



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
TDD (804) 386-8732

Garth L. Wheeler
Director

CRIMINAL JUSTICE SERVICES BOARD COMMITTEE ON TRAINING

MINUTES

September 12, 2013

A meeting of the Criminal Justice Services Board Committee on Training (COT) convened at 9:02 a.m. on Thursday, September 12, 2013, in House Room D of the General Assembly Building, in Richmond, Virginia.

Members Present:

Chief Richard Clark

Mr. Peter Danles (*Proxy for Harold W. Clarke, Director, Department of Corrections*)

Mr. Ted Byrd

Mr. Charles Ciccotti

Mr. Macon (*Proxy for the Honorable Karl R. Hade, Executive Secretary, Supreme Court of Virginia*)

Sheriff Charles Jett

Captain Lenmuel S. Terry (*Proxy for Colonel Steve Flaherty, Superintendent, Virginia State Police*)

Members Not Present:

Chief Jeffrey Brown

Deputy County Executive David Rohrer

Mr. Bobby Russell

DCJS Staff Present:

Sharen Anderson
Sam Hoffman
Sharon Gray
Neadie Moore
Thomas Clarke
Barbara Drudge
Terry Montgomery
Sam Hoffman
Janice Cosel
Kenny Adcock

Others Present:

Dawn Marshall, *Crater Criminal Justice Training Academy*
Mary Kay Wakefield, *Private Security Services Advisory Board*
Martin R. Alford, *New River Criminal Justice Training Academy*
Major Shawn Bennett, *Fairfax County Police Training Academy*
Donna Bollander, *Richmond Police Academy*
William Butters, *Virginia Commonwealth University Police Department*
Jon Cliborne, *Crater Criminal Justice Training Academy*
Tim Cleator, *Senior Staff Attorney*

Call To Order:

Chief Clark called the meeting to order. The roll was called with ten (7) members present, which indicated a quorum.

Chief Clark noted that the minutes of the last meeting had been e-mailed to the members and asked if there were any other questions or comments regarding the minutes. Mr. Cicotti made a motion to approve the minutes, Captain Terry seconded, and the minutes were approved unanimously.

Old Business:

There was no old business.

New Business:

Report of the Law Enforcement Curriculum Review Committee, Performance Outcome 4.19.12

The Law Enforcement Curriculum Review Committee has recommended changes related to Performance Criteria 4.19 of the compulsory minimum training standards for law enforcement officers.

Captain Terry: Good morning, Mr. Chairman and members of the committee. The law enforcement curriculum review committee received suggestions to include training on the services offered by the Virginia Fusion Center and the Terrorist Screening Center. The curriculum review committee reviewed those suggestions and recommends those changes. These changes were sent to chiefs of police, sheriffs and academy directors for their comments; all comments received agreed with the suggested changes and many academies are already teaching these in their entry level law enforcement academy.

Sheriff Jett: Do you know how many academies are currently training on the services offered by the fusion center and terrorist screening center?

Captain Terry: Based on the comments that were recd back, PW is teaching, No VA CJA, we also received comments back from Chief Sheldon, Chief Nye and of course Col Flaherty agrees with it.

Sheriff Jett: Was there any discussion of incorporating information relating to the Terrorist Screening Center?

Captain Terry: Yes, that is part of this recommendation.

Sheriff Jett: Thank you.

Captain Terry: Item number 11 in the lesson plan guide provided to the committee discusses resources available relative to the Terrorist Screening Center and the Virginia Fusion Center.

Sheriff Jett: Thank you.

Chief Clark called for a motion to accept the recommended revisions to Performance Criteria 4.19. Sheriff Jett made a motion to accept the recommended revisions, Mr. Cicotti seconded, and the motion was approved unanimously.

Suggestions for new members of the Law Enforcement and Jailors/Court Security/Civil Process Committees

Chief Clark introduced Sam Hoffman, Manager of Standards, Policy and Homeland Security. Some of the terms of the members of the various curriculum review committees have expired. Mr. Hoffman will present the nominations.

Mr. Hoffman: Thank you, Mr. Chairman, as you indicated, the retirement of two regional academy directors created three vacancies in two different curriculum review committees. This morning, we are recommending that the successors complete their terms; Jon Cliborne, the Director of the Crater Criminal Justice Training Academy and Mike Harvey, Director of the Rappahannock Regional Criminal Justice Academy RRCJA. We recommend that these two directors complete the terms of their predecessors on the law enforcement curriculum review committee. In addition, we would recommend that Jon Cliborne, Director of Crater Criminal

Justice Training Academy also complete the term of his predecessor on the Jail/CS/CP committee.

Chief Clark called for a motion to accept the recommendations presented by Mr. Hoffman. Motion to approve made by Mr. Byrd, second by Mr. Cicotti. Motion passed unanimously.

Public Comment

Chairman Clark asked if there was anyone in the audience that would like to address the COT concerning matters within their purview.

Hearing none, he moved to the next item on the agenda.

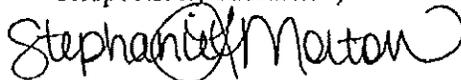
Next Meeting

Chief Clark advised that the next meeting of the Committee on Training is scheduled for Thursday, December 12, 2013.

Adjournment

A motion made by Mr. Cicotti to adjourn the meeting. It was seconded by Captain Terry and was carried unanimously. The meeting was adjourned at 9:08 a.m.

Respectfully submitted,



Stephanie L. Morton
Recording Secretary

Approved:



The Honorable Richard Clark
Chair

12/12/13

Date

Attachment(s)

Recommended Changes to 4.19 Memorandum
Summary Comment Matrix for 4.19



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June 10, 2013

MEMORANDUM

TO: Chiefs of Police, Sheriffs, and Academy Directors

FROM: Stephanie L. Morton, Law Enforcement Program Coordinator

SUBJECT: Suggestions for Changes in the Compulsory Minimum Training Standards for Entry-Level Law Enforcement Officers

The Law Enforcement Curriculum Review Committee has recommended the enclosed changes to Performance Criteria 4.19, pursuant to Virginia Administrative Code section 6 VAC 20-20-25.

Written comments related to these suggestions may be submitted until **July 22, 2013**. The Committee on Training will hold a public hearing at its meeting on September 12, 2013 at the General Assembly Building in Richmond at 9:00 a.m. regarding the recommended changes.

Your participation in the above comment process is invited and appreciated. You may send written comments to me via e-mail at Stephanie.morton@dcjs.virginia.gov or through regular mail at 1100 Bank Street, Richmond, VA 23219.

Enclosures

www.dcjs.virginia.gov

Criminal Justice Service Board • Committee on Training • Advisory Committee on Juvenile Justice
Advisory Committee to Court Appointed Special Advocate and Children's Justice Act Programs
Private Security Services Advisory Board • Criminal Justice Information Systems Committee

Training Objective Related to 4. 19.

A. Given a written, audio-visual or practical exercise, identify the legal requirements and procedures for stopping and interviewing a person related to suspicious activity.

Criteria: The trainee shall be tested on the following:

- 4.19.1. Define suspicious activity
- 4.19.2. Identify and describe factors that make a specific activity suspicious
- 4.19.3. Identify a consensual stop vs. investigative detention
- 4.19.4. Define the purpose of a field interview
- 4.19.5. Identify the legal basis for stopping and interviewing a person
- 4.19.6. Identify three factors of those in the lesson plan that may lead to investigation of suspicious activity
- 4.19.7. Identify procedures to be followed when interviewing a suspect who is part of the investigation of suspicious activity
- 4.19.8. Identify enforcement options when dealing with juveniles who have committed offense(s)
- 4.19.9. Identify procedures for responding to a prowler complaint
- 4.19.10. Describe or conduct a field interview of a suspicious person conforming to constitutional requirements
- 4.19.11. Identify factors that may contribute to biased policing
- 4.19.12. Identify resources available to assist in the investigation of suspicious activity.

Lesson Plan Guide: The lesson plan shall include the following:

1. Define suspicious activity
2. Identify and describe factors that make a specific activity suspicious (reasonable belief based on articulable facts that a person is guilty of a crime)
3. Identify a consensual stop vs. investigative detention
4. Define the purpose of a field interview
5. Identify the legal basis for stopping and interviewing a person
 - a. Identify factors that permit conducting a pat down
6. Identify factors that may lead to investigation of suspicious activity
 - a. Sounds or noise out of place for the circumstances or environment
 - b. Police observation of suspicious conduct
 - c. Complaint of suspicious conduct
 - d. Specific information from an informant that the suspect is committing or about to commit a crime.
 - e. A corroborated anonymous tip
 - f. Refusal to leave an area secured by police officers.
 - g. The characteristics where the investigation occurs.
 - h. The time of the occurrence (day or night)
 - i. Any suspicious conduct of the person under investigation, such as an attempt to avoid officers on the discovery of their presence
 - j. The character of the offense of which the individual is suspected
 - (1). Talking with the suspect

7. Identify procedures to be followed when interviewing a suspect who is part of the investigation of suspicious activity
 - a. Define the purpose of field interviews
 - b. Identify the legal basis for stopping and interviewing a person
 - c. Identify and determine age of suspect
 - d. Identify if a crime has occurred
 - e. Check for wants and warrants through VCIN and NCIC
 - f. Take enforcement action and/or document field interview
8. Identify enforcement options when dealing with juveniles who have committed offense(s).
 - a. Notify and release to parent/guardian or other responsible party
 - b. Transport to juvenile intake
 - c. Transport to juvenile detention
9. Identify procedures for responding to a prowler complaint.
 - a. Coordinate response with back-up units
 - b. Use tactical approach
 - (1). Vehicle placement
 - (2). Cover and concealment
 - (3). Observe area
 - c. Security check of area
 - d. Contact complainant or responsible party
10. Identify factors that may contribute to biased policing.
 - a. Family influence
 - b. Culture
 - c. Religion
 - d. Race
 - e. Gender
 - f. Environment/geographic influences
 - g. Socio-economic influences
 - h. Others as instructor may identify
11. Identify resources available to assist in the investigation of suspicious activity.
 - a. Terrorist Screening Center
 - b. Virginia Fusion Center

Summary Matrix of Comments

Suggestions for Change to the Entry-Level Law Enforcements Training Objectives, Criteria and Lesson Plan Guides

Comments/Issues/Recommendations	Respondent(s)
Agree.	Sheldon Levi, Chief, Town of Occoquan
Agree.	David Nye, Chief, Fredericksburg PD
Concur.	Steve Flaherty, Colonel Virginia State Police
Agree. Academy is already teaching topics listed to recruits.	Chris Feather, Lieutenant Prince William County CJA
Agree. Academy is already teaching topics listed to recruits.	William O'Toole Northern VA CITA



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DRAFT

Criminal Justice Services Board

September 12, 2013

Members Present

Sgt. Carol Adams
Chief Jeffrey Brown
Mr. Ted Byrd
Ms. Tina Cashman for Mr. David Johnson
Mr. Charles Ciccotti
Chief Rick Clark
LTC Northern, for Colonel W. Steve Flaherty
Hon. Thomas Garrett, Jr.
Mr. Mark Gooch
Sheriff Charles Jett, Chairman
Mr. Alan Katz
Mr. Edward M. Macon
Senator Henry L. Marsh, III
Hon. Jackson Miller
Mr. William Muse
Sheriff Dennis Proffitt
Ms. Cookie Scott
Ms. Debbie Smith
Pastor Aaron Wheeler

Members Absent

Judge Sarah Deneke
Mr. Bobby Russell
Hon. Beverly Sherwood

DCJS Staff Present

Kenny Adcock
Shelia Anderson
Rick Arrington
Stephanie Arnold
John Colligan
Bruce Cruser
Barbara Drudge
Kevin Franklin
Demian Futterman
Teresa Gooch
Sam Hoffman
Laureen Hyman
Kathi Lee
Laurel Marks
Joe Marshall
Lisa McGee
Drew Molloy
Neadie Moore
Melissa O'Neill
Janice Waddy

Others Present

Marty Alford, NRCJTA
Dr. Ray Cox, Sr.
Bill Curtis
Terry Eills, VCTA
Kristen Howard, Crime Commission
Dan Schmitt, PSSAB/RMC Events

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Advisory Committee to Court Appointed Special Advocate and Children's Justice Act Programs
Private Security Services Advisory Board • Criminal Justice Information Systems Committee

I. Call to Order

Chairman Charles Jett called the meeting to order at 11:00 a.m., welcomed everyone to the meeting and thanked them for their commitment to the Criminal Justice Services Board.

Chairman Jett reminded guests to please sign the attendance sheet for the purpose of the minutes and asked the Board members to state their name when making a motion or seconding, to speak clearly for the purpose of the minutes and to check that their microphone was turned on at their seating area. He further reminded staff/persons speaking from the floor to step up to the podium and speak into the microphone for the purpose of the minutes.

Chairman Jett then asked Ms. Laureen Hyman to take the roll call. Ms. Hyman stated that there was a quorum with 18 members present.

II. Approval of Minutes from Last Meeting

Chairman Jett then called for a motion to approve the minutes of the June 13, 2013, meeting. Chief Rick Clarke made the motion, and Pastor Wheeler seconded the motion. Chairman Jett stated that it had been motioned and seconded that the Board approve the minutes of the June 13, 2013, meeting with no corrections, additions, or deletions.

III. Director's Report

Garth Wheeler gave the Director's report to the Board.

Last July, DCJS and the Criminal Injuries Compensation Fund co-sponsored the 6th annual Virginia Victim Assistance Academy. The Academy provided 40 hours of comprehensive interdisciplinary training to 35 victim services providers who were selected after a competitive application process. The training is based on a national model, but it's tailored specifically for Virginia, who is one of 14 states planning or presenting these academies.

The 13th annual School and Campus Safety Forum took place in August and drew over 700 school and public safety professionals for two days of training on topics that included bullying, gangs, threat assessment and sexual assault response. Our collaborators on the Forum included the Virginia DARE Association, the Virginia State Police, the state Department of Education and the National Association of School Safety and Law Enforcement Officials.

Later in August, we sponsored a one-day "Back to School Safety and Security Workshop" for K through 12 schools as well as colleges and universities. Our co-sponsors for this one included the State Police, the FBI, the federal Bureau of ATF, the Department of Homeland Security and the Henrico County Police Department. More than 500 people attended and got a briefing on recent school safety-related legislation and the work of the Governor's School & Campus Safety Task Force. They also heard from experts on active shooter and critical incident response, and bomb threat management.

I've mentioned before that we created a task force to help us take a look at the laws governing Special Conservators of the Peace (SCOPs), the way they're appointed and their authority. This task force includes people who employ SCOP's in various ways, as well as representatives of law enforcement, the Attorney General and the Crime Commission.

Our intent was to get a picture of the current situation with respect to SCOPs, identify issues and possibly develop legislative proposals to clarify the procedures and requirements for their appointment, their authority and their relationship to law enforcement. The task force had its first meeting on May 20th and has met three times since then, most recently just last week. We have heard many diverse—even divergent—perspectives. It is a very complicated subject that doesn't lend itself to any sort of "quick fix." The task force has identified a number of issues, some of which could be dealt with via regulations and some that probably will require changes to the law.

DCJS has also been working with a task force on tobacco trafficking, which has met three times so far and is looking at several issues including money laundering, asset forfeiture, evidence collection and education & awareness.

Next week, we're partnering with the State Crime Clinic to sponsor the Clinic's 48th annual State Crime Clinic Training Conference. This year's conference, titled "*Partnering to Protect: Law Enforcement and Security Services Protecting our Communities*", will be held at Sheraton Norfolk Waterside Hotel in Norfolk, from the 18th to the 20th.

Later this month, on the 25th and 26th, two of our annual training conferences are going to be combined into a single two-day event, "Intervening at The Crossroads—Child Abuse and Juvenile Justice Conference," at the Hampton Roads Convention Center in Hampton. This is a combination of our annual Juvenile Justice Conference and our annual training "Improving the Investigation & Prosecution of Child Abuse."

The Governor's Summit on Human Trafficking, is taking place in October in Richmond at the Omni Hotel. The Summit is a collaborative effort involving the Governor's Office, the Attorney General, as well as DCJS and other state agencies. The aim of the Summit is to bring together federal, state and local agencies and stakeholders and promote a unified effort to improve understanding of the problem, strengthen enforcement and meet the needs of trafficking victims.

It was noted that DCJS submitted our application to the Bureau of Justice Assistance for the next round of Byrne Justice Assistance Grant Program (JAG) funds and did receive the award which is just over \$3.5 million.

Sheriff Jett complimented DCJS staff on all of the activities that have been occurring during the summer.

IV. Committee Reports

Advisory Committee on Juvenile Justice

Sergeant Carol Adams reported from the Grants Subcommittee of the Advisory Committee on Juvenile Justice which met on August 21, 2013. The subcommittee reviewed three continuation applications for juvenile justice funding. Summaries of all applications reviewed were e-mailed to CJSB members. The Subcommittee recommends funding all three continuation applications.

Recommendation: The ACJJ Grant Review Subcommittee recommends that the Criminal Justice Services Board approves the following continuation grants:

- \$84,375 in federal Byrne Justice Assistance Grant funds; and

- \$111,035 in federal Title II Formula Grant funds;

Sergeant Adams made the motion to approve the recommendations of the ACJJ, Senator Marsh seconded the motion. **Recusals:** Mr. Gooch for DJJ.

Committee on Training

Chief Clark reported from the Committee on Training which met on Thursday, September 12, 2013. The committee received a presentation from Captain Terry of Virginia State Police regarding proposed changes to training objectives 4.19 as they relate to legal requirements and procedures for stopping and interviewing a person related to suspicious activity, which would include an additional training on the use of the Virginia Fusion Center. Mr. Sam Hoffman of DCJS identified that there are two vacancies on the curriculum review committee due to retirements, and the committee accepted the staff recommendations to fill these two vacancies.

Corrections Subcommittee

Sergeant Adams reported from the Correctional Services Subcommittee which met on Thursday, September 12, 2013.

Two RSAT continuation grants were considered. Each set of grants was reviewed and the subcommittee approved funding as recommended by DCJS staff, in the amount of \$349,547 in federal funds.

Sergeant Adams made a motion to approve the recommendations provided by staff and the motion was seconded by Mr. Ciccotti. **Recusals:** Cookie Scott, DOC.

Law Enforcement Subcommittee

Chief Clark reported from the Law Enforcement Subcommittee of the Criminal Justice Services Board (CJSB) which met September 12, 2013. The subcommittee met to consider the recertification of Roanoke City as a Certified Crime Prevention Community. After a presentation from DCJS staff member, Rick Arrington, the subcommittee recommended approval.

Chief Clark made the motion that Roanoke City be recertified as a Certified Crime Prevention Community, and the motion was seconded by Pastor Wheeler.

The Byrne Justice Assistance continuation grant was considered. It was recommended that grant funds be awarded for the JAG Funding for the third year of the statewide gang program.

Chief Clark made the motion that \$138,866 be awarded to DCJS to continue the GRIP program. The motion was seconded by Sergeant Adams.

Nominations and Appointments Subcommittee

Mr. Ciccotti reported from the Nominations and Appointments Subcommittee of the Criminal Justice Services Board (CJSB). There is currently one vacancy for the Private Security Services Advisory Board (PSSAB) and that is for the instructor representative. Four applications were received for this position. The subcommittee reviewed all four and made the recommendation that Mr. Killip fill this vacancy.

Mr. Ciccotti made the motion to approve the recommendations from the Nominations and Appointments subcommittee to fill the vacancy with David J. Killip, with his term to expire June 30, 2015. Chief Brown seconded the motion.

Private Security Services Advisory Board (PSSAB)

Mr. Ciccotti reported that the term has ended for Mr. Ellis, the Chairman of the PSSAB from 2007-2013. Mr. Frank Phillips is the new Chairman, the new Vice-Chair Dan Schmidt, and the new Secretary for the PSSAB is Robert Clark. The next meeting of the PSSAB is set for September 18th at the 48th Annual Crime Clinic Conference.

V. Tobacco Smuggling

Ms. Kristen Howard, Executive Director, Virginia State Crime Commission and G. Stewart Petoe Legal Director of the Virginia State Crime Commission gave a presentation on Tobacco Smuggling in Virginia.

In 2012, Senator Howell introduced Senate Joint Resolution 21 which directed the Virginia State Crime Commission to look at issue of cigarette smuggling and trafficking in Virginia. The resolution directs focus upon a number of issues related to cigarette trafficking, including methods used, why it occurs, who is engaging in this area of crime, and statutory options to combat the problem.

All cigarette trafficking schemes, no matter the methods employed, depend upon tax avoidance. Cigarette smuggling and "black market" cigarettes have existed for decades, but recent tax increases in a number of states have greatly increased the potential profits to be made.

The profit on a diverted load of 1,500 contraband cartons of cigarettes, taken from Virginia to New York City, can approach \$100,000, due to differences in tax rates. The profit margin for trafficked cigarettes is now higher than for cocaine, heroin, marijuana, or firearms.

Senator Garrett asked how this circumvents Virginia taxes and it was explained that multiple stores in Virginia and North Carolina will buy cigarettes from a wholesale vendor at a lower tax cost and identify themselves as buying for a convenience store as a retail user. Can also identify that they own several stores including some in North Carolina and will tell the wholesale vendor that they will just pay the North Carolina tax – which isn't their intent at all. Some are even setting up fake store fronts to qualify for this tax discount.

Delegate Miller pointed out that it is a New York problem, not a Virginia problem and they should fix the situation instead of relying on Virginia to do it for them. Delegate Miller expressed concern about the money being spent on law enforcement having to investigate and combat these crimes (identified as "smurfing"). Mr. Petoe pointed out that, even though it is clearly a problem in New York, it is also a problem here in Virginia as it brings organized crime with it.

Director Garth Wheeler explained that he had invited the Virginia State Crime Commission to make a presentation to the Criminal Justice Services Board as this is a Virginia issue and a public safety/law enforcement issue of which the Board should be made aware. DCJS was mandated by the Secretary of Public Safety to be involved in this study.

Director Wheeler then thanked the Crime Commission for all of their efforts on working with DCJS on this problem and for all of the work they do.

VI. **CASA Presentation**

Ms. Melissa O'Neill, Virginia CASA Program Coordinator with DCJS gave an overview of the CASA Program in Virginia.

CASA is part of a national movement that began in 1977 in Seattle, Washington by Judge David Soukup who saw the need for more information on cases involving children in his court. The social services and legal systems were overburdened and CASA was created to assist in obtaining information and providing follow up monitoring of court orders.

CASA volunteers are appointed by juvenile court judges to watch over and advocate for abused and neglected children, to make sure they don't get lost in the overburdened legal and social service system or languish in inappropriate group or foster homes. Volunteers stay with each case until it is closed and the child is placed in a safe, permanent home. For many abused children, their CASA volunteer will be the one constant adult presence in their lives. Independent research has demonstrated that children with a CASA volunteer are substantially less likely to spend time in long-term foster care and less likely to reenter care.

Judges appoint CASA volunteers to represent the best interests of children who have been removed from their homes due to abuse or neglect. Each year, more than 600,000 children experience foster care in this country. Because there are not enough CASA volunteers to represent all of the children in care, judges typically assign CASA volunteers to their most difficult cases.

In FY12, in Virginia, the Department of Social Services received 26,308 family assessments. Of that number, there were over 4,000 valid complaints that were founded cases of abuse and neglect. Over 5,000 children in foster care – 42% were between 13 and 19. Early intervention is critical to prevention.

In Virginia, DCJS has been designated as the oversight agency for the CASA Program. DCJS has four specific duties assigned to us: oversight and administration, adopt regulations, provide oversight for advisory committee and administer state funding. We also provide technical assistance to our programs and training, as well as a conference every two years. We have provided database support out of DCJS until this year. This year we have migrated from the database we supported to a new database that we solicited through a vendor which will offer more outcomes for tracking and review.

As a CJSB member, you help to promulgate and review regulations for CASA – last time was 2008. We are getting ready to do this again. You also assist in appointing our advisory committee. Nominations committee from this board is heavily engaged in that process.

There are currently 27 operational CASA Programs in Virginia. Last year these programs served 4,632 children. There were 1,529 volunteers active on cases, who donated 133,000 hours last year. The value of those hours was \$2.9 million dollars to the Commonwealth.

There are five codified duties of the CASA Volunteer:

1. Investigate the circumstances of the child's life
2. Submit written report to the court – can also submit recommendations as to what is in the best interest for that particular child, if requested by the local court
3. Monitor that court's order for compliance – also submit subsequent reports to that court
4. Assist Guardian Ad Litem
5. Report any incidents of abuse or neglect

Director Wheeler and Sheriff Jett both took the opportunity to thank Ms. O'Neill for her service with CASA.

VII. Report of Officer Decertification

On May 13, 2013, DCJS received notice from Acting Chief of Police Lt. Colonel Edwin C. Roessler of Fairfax County Police Department requesting the decertification of former officer James C. Summers due to him being found guilty of a felony for forcible sodomy. A registered letter per code was sent to Mr. Summers advising him of the request for his decertification and the steps for an appeal that must be acted on within 30 days of receipt of this notification or he will be automatically decertified as a law enforcement officer in the Commonwealth. DCJS received notice on May 28, 2013, that Mr. Summers was in receipt of the letter, and on July 1, 2013, after no appeal, he was decertified as a law enforcement officer. All required entries were completed within TRex and the National Decertification Index.

Copies of the registered letter were sent to Acting Chief of Police Lt. Colonel Roessler, Fairfax County Police Department, Sheriff Charles Jett, Chair, Criminal Justice Services Board and Teresa Gooch, Director, Division of Law Enforcement (DCJS).

VIII. Old/New Business

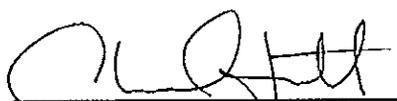
Pastor Wheeler introduced two individuals in attendance at the meeting: Dr. Cox, New Hope Baptist Church, Dean of Clergy, Hampton Roads, celebrated 50 years as Pastor and Captain Bill Curtls, retired from U. S. Navy.

IX. Next Meeting

Chairman Jett thanked Board members and guests for attending the meeting and stated that the next meeting was scheduled for December 12, 2013, at 11:00 a.m. in House Room D of the General Assembly building.

Mr. Gooch made the motion to adjourn the meeting, it was seconded by Chief Clarke. The meeting was adjourned at 12:35 p.m.

Approved:



Sheriff Charles Jett, Chairman