

**VIRGINIA BOARD OF NURSING
EDUCATION INFORMAL CONFERENCE COMMITTEE
MINUTES
March 9, 2016**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:09 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Training Room 1, Henrico, Virginia.

MEMBERS PRESENT: Joyce A. Hahn, Ph.D., RN, NEA-BC, FNAP, Chair
Jeanne E. Holmes, Citizen Member

STAFF PRESENT: Jay P. Douglas, MSM, RN, CSAC, FRE, Executive Director
Charlette Ridout, RN, MS, CNE, Senior Nursing Education Consultant,
Beth Yates, Administrative Assistant

CONFERENCES SCHEDULED:

REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS

Review of Flow Chart for New Regulations: Guidance Document

Action: Recommend to adopt for use as a guidance document and in addition to develop a separate flow chart that illustrates the process for addressing nursing programs with NCLEX pass rates below 80%.

NCLEX Pass Rates Below 80% for 1 Year

**Practical Nursing Programs
High School or Technical Center**

- Bedford County Public Schools, US28107300
- Loudoun County Public Schools, US28104600
- Petersburg Public School US28109400
- Washington County Public Schools US28100600

Community Colleges

- Germanna Community College US28104000
- New River Community College US28108000
- Northern Virginia Community College US28103900
- Paul D. Camp Community College US28110000

Private Programs

- Centura College, Midlothian US28201300
- ECPI University Richmond Emerywood (Closed) US28201700
- ECPI University Manassas US28103200

**Registered Nursing Programs
Associate Degree Programs**

- John Tyler Community College US28407300
- Northern Virginia Community College, Arlington (Closed)
US28405500

Baccalaureate Programs

- None

Action: Recommend to accept as information.

NCLEX Pass Rates Below 80% for 2 Years

**Practical Nursing Programs
Community Colleges**

- J. Sargeant Reynolds Community College, Hanover, voluntary closure
US28105300

Private Programs

- ECPI Newport News

**Registered Nursing Programs
Associate Degree Private Program**

- ECPI University Manassas US28402100
- ECPI University Richmond US28401500
- Fortis College Norfolk US28401800
- Global Health College US28402000
- ITT Institute Salem US28421700

Associate Degree Community College

- Tidewater Community College US28406800
- Thomas Nelson Community College Hampton Campus US28407100

Baccalaureate Programs

- Norfolk State University US28500100
- South University Virginia Beach US2850900

Action: Recommend to accept as information.

Virginia and National NCLEX Pass Rates

Action: Recommend to accept as information.

Update of Program Status (Verbal Report)

Applications

Ms. Ridout advised there are currently nine applications to establish nursing education programs under review. An application received from Medical Learning Center does not currently meet the requirements in Regulation 18 VAC 90-20-40.

Action: Recommend to accept as information.

Survey Visits

- Buchanan County Public Schools, PN Program, Grundy, US28106500
- Centra College of Nursing, PN Program, Lynchburg, US28101100
- Liberty University, BSN Program, Lynchburg, US28500000
- Ridgeview Practical Nursing Program, PN Program, Clintwood, US28110200
- Southside Regional Medical Center, ADN Program, Colonial Heights, US28400700
- Virginia Appalachian Tricollege, A D N Program, Abingdon, US28406600
- Washington County Public Schools, PN Program, Abingdon, US28100600

Ms. Ridout presented programs that have recently completed survey visits and are compliant with regulations.

NCLEX Visits

- Centra College of Nursing, ADN Program, Lynchburg, US28400900
- Chamberlain College of Nursing, BSN Program, Arlington, US28500600
- Dabney S. Lancaster Community College, ADN Program, Clifton, US28406700
- Fairfax County Public Schools, PN Program, Fairfax, US28108600
- Saint Michael College of Allied Health, ADN Program, Alexandria, US28400400
- Virginia Western Community College, A D N Program, Roanoke, US28406400

Ms. Ridout presented the above programs that had NLCEX site visits in 2015. The above programs have 2015 NLCEX pass rates of 80% or above meeting regulatory compliance: Their program status has been changed to full approval.

