

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE
December 12, 2013**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on December 12, 2013 in Board Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Jane R. Ingalls, R.N., Ph.D., Board President, Chairperson
Jeanne E. Holmes, Citizen Member
Kristina Wright, C.M.T., Massage Advisory Board Chair

STAFF PRESENT: Jane Elliott, R.N., Ph.D., Discipline Staff
Linda Kleiner, R.N., Discipline Case Manager (joined later)

OTHERS PRESENT: Cynthia Gaines, Adjudication Specialist

CONFERENCES
SCHEDULED: **Stella Kamps, C.M.T. Applicant**
Ms. Kamps did not appear.

CLOSED MEETING: Ms. Wright moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:10 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Kamps. Additionally, Ms. Wright moved that Dr. Elliott and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.
The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 9:25 A.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.
The motion was seconded and carried unanimously.

ACTION: Ms. Wright moved to recommend the Board issue an order to deny Stella Kamps' application for certification as a massage therapist in Virginia
The motion was seconded and carried unanimously.

This recommendation will be presented to the full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Kamps unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Kamps within such time. If service of the order is made by mail, three

additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

Ms. Wright left the meeting at 9:30 A.M.

CONFERENCES
SCHEDULED:

Shontae Williams, R.M.A. Reinstatement Applicant 0031-004189
Ms. Williams appeared.

CLOSED MEETING:

Ms. Holmes moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:00 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Williams. Additionally, Ms. Holmes moved that Dr. Elliott and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 10:10 A.M.

Ms. Holmes moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION:

Ms. Holmes moved to issue an order to reinstate the registration of Shontae Williams to practice as a medication aide. With a reprimand and order Ms. Williams pay a monetary penalty of \$100.00 within 60 days of entry of the issued order.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Williams unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Williams within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Matthew Shepherd, C.N.A. Reinstatement Applicant 1401-016596
Mr. Shepherd appeared.

CLOSED MEETING:

Ms. Holmes moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:45 A.M. for the purpose of deliberation to reach a decision in the matter of Mr. Shepherd. Additionally, Ms. Holmes moved that Dr. Elliott and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 10:55 A.M.

Ms. Holmes moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION: Ms. Holmes moved to issue an order to reinstate the certification of Matthew Shepherd to practice as a nurse aide and issue an unrestricted certification.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Mr. Shepherd unless a written request to the Board for a formal hearing on the allegations made against him is received from Mr. Shepherd within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Patrice Sheftall, C.N.A. Reinstatement Applicant 1401-123525

Ms. Sheftall did not appear.

CLOSED MEETING: Ms. Holmes moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:00 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Sheftall. Additionally, Ms. Holmes moved that Dr. Elliott and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 11:10 A.M.

Ms. Holmes moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION: Ms. Holmes moved to issue an order to deny Patrice Sheftall's petition for reinstatement of her certification to practice as a nurse aide in Virginia.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Sheftall unless a written

request to the Board for a formal hearing on the allegations made against her is received from Ms. Sheftall within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

PRESENTED FOR CLOSURE/ADVICE:

CLOSED MEETING: Ms. Holmes moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:11 A.M. for the purpose of deliberation regarding case disposition. Additionally, Ms. Holmes moved that Dr. Elliott and Ms. Kleiner attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 12:15 P.M.

Ms. Holmes moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

Investigative reports concerning (7) registered nurses and (11) practical nurses were reviewed.

ACTION: Ms. Holmes moved to close (6) of the above cases due to insufficient evidence to support allegations of any violation of the Nurse Practice Act or Board of Nursing regulations. The motion was seconded and carried unanimously.

Ms. Holmes moved to offer (7) of the above individuals a prehearing consent order in lieu of further administrative proceedings. The motion was seconded and carried unanimously.

Mr. Holmes moved that (5) of the above individuals should be scheduled for an informal conference. The motion was seconded and carried unanimously.

Ms. Kleiner left the meeting at 12:15.

CONFERENCES

SCHEDULED: **Deborah Susan H. Bradley, R.N. Reinstatement Applicant 0001-066306**
Ms. Bradley did not appear.

CLOSED MEETING: Ms. Holmes moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:00 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Bradley. Additionally, Ms. Holmes moved that Dr. Elliott and Ms. Gaines attend the closed meeting because their presence in the closed

meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 1:10 P.M.

Ms. Holmes moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION:

Ms. Holmes moved to issue an order to deny Deborah Susan Bradley's petition for reinstatement of her license to practice as a registered nurse in Virginia.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Bradley unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Bradley within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES

SCHEDULED:

Anna Marie Morris, C.N.A. Reinstatement Applicant 1401-033834

Ms. Morris did not appear.

CLOSED MEETING:

Ms. Holmes moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:10 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Morris. Additionally, Ms. Holmes moved that Dr. Elliott and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 1:20 P.M.

Ms. Holmes moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION:

Ms. Holmes moved to issue an order to deny Anna Marie Morris' petition for reinstatement of her certification to practice as a nurse aide in Virginia.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Morris unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Morris within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Najah Bashir, L.P.N. 0002-075553, R.N. Applicant
Ms. Bashir appeared.

CLOSED MEETING:

Ms. Holmes moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 1:40 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Bashir. Additionally, Ms. Holmes moved that Dr. Elliott and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 1:50 P.M.

Ms. Holmes moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION:

Ms. Holmes moved to issue an order of reprimand to Najah Bashir, order her to complete a NCSBN course: *Ethics in Nursing Practice*, and approve her application to take the registered nurse examination.

The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Bashir unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Bashir within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at 2:15 P.M.

Jane Elliott, R.N., Ph.D.
Discipline Staff