCC education and how it changes the START and SALT Triage systems. Judy suggested creating a transitional slide or two explaining the differences and the changes that may occur if the MUCC is adopted. Connie stated that an EMSAT will be put together in late spring also to show the changes. The committee discussed the impact this change would have on training and finances for the agencies in the state.</p>	

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	 <p>Virginia Mass Casualty Incident Ma</p> <p>Judy suggested breaking the SALT chart down into components so that it is easier to see and read. Chief Hoback also suggested using online learning as well.</p> <p>Connie will bring Module II to the next meeting and will accept additional comments on Module I between now and the next meeting.</p> <p>If the MUCC is adopted, it was suggested that a one-page, informational document be created to discuss the rollout plan and the timeframe. The triage tags that the Office of EMS was planning to order are now on hold due to the possible changes being made at the Federal level.</p> <p><b>Next Steps for Connie:</b>            Look at the impact on regulations.            Implement a timeline for rollover if adopted.            Look at financial involvement/budget request if adopted.            Module II will be provided at the next meeting.            Add hemorrhage control slide(s) to the PowerPoint.</p> <p><b>Next Steps for the committee:</b>            The committee will provide feedback on Module I to Connie by December 15.</p>	
<b>New Business:</b>	<p><b>Development of MCI “test” – Connie Green</b>            If the MCI Modules go electronic, there will be a test. If we do not, there won't be a test.</p>	
<b>Other Comments/Questions:</b>	<p>Connie gave an update on the Tactical Medic workgroup. Information will be put on a website about available resources. They are collecting data and information about what is already out there for use. They hope to have a website created within 6 to 12 months.</p>	
<b>Next Scheduled Meeting:</b>	<p>The next meeting is February 4, 2016 at 9:30 a.m. at the Courtyard by Marriott, Glen Allen, VA.</p>	
<b>Adjournment:</b>	<p>The meeting adjourned at approximately 10:50 a.m.</p>	