Action: Recommend to accept as information.

10:00 a.m. Public Comment

There was no public comment.

Nurse Aide Education Program Reports

Closure of a Nurse Aide Program

Northern Virginia Nursing Institute, LLC

There was no one in attendance to represent the program

Action: Recommend to deny approval.

Topics for Discussion

Process for Nursing Programs with NCLEX Pass Rates Below 80%

(see attached)

Action: Recommend to adopt the process pursuant to the new regulations.

Update of Faculty Exceptions (Verbal Report)

Action: Recommend to accept as information

Clinical Sites

Required to have 80% of clinical sites in Virginia

The clinical sites greater than 50 miles from campus are required to have Board approval.

Action: Recommend that Board delegate to staff the ability to approve clinical sites located greater than 50 miles from the program. If Board staff has questions regarding approval of a site, Board staff will refer approval to the Board.

BON Report Format

Ms. Ridout presented information regarding the revised application to establish a nursing education program and the revised forms for survey visit reports.

Action: Recommend to accept the documents for survey visits for accredited and non-accredited programs as information.

Meeting adjourned at 10:39 p.m.

Paula B. Saxby, R.N., Ph.D.
Deputy Executive Director

Education Informal Conference Committee

March 9, 2016

Page 5

Charlette Ridout, R.N., M.S.

Senior Nursing Education Consultant

Process for nursing programs with NCLEX pass rates below 80%

The new nursing education regulations allow for Board staff to initiate review of a program prior to sending information to the Education SCC for review and consideration. Ms. Ridout and I would like verification from the Board about the process for handling programs with NCLEX pass rates below 80%. We are proposing the following process and would like your feedback. The regulation we are considering is 18 VAC 90-20-151.B

1. **Programs that fall below 80% for one year** would be handled in this way:
“it shall submit a plan of correction to the board”. The process we have used in the past and one that we would like to continue to use, is for the Board staff to send a letter to all programs falling below 80% for one year and ask them to submit a plan of correction. Ms. Ridout would review and make suggestions (if indicated) to assist them with their plan to increase their pass rate. The plan of correction would be maintained in the school file. This would not go to the Education Committee, but you would receive a list of programs that fell into this category. If we do not receive a plan of correction, then they may be noticed to appear before the Education Committee, after staff made an attempt to gather the information from the program.
2. **Programs that fall below 80% for two years** would be handled in this way:
“the board shall place the program on conditional approval with terms and conditions, require the program to submit a plan of correction, and conduct a site visit”. In the past, we have brought all these programs to the Education Committee where you have placed them on conditional approval, required a plan of correction and a site visit. Then, asked them to appear again before the Education Committee at an IFC after the visit. This actually has delayed the visits and board staff consultation with the program. We would like to change this process (per regulation) and have staff notify the program in writing of a status change to conditional approval, asking for the plan of correction to be sent to Ms. Ridout, and schedule a visit, without having to send to the Education Committee first. We would give the Education SCC a list of all the programs that fall into this category. Typically, the Board has then asked them to come before the Education IFC after the visit and the

pass rate for the full year. We would like to conduct the visit and only bring to the Education IFC if Board staff feels the program is not in compliance with the regulations and there are multiple issues. If, after the visit and the next years NCLEX pass rates are above 80%, Board staff would send a letter changing the status from conditional to full approval and proceed as usual. We would give the Education SCC a list of all the programs that fall into this category.

3. **Programs that fall below 80% for three years** would be handled in this way: “the board may withdraw program approval”. We would like to send all programs that fall below 80% for three years to the Education IFC. We would include the plan of correction for the first two years as well as the site visit results.

Other issue

18 VAC 90-20-40 (4) (e): “The use of any clinical site in Virginia located 50 miles or more from the school shall require board approval”. We would like the Board to delegate this approval to staff for programs that are currently approved and have been using these sites previously. If something seems unusual to the board staff, we would bring the information to the Education SCC for consideration